



CITY OF MELROSE
HEALTH, EDUCATION & WELFARE COMMITTEE
AGENDA • JANUARY 9, 2023

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

6:40 PM

The public should take notice that the Melrose City Council may, on certain occasions, have a quorum in attendance due to standing committees of the City Council consisting of both voting and non-voting members. Members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the standing committee.

I. CALL TO ORDER

Manjula Karamcheti
John Obremski
Maya Jamaledine
Robb Stewart
Ryan Williams
Jen Grigoraitis

Chair
Vice Chair

President, Ex Officio

II. PUBLIC COMMENT

Remote Link for Public Comment:

<https://cityofmelroseorg.zoom.us/j/99081483447?pwd=Nm1hT3R1Z3l2cWJ3bTZkdVBzbW1Kdz09>

Meeting ID:
990 8148 3447

Password:
Melrose

III. ORDERS

1. **ORDER-2023-44** : Appointment of Sarah Besegai, 52 Stratford Park, to the Beebe Estate Board of Trustees for a two-year term to expire on the last day of February 2025.

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

2. **ORDER-2023-48** : Appointment to David Thimble, 94 Crescent Avenue, to the Beebe Estate Board of Trustees for a two-year term to expire on the last day of February 2025.

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

IV. ADJOURNMENT



CITY OF MELROSE

OFFICE OF THE MAYOR

PAUL
BRODEUR
Mayor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440
Fax - (781) 662-2182

MEMORANDUM

To: Melrose City Council
From: Mayor Paul Brodeur
Re: Beebe Estate Board of Trustees Appointment
Date: December 13, 2022

I respectfully request the Honorable City Council confirm the following Beebe Estate Board of Trustee appointment:

- Sarah Besegai, 52 Stratford Road, to a two-year term, said term to expire on the last day of February 2025.

Ms. Besegai has a proven track record of project management and marketing experience, which includes collections and museum planning and management, community arts and education—all of which are complimentary to the Beebe Estate Board of Trustees' responsibility for managing the historic Beebe Estate.

Some of the highlights from Ms. Besegai's candidacy include overseeing the budgets in her former role William's-Mystic Maritime Studies Program in her capacity as Assistant Director of Administration and Finance as well as in her role most recent role at Lesley University; producing special events such as artists' talks, discussion panels, and film screenings; and successful grant writing in her role at the Griffin Museum of Photography.

Thank you for your consideration.

Sarah Besegai

52 Stratford Road
Melrose MA 02176



November 30, 2022

Dear Melrose City Hall Volunteer Manager,

I am interested in serving the City and our community as a Board of Trustees member for the Beebe Estate. My professional skills and interests are very much aligned with the goals and focus of the Beebe Estate and of this volunteer position.

I have experience in project management, collections management, museum planning and architecture, community arts, and education. My administrative experience and marketing experience will also prove useful in serving as a custodian to this important landmark and cultural center.

Communication and resourcefulness are some of my key strengths. I get along well with others and thrive on finding resolutions to problems. I am confident that these qualities together with my commitment to the work will be an asset to the Beebe Estate.

My enclosed resume will provide you with more details regarding my qualifications and experience. I know that I can bring much benefit with my experience, educational qualifications and skills and I look forward to putting these towards a good cause. Please contact me by phone or email if you have any questions. I look forward to hearing from you and thank you for your time.

Sincerely,

Sarah Besegai

Sarah Besegai

Experience

2007-2015

LESLEY UNIVERSITY**CAMBRIDGE, MA****Program Manager for Graduate School of Education**

- .. Provided a high-level administrative and operational support for the Teaching, Learning and Leadership department, including: scheduling, staffing, reporting, and communications
- .. Maintained and monitored division budgets; created appropriate reports; processed payments; collected data for preparation of revenue, expense projections, and annual reports

Fall 2009

GRIFFIN MUSEUM OF PHOTOGRAPHY**WINCHESTER, MA****Special Projects Coordinator, Internship**

- .. Successful grant writing (\$10,000) for the collaborative community project, *Photosynthesis*
- .. Assisted with the day to day operations, including: ticket, membership, and memorabilia sales; installing shows; shipping and storage of shows
- .. Produced special events, including: artists' talks, discussion panels, and film screenings

2003-2007

VERNER JOHNSON: MUSEUM ARCHITECTS AND PLANNERS**BOSTON, MA****Museum Planner**

- .. Worked directly with clients to assess needs, evaluate options, and make recommendations for future growth, including: comprehensive master planning; collection storage planning; facility and space planning; market feasibility studies
- .. Assisted with interviews, surveys, workshops, original research, and writing
- .. Wrote and produced materials, including: interview summaries, workbooks, and reports
- .. Responsible for writing, design, and production of all submittals of qualification and promotional materials

1998-2003

WILLIAMS-MYSTIC MARITIME STUDIES PROGRAM**MYSTIC, CT****Assistant Director of Administration and Finance**

- .. Performed fundamental program management, including: overseeing schedules, itineraries, calendars, communications, accreditations, and annual reports; planning special events; managing facilities; coordinating student registration, orientation, and graduation
- .. Oversaw program budget, including: setting and meeting annual budget of \$600,000; preparing cost forecasts; reviewing and administering student financial aid; collecting student tuition
- .. Proudly served as a liaison between the college and museum community

1998-1999

WILLIAMS-MYSTIC MARITIME STUDIES PROGRAM**MYSTIC, CT****Assistant Director of Admissions and Recruitment**

- .. Designed, produced, and distributed all recruitment materials
- .. Presented at more than 35 informational meetings at colleges and universities across the United States
- .. Fostered positive community relations with college professors, administrators, and students
- .. Chaired the admissions committee; lead discussions; evaluated applications; established and maintained a recruitment database

1997-1998

HISTORIC NEW ENGLAND**BOSTON, MA****Museum Cataloguer**

- .. Catalogued an extensive collection of American art and artifacts for the Marsh-Billings-Rockefeller National Historic Park in Woodstock, VT
- .. Completed major inventory, including: researching, documenting, cleaning, repairing, labeling, storing, and exhibiting objects
- .. Participated in collections management training provided by both Historic New England and The National Park Service

Education

LESLEY UNIVERSITY**CAMBRIDGE, MA****Master of Education: Arts, Community, and Education****MOUNT HOLYOKE COLLEGE****SOUTH HADLEY, MA****Bachelor of Arts in American Studies with Concentration in Art History; Minor in English**

Interests and Activities

I am a project manager, administrator, planner, organizer, teacher, and learner.

David Thimble

CEO & President, CaLex Company, LLC

94 Crescent Avenue
Melrose, MA 02176

SELECT EXPERIENCE

CaLex Company, Melrose — CEO & President

JANUARY 2010 - PRESENT

Customer highlight - Brigham & Women's Hospital: fire door inspections, the supply and install of fire-rated doors and enclosures, ad hoc cabinetry

Ken Vona Construction (KVC), Waltham — Cabinet Shop Supervisor

JANUARY 2003 - JANUARY 2010

Dave Hunter Construction, Lexington — Cabinet Shop Supervisor

JANUARY 1998 - JANUARY 2003

Architectural Designs, Wakefield — CEO & President

JANUARY 1993 - JANUARY 1998

Architectural Openings, Somerville — Lead Cabinetmaker

JANUARY 1990 - JANUARY 1993

Unique Woodworking, Woburn — CEO & President

JANUARY 1982 - JANUARY 1990

EDUCATION

Northeast Metro Tech, Wakefield — Cabinet Making

SEPTEMBER 1972 - JUNE 1976

SELECT PROJECTS

Custom furniture — dining room set

Custom dining room table for Rowe's Wharf, Boston residential condominium

Bars & restaurants — Refurbishments/build outs

Location highlights: Cask & Flagon, Boston; Thackerays Restaurants, Woburn & Waltham; Tavern on the Water, Charlestown; Jillian's, Boston

USS Constitution — Restoration Project

Junior year of cabinetry program was afforded the opportunity to restore parts of the *USS Constitution* while the ship was drydocked. Worked primarily to replace and restore the transom windows at the stern of the vessel.

SKILLS

- Cabinetry/furniture making and restoration
- Project management of high-end residential projects
- Furniture finishing, color-matching and repair



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Some highlights of Mr. Thimble's candidacy include serving on a restoration team for the USS Constitution's restoration project and serving as CEO and President of an architectural designs business.

Mr. Thimble's foremost intentions with the Board of Trustees include utilizing his architectural knowledge as well as his restoration experience and skills to assist and augment the efforts of the Board of Trustees in maintaining the historical integrity and general upkeep of the estate.

Thank you for your consideration.