



CITY OF MELROSE
HEALTH, EDUCATION & WELFARE COMMITTEE
AGENDA • FEBRUARY 13, 2023

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

7:00 PM

The public should take notice that the Melrose City Council may, on certain occasions, have a quorum in attendance due to standing committees of the City Council consisting of both voting and non-voting members. Members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the standing committee.

I. CALL TO ORDER

Manjula Karamcheti	Chair
John Obremski	Vice Chair
Maya Jamaledine	
Robb Stewart	
Ryan Williams	
Jen Grigoraitis	President, Ex Officio

II. PUBLIC COMMENT

Remote Link for Public Comment:
<https://cityofmelrose-org.zoom.us/j/99081483447?pwd=Nm1hT3R1Z3l2cWJ3bTZkdVBzbW1Kdz09>

Meeting ID:
990 8148 3447

Password:
Melrose

III. ORDERS

- ORDER-2023-62** : Reappointment of David Hoff, 46 Warwick Road, to the Commission on Disability for a three-year term, said term to expire on the last day of February 2026.

Offered by: Mayor Paul Brodeur

Sponsored by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

2. **ORDER-2023-63** : Reappointment of Garin Boyd, 12 Mt. Vernon St., Unit 31, to the Commission on Disability for a three-year term, said term to expire on the last day of February 2026.

Offered by: Mayor Paul Brodeur

Sponsored by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

3. **ORDER-2023-64** : Reappointment of Peter Bowman, 24 Arlington Road, to the Melrose Library Board of Trustees for a three-year term, said term to expire the last day of February 2026.

Offered by: Mayor Paul Brodeur

Sponsored by: Director Linda C.W. Gardener

From: City Council

ASSIGNED TO COMMITTEE

4. **ORDER-2023-65** : Reappointment of Daniel O'Neill, 340 Main St., #703, to the Melrose Cemetery Commission for a three-year term; said term to expire on the last day of February 2026.

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

IV. ADJOURNMENT



PAUL BRODEUR
Mayor

CITY OF MELROSE

OFFICE OF THE MAYOR

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440
Fax - (781) 662-2182

MEMORANDUM

To: Melrose City Council
From: Mayor Paul Brodeur
RE: Commission on Disability Reappointments
Date: January 24, 20223

I respectfully request the Honorable City Council confirm the reappointments of the following Melrose Commission on Disability members:

- David Hoff, 46 Warwick Road, for a three-year term, said term to expire on the last day of February 2026.
- Garin Boyd, 12 Mt. Vernon St., Unit 31, for a three-year term; said term to expire on the last day of February 2026.

Under the leadership of Chair David Hoff and the membership Garin Boyd, the Commission on Disability, in partnership with the Mayor's Office, has played a pivotal role in moving forward the City's ongoing efforts to assess the current level of ADA compliance in City programs, services, activities, and City-owned facilities by initiating, and receiving grant funding for, our City's ADA Self-Assessment that has been completed by the Institute of Human Centered Design.

I look forward to their continued work in this area, as well as helping drive forward the City's slogan, "One Community, Open to All," through their collaboration with other community organizations such as Follow Your Art Studios, the Racial Justice Community Coalition, and Friends of METCO Melrose, to name a few.

Thank you for your consideration.

David Hoff
46 Warwick Road
Melrose, MA 02176

January 3, 2023

Mayor Paul Brodeur
Melrose City Hall
562 Main Street
Melrose, MA 02176

Dear Mayor Brodeur:

I am writing to request reappointment for another 3-year term to the City of Melrose Disability Commission.

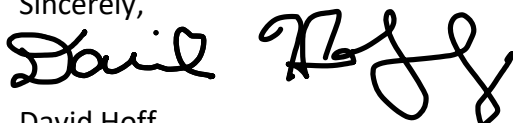
As an original member of the commission since 2020, I have played an integral role in the establishment and ongoing evolution of the commission. Since becoming chair in May 2021, I have worked to ensure that the commission functions in an effective manner operationally, while fulfilling its mission for Melrose to be a community that is fully accessible and welcoming to people with disabilities. Since the commission was established, we have worked to be responsive to city officials and departments in terms of disability issues, while also serving as a forum for city residents to raise issues and concerns. I am extremely proud to have led the development of the grant application to the Massachusetts Office on Disability to fund the accessibility Self-Evaluation and Transition Plan, which will serve as a long-term blueprint for the city to ensure an accessible and welcoming environment for people with disabilities. In addition to the completion and release of this plan, over the next year, the commission's priorities include continuing to increase its public presence and connections in the community, and working on an education program for community organizations on promoting access for people with disabilities.

My work on the commission is complemented by my professional role as an advocate for disability rights and inclusion, as a staff person at the Institute for Community Inclusion at UMass Boston. The knowledge and expertise from my 30+ years as a professional in the disability field, will continue to be a major asset in my role on the commission.

Attached is a professional CV with additional details on my background.

It would be an honor to continue to serve on this commission. Please let me know if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "David Hoff", with a stylized flourish at the end.

David Hoff

Name: **David P. Hoff, M.S.W.**

Title: Program Director
Institute for Community Inclusion
University of Massachusetts,
Boston, MA

Education

<u>Degree</u>	<u>Institution Conferring</u>	<u>Year</u>
B.S.	Cornell University (Business)	1981
M.S.W.	Rutgers University (Social Work)	1994

Professional Employment

<u>Organization</u>	<u>Nature</u>	<u>Years</u>
Our House, Inc. Berkeley Heights, NJ	• Employment Specialist • Project Manager	1991-1993 1993-1995
Institute for Community Inclusion Boston Children's Hospital & University of Massachusetts Boston	• Training Associate • Lead Training Associate • Project Coordinator	1995-1999 1999-2001 2001-2003
Metro North Workforce Board Cambridge, MA	• Associate Director	2003-2006
Institute for Community Inclusion University of Massachusetts Boston	• Senior TA Specialist • Program Director	2006-2011 2011-present

Representative Training/Consulting

<u>Where</u>	<u>Nature</u>	<u>Years</u>
Division of Vocational Rehabilitation State of Colorado	Online Training; a) <i>Career Counseling for Youth w/Intellectual Disabilities</i> ; b) <i>Technology & Students w/Intellectual Disabilities</i>	2021
Division of Vocational Rehabilitation Division for the Blind & Visually Impaired State of Vermont	Technical assistance on creating youth apprenticeships	Ongoing
Division of Developmental Disabilities State of Missouri	Program Director - training & technical assistance project for employment service providers	2018 - present
Community Transportation Association Washington, DC	TA staff for national project on inclusive transportation planning	2017 - present
WA State Transition Conference Tacoma WA	Conference keynote: <i>Maintaining Employment Focus for Transition</i>	2019

Professional Affiliations

National APSE, Rockville, MD

- Board Member – 2008 to 2016
- Board President – 2012 to 2014
- Co-Chair – Public Policy Committee – 2009 to Present

Massachusetts APSE, Boston, MA

- Board Member – 2011 to present
- Board President – 2015 to present

New England Business Associates (Community Rehabilitation Provider), Springfield, MA

- Board Member – 2002 to present
- Board President – 2008 to present

Imagine Enterprises (Service Provider, Technical Assistance Agency), Houston, TX

- Board Member – 2007 to present

Representative Publications

Hoff, D., Stoehr, M., Roy, S., DeYoung, A. (2021). Work-Based Learning for Students with High Support Needs: Themes, Strategies, and Policy Recommendations. Boston, MA: Institute for Community Inclusion

Hoff, D. (2020). Using Technology to Provide Quality Services Remotely. Boston, MA: Institute for Community Inclusion

Hoff, D. (2015). Ensuring Excellence in Community-Based Day Supports: A Guide for Service Providers and Staff. Boston, MA: Institute for Community Inclusion

Hoff, D. (2014). WIA is now WIOA: What the New Bill Means for People with Disabilities. Boston, MA: Institute for Community Inclusion

Hoff, D. (2013). Disability, Unemployment & Poverty. Communities & Banking: Fall 2013, Vol. 24, No. 4, pp. 16-18.

Hoff, D., Smith, F. (2011). Job Seekers with Disabilities at One-Stop Career Centers: An Examination of Registration for Wagner-Peyser Employment Services. Boston, MA: Institute for Community Inclusion

Kiernan, W., Hoff, D., Freeze, S., Mank, D. (2010). Senate Testimony Regarding the Reauthorization of the Workforce Investment Act (WIA) of 1998. Journal of Vocational Rehabilitation: Vol. 32, No. 1, pp. 1-14.

Kiernan, W., Hoff, D. (2011). Employment First: A Beginning Not an End. Intellectual and Developmental Disabilities: August 2011, Vol. 49, No. 4, pp. 300-304.

Hoff, D., Gandolfo, C., Gold, M., Jordan, M. (2000). Demystifying Job Development. St. Augustine, FL: Training Resource Network, Inc.



PAUL BRODEUR
Mayor

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OFFICE OF THE MAYOR

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MEMORANDUM

To: Melrose City Council
From: Mayor Paul Brodeur
RE: Commission on Disability Reappointments
Date: January 24, 20223

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Under the leadership of Chair David Hoff and the membership Garin Boyd, the Commission on Disability, in partnership with the Mayor's Office, has played a pivotal role in moving forward the City's ongoing efforts to assess the current level of ADA compliance in City programs, services, activities, and City-owned facilities by initiating, and receiving grant funding for, our City's ADA Self-Assessment that has been completed by the Institute of Human Centered Design.

I look forward to their continued work in this area, as well as helping drive forward the City's slogan, "One Community, Open to All," through their collaboration with other community organizations such as Follow Your Art Studios, the Racial Justice Community Coalition, and Friends of METCO Melrose, to name a few.

Thank you for your consideration.

Mayor Paul Brodeur
Melrose City Hall
Melrose, MA 02176

Dear Mayor Brodeur:

Happy New Year! I hope this letter finds you well. I am submitting this letter of interest to ask for reinstatement onto to the Melrose Commission on Disability for a new term beginning February 2023.

During my first term, I have been very proud to have served on the Melrose Commission on Disability. I am emboldened by the work that has been done through this Commission. I feel like heading into 2023 that the Melrose Commission on Disability is situated in a strong place to continue its service to the community. I feel as though our meetings are productive, inclusive and mindfully managed by both our chair David Hoff and all the commissioners that attend. I am very excited that we received grant funding for our city's ADA assessment. After reading the report and providing feedback: it is evident that we have a lot of work yet to do. This report is a major step towards creating inclusive space and I am proud to be a part of what I believe to be an overwhelmingly positive move for Melrose.

I am still very committed to working for social justice in many previous positions I have held within the city of Melrose as well as surrounding areas. I continue to work actively with the Melrose Human Rights Commission on the Martin Luther King Jr. Day of Service. I am also a member of the steering committee for the Friends of METCO Melrose. I have recently started attending in-person meetings with the Racial Justice Community Coalition and I have been involved with EPIC (Engaging Parents in Conversation).

In the year ahead, I am working on getting a collaborative effort together the Melrose Commission on Disability and Follow Your Art Community Studios around storytelling. Follow Your Art has had a few very successful story-telling events in Melrose and they have been very successful. I have spoken to Kris Rodolico and we are hoping to get an event, focused on the stories of people with disabilities, together this summer. The pandemic has made it very difficult for us to reach out to the larger disability community with many people having concerns about getting sick. It is my hope that we can better identify members of our community with disabilities with a community event.

Thank you once again for consideration. I look forward to continuing to serve Melrose.

Sincerely,
Garin Boyd



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Mayor

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MEMORANDUM

To: Melrose City Council
From: Mayor Paul Brodeur
Re: Library Board of Trustees Reappointment
Date: January 31, 2023

I respectfully request the Honorable City Council confirm the reappointment of Peter Bowman, 24 Arlington Road, to the City of Melrose Library Board of Trustees for a three-year term, said term to expire the last day of February 2026. Mr. Bowman was recently appointed to the Library Board of Trustees in November 2022, as he replaced the appointment of Edward Waystack, who has resigned from the Board.

Melrose Public Library Director Linda Gardener supports my recommendation to reappoint Mr. Bowman, who as you know has previously served our City on the Melrose Traffic Commission, the Board of Chamber of Commerce, the Capital Improvement Plan Committee, and the Master Plan Committee. His experience will no doubt further the mission of the Board of Trustees, which sets policy for the library; administers funds appropriated by the City and such bequests as designated; approves the library's strategic plan; and advocates for the library in the community.

Thank you for your consideration.

Peter T. Bowman
24 Arlington Road
Melrose, Massachusetts

Dear Mayor Paul Brodeur,

I am writing to express my continued interest in serving on the Melrose Library Board of Trustees and being appointed to serve a full term. As we discussed last year when you asked me to serve out the term of a retiring Trustee, I think this is an exciting opportunity to serve the city and I feel my experience both professionally and being part of the community for many years will help me add value to the Board. I have had the opportunity to attend my first Board of Trustee meeting and work with Linda Gardener and my fellow Trustees while learning about the role and the exciting things currently occurring at the library as well as the new building.

As I communicated to you in previously and as you know, I have served on the Master Plan Committee, Traffic Commission, Board of the Chamber of Commerce and recently on the CIP committee and I think continuing in this new role will allow me to give back to the city. As we emerge from the pandemic libraries play a critical role in the community for all residents and I look forward to being involved with this effort. I will continue to be an active member of the Board providing guidance and support to the library staff and my fellow Trustees.

I want to thank you and the City Council for my consideration. If you need any additional information please don't hesitate to contact me. I look forward to the next steps in the process.

Sincerely,

Peter T. Bowman



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Mayor

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MEMORANDUM

To: Melrose City Council
From: Mayor Paul Brodeur
Re: Cemetery Commission Reappointment
Date: January 31, 2023

I respectfully request the Honorable City Council confirm the reappointment of Daniel O'Neill, 340 Main St., #703, to the Cemetery Commission for a three-year term; said term to expire on the last day of February 2026.

During Mr. O'Neill's most recent term, the Commission has embarked on several projects to improve the services provided by the Melrose Wyoming Cemetery, including the digitization of cemetery records. I am eager to see Mr. O'Neill's service on the Commission continue, ensuring the projects continue without interruption.

Thank you for your consideration.

January 24, 2023

Dear Mayor Brodeur,

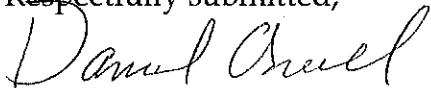
I have requested reappointment to the Wyoming Cemetery Commission for the following reasons.

There are currently several capital improvement projects underway namely:

1. Digitization of the cemetery records.
2. The paving of roads surrounding the new Vesper Avenue gravesite section.
3. Future gravesite expansions.

I would like to be given the opportunity to see these projects come to fruition.

Respectfully submitted,



Daniel O'Neill