



CITY OF MELROSE
HEALTH, EDUCATION & WELFARE COMMITTEE
AGENDA • SEPTEMBER 20, 2021

Web-based remote meeting
, Melrose, MA 02176

Remote meeting

7:30 PM

The public should take notice that the Melrose City Council may, on certain occasions, have a quorum in attendance due to standing committees of the City Council consisting of both voting and non-voting members. Members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the standing committee.

I. CALL TO ORDER

Maya Jamaledine	Chair
Leila Migliorelli	Vice Chair
Jack Eccles	Voting
Robb Stewart	Voting
Cory Thomas	Voting
Christopher Cinella	President, ex officio

Motion: Statement of remote meeting information

Pursuant to the suspension of certain provisions of the open meeting law, this meeting of the Health, Education & Welfare Committee will be conducted via remote participation to the greatest extent possible. We will post a comprehensive record of these proceedings as soon as possible after the meeting on the City of Melrose website and on MMTV/ mmtv3.org. The public can find online access instructions to view this meeting at www.cityofmelrose.org/remote-meetings

II. PUBLIC COMMENT

III. ORDERS

1. **ORDER-2022-15** : Reappointment of Douglas MacDonald, 47 Botolph St., to the Cemetery Commission for a three-year term; said term to expire on the last day of February 2024

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

2. **ORDER-2022-14** : Appointment of James Oosterman, 54 Ellis Farm Lane, to the Affordable Housing Trust, for a two-year term, said term to expire the last day of January 2023.

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

3. **ORDER-2022-28** : Appointment of Seamus Kelley, 259 West Emerson St., to the Affordable Housing Trust, for a one-year term, said term to expire the last day of January 2022.

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

4. **ORDER-2022-27** : Appointment of Anthony Chui to serve as Health Director for the City of Melrose

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

IV. ADJOURNMENT

Doug Mac Donald
47 Botolph Street, Melrose Mass. 02176
617-921-7677
dougm41@comcast.net

Community Involvement

- Former producer/host-"Melrose Today" Ch.3
- Former member/Board of directors-Melrose Credit Union
- Former member Winchester Rotary Club-Harris Fellow
- Past member-Post 90 Melrose American Legion
- Former Melrose Alderman at Large-16 year member
- Past President Board of Alderman-1982
- Past Chairman/Trustee Melrose Public Library
- Former Chairman-Melrose Redevelopment Authority
- Twice past President-Melrose Chamber of Commerce
- Former trustee-Melrose Wakefield Hospital
- Past Melrose chair for the Salvation Army, Heart Fund and Cancer Crusade
- Former Melrose delegate to the MBTA Advisory Board
- Past member-Middlesex County Criminal Advisory Board

July 19, 2021

Mayor Paul Brodeur
City Of Melrose City Hall
562 Main Street
Melrose, MA 02176

Re: Melrose Affordable Housing Trust Letter of Interest

Dear Mr. Mayor;

Thank you for your considering me to fill one of the seats on the newly established Melrose Affordable Housing Trust. I am interested in serving in this capacity, and I am honored to share my skills and knowledge in the areas of affordable housing.

Prior to my retirement from Cambridge Savings Bank in October 2020, I was the Senior Vice President and Chief Lending Officer of Melrose [Cooperative] Bank, and served there as its senior lending officer for 22 years. One facet of my position that I most enjoyed was the opportunity to work with customers and potential home-buyers of all income levels, and facilitating numerous first-time homebuyer courses we offered in the city. I counseled and advised people on the myriad state and federal programs available to advance home ownership. I also worked closely with the city and prospective homeowners on lottery programs established for affordable units created by the city's inclusionary zoning ordinance. My experience at a local bank provided me the opportunity to closely see the needs for affordable housing in my own community and create products and services to meet that need as we were able. In addition, the Melrose Cooperative Bank Charitable Foundation, a board on which I serve as secretary, included specific desire to foster and advance affordable housing in the communities it served, and this focus continues on that foundation's work today.

I was a founding member of the Melrose Affordable Housing Task Force, established in 1998 to encourage, support and advocate for public and private affordable housing initiatives. We advocated for, and the city ultimately achieved, affordable units in developments such as Oak Grove Village (now Windsor), Webster Willows (Pleasant Street) and Station Crossing (Essex Street) and we were also public advocates for the SRO property on Vine Street operated by Caritas. We were instrumental in the city's passage of its first Inclusionary Zoning Ordinance which led to the creation of more affordable units in the city or payment of a fee in lieu of units. In late 2001 the Melrose Affordable Housing Corporation (MAHC) was formed as a separate private non-profit organization utilizing the resources of the task force and the Melrose Housing Authority, and I have served on that board since its inception. (An organization from which I have resigned effective 7/20/21). Working closely with the North Suburban Consortium, the city of Melrose planning department, and using a combination of federal HOME funds and local bank financing, we added 15 units of affordable units to the city's inventory since our inception, and have long advocated for the creation of the affordable housing trust to access those funds contributed by local developers so that additional permanent affordable housing may be created in the city.

For over 25 years, I have also served as a board member (and past-president) of Mystic Valley Elder Services, a non-profit organization serving the needs of low- and moderate-income elders and adults living with disabilities in 11 communities (Melrose included.) There are a myriad of ways MVES serves and reaches its clients, and serving on their board has provided me with an understanding of the desires and needs for affordable and/or supportive housing for our elderly and disabled community, in order to allow people to remain independent in their homes as long as they choose.

As a lifelong resident of the city of Melrose, and someone who has been fortunate enough to own a home in Melrose, I see the continued need to advance affordable housing in the city, not only for those who were raised here, and for those who work in our city, but also for those who desire to become part of this community and have been shut-out based on their income and/or assets. My desire is that the affordable housing trust fund becomes one more arrow in our quiver to make Melrose a community open to all.

Thank you for your consideration of my interest. I look forward to meeting with members of our city council to provide any additional information they may request regarding this appointment.

Very truly yours,

A handwritten signature in black ink, reading "James E. Oosterman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

James E. Oosterman

54 Ellis Farm Lane, Melrose

SEAMUS KELLEY

259 West Emerson Street, Melrose, MA 02176

SUMMARY

Operations and public policy leader with over 15 years of management and decision-making experience with a focus on project management, government affairs, public policy, strategic implementation, and external relations.

CORE ACCOMPLISHMENTS

- Operational lead for the *Health Connector for Business* online and customer service platform that launched in 2017.
- Managed the Health Connector's government relations and community outreach work during the challenging launch of the Health Connector's *Affordable Care Act* compliant website (2013-2015).
- Developed strategies to promote and achieve the legislative, programmatic, and budget priorities of the Executive Office of Housing & Economic Development (EOHED) over four years.
- Recipient of the Governor's Citation for Outstanding Public Service (2014).

PROFESSIONAL EXPERIENCE

MASSACHUSETTS HEALTH CONNECTOR, BOSTON, MA

2013 – PRESENT

ASSOCIATE DIRECTOR OF PROGRAM MANAGEMENT

2015 – PRESENT

Implementation and operations lead for new initiatives that impact the customer experience and meet agency objectives.

- Currently manager of the customer service and operations vendor for the *Health Connector for Business*:
 - Responsibility for high performing front office and back office customer service, including premium billing, enrollment, member escalations, call center, inventory management, and monthly renewals.
 - Led a team of six that manually transitioned ~500 companies to a new IT platform.
 - Developed policies, procedures, communications, and training materials for the customer service and operations vendor to comply with state and federal regulations.
- Launched the Health Connector's 2015 initiative to have walk-in offices located at key community-based partners in Fall River, Lowell, Brockton, and Springfield. Work included designing program model, budget, developing staffing and training plans, and monitoring performance.
- Served on procurement teams that evaluated and selected vendors for marketing, communications, IT implementation, and community outreach.

ASSOCIATE DIRECTOR FOR LEGISLATIVE AFFAIRS

2013 – 2015

Managed legislative, government affairs, and community outreach during a challenging time at the Health Connector when a new eligibility and customer service system failed.

- Oversaw the Health Connector's relationship with the Massachusetts Legislature and other elected officials.
- Represented the Health Connector at weekly status meetings with Governor Deval Patrick's and Governor Charlie Baker's offices to address escalated issues from the Legislature.
- Worked with Governor Deval Patrick's office and House and Senate leadership to handle politically sensitive issues that impacted the Health Connector.
- Coordinated executive-level testimony before several oversight hearings of the Legislature.
- Overhauled the Health Connector's constituent service staff by establishing a centralized database and put new controls in place to track constituent cases.

- Led the Health Connector's community outreach events in Boston, Fall River, Fitchburg, Springfield and Worcester.

UNIVERSITY OF MASSACHUSETTS MEDICAL SCHOOL, QUINCY, MA
2011 – 2013
PROJECT MANAGER

Provided project management support to MassHealth to implement the ACA.

- Utilized project management skills to help MassHealth reform its service delivery model for provider credentialing and on-boarding.
- Designed a roadmap to reach ACA compliance by working with MassHealth leadership staff and vendors to create a project schedule and scope to see it through the project's lifecycle.
- Developed critical project management skills, including designing projects, establishing milestones, running meetings, reporting progress and managing risk to meet deliverables in a timely and cost-effective manner.

EXECUTIVE OFFICE OF HOUSING & ECONOMIC DEVELOPMENT, BOSTON, MA
2007 – 2011
LEGISLATIVE DIRECTOR

Advocated for EOHED's legislative and policy agenda, first as the housing and community development lead and then adding the economic development portfolio.

- Executed strategies to achieve EOHED's legislative and budget priorities before the Legislature.
- Coordinated with administration officials, legislators, legislative staff, advocates, businesses, trade associations, non-profits, and other stakeholders to accomplish several high-profile legislative victories, including:
 - *An Act Providing for Job Creation by Small Business* (2010), an omnibus bill that restructure the state's economic and community development incentive programs.
 - *An Act Preserving Publicly Assisted Affordable Housing* (2009), a bill that addressed how communities and developers handle expiring affordable housing deed restrictions.
 - Supplemental funding for the *Emergency Assistance Shelter Program* (2009), a program that houses homeless families.
 - *An Article 87* bill that reorganized the state's homeless services from the Executive Office of Health & Human Services to EOHED (2009).
 - Enactment of \$1.275 billion *Housing Bond Bill* (2008).
- Monitored EOHED's legislative and political outlook, identifying trends and obstacles that the secretariat faced that could have a negative or positive impact on key priorities.

STATE SENATOR HARRIETTE L. CHANDLER, BOSTON, MA
2005 – 2007
LEGISLATIVE DIRECTOR

- Responsible for researching, drafting, and tracking legislation and amendments sponsored by the senator and developing her budget priorities.

U.S REPRESENTATIVE JIM MCGOVERN, WASHINGTON, DC
2002 – 2004
LEGISLATIVE ASSISTANT

- Oversaw all forms of constituent correspondence in the Washington, DC office.
- Coordinated federal funding earmarks and grants for municipalities and non-profits.
- Managed the office's Washington, DC intern program.

EDUCATION
SUFFOLK UNIVERSITY, BOSTON, MA
2009

Masters of Public Administration

THE CATHOLIC UNIVERSITY OF AMERICA, WASHINGTON, DC
2002

Bachelor's Degree, Politics

August 17, 2021

Mayor Paul Brodeur
Melrose City Hall
562 Main Street
Melrose, MA 02176

Mayor Brodeur:

Thank you for asking me to serve on the City of Melrose's Affordable Housing Trust Fund, subject to approval by the City Council. Addressing the issue of affordability in Melrose is important for our current and future residents.

I would bring a strong background and interest in housing affordability to this position. For the last year, I have served on the Melrose Housing Production Plan Advisory Committee. The Advisory Committee has helped shape the Housing Production Plan¹, has discussed our current and future affordability challenges with the public, and has reviewed detailed data about the state of affordability in Melrose. In reviewing the data, affordability is a significant challenge for current renters and owners as well as prospective residents.

Additionally, from 2007 to 2011 I served as a legislative director at the state's Executive Office of Housing & Economic Development. In this position I advocated for then Governor Deval Patrick's housing program before the state Legislature. Much of my work was around very low-income housing (i.e., homeless assistance, public housing) and low to moderate-income housing (i.e., state housing bond financing, expiring use restrictions, and Chapter 40B regulations). This work exposed me to the variety of housing types across cities and towns and their funding mechanisms.

Again, thank you for asking me to serve on the City of Melrose's Affordable Housing Trust Fund. If approved it would be an honor. Attached is my resume for your review.

Sincerely,

Seamus Kelley
259 West Emerson Street
Melrose, MA 02176

¹ As of August 17, 2021, the work is not complete.



CITY OF MELROSE

PAUL BRODEUR
Mayor

OFFICE OF THE MAYOR

City Hall, 562 Main Street
Melrose, Massachusetts
02176
Telephone - (781) 979-4440

MEMORANDUM

To: City Council President Christopher Cinella
From: Mayor Paul Brodeur
Re: Appointment of Anthony Chui as Melrose-Wakefield Health Director
Date: September 13, 2021

It is my pleasure to submit to you and the Honorable City Council the appointment of Anthony Chui as Health Director for the City of Melrose. This position is shared with the Town of Wakefield.

Mr. Chui holds two Bachelor's degrees in Cellular and Molecular Biology and Applied Statistics from Sonoma State University, and a Master's degree in Public Health, Epidemiology of Infectious Diseases from Yale University. He comes to us from the City of Manchester, New Hampshire, where as the Community Epidemiologist and Public Health Specialist his work focused on community prevention strategies to address disease and health risk behaviors pertaining to opioid/substance misuse. His responsibilities in his prior role also included disseminating public health information and conducting data analysis related to COVID-19 community spread and outbreak investigation.

We are fortunate to have the benefit of Mr. Chui's background in epidemiology and experience on the front lines of the public health response to the COVID-19 pandemic. His technical knowledge, strong educational background, and passion for public health make him an excellent choice to serve the Melrose community. I respectfully request the City Council confirm his appointment as Health Director for the City of Melrose.

Thank you for your consideration.

Attachment: Chui appointment memo (ORDER-2022-27 : Appointment of Anthony Chui as Health Director)

Anthony Chui

Manchester, New Hampshire, United States



[linkedin.com/in/anthony-chui](https://www.linkedin.com/in/anthony-chui)

Summary

I am an epidemiologist for the City of Manchester with a focus on social determinants of health that affect substance use dynamics and homelessness.

Experience



Public Health Specialist II - Community Epidemiologist

City of Manchester, NH

Jun 2020 - Present (1 year 1 month +)

I am responsible for performing research and assessments on various public health diseases and health risk behaviors that pertain to opioid/substance misuse. I design, implement, and deliver community prevention strategies through evidence-based care and services. I am charged with coordinating the dissemination of information involving the COVID-19 response and performing data analysis related to community spread and outbreak investigations.



Graduate Research Assistant

Hirsch Brain Function Laboratory

Jan 2019 - Jun 2020 (1 year 6 months)

I used Matlab to analyze eye-tracking data attained from social interaction experiments between healthy participants and participants on the autism spectrum. I also performed database management for experiment data across multiple fMRI projects.



Public Health Evaluation Consultant

Love146

Dec 2019 - May 2020 (6 months)

Worked with a group of graduate students at the Yale School of Public Health and Love146 to create an evaluation plan for their outreach program in Madagascar that addresses child trafficking. Created evaluation tools including surveys, questionnaires, and forum theater outlines to guide future evaluations.



Associate Researcher

Yale University School of Medicine

Jan 2019 - May 2020 (1 year 5 months)

I conducted research on possible mitochondrial toxicity effects of antiretroviral HIV therapy drug Dolutegravir in neuroblastoma cells. I used assays including Western blotting, RT-qPCR, FACS, and Seahorse assays.



Director Of Pharmacy

HAVEN Free Clinic

Dec 2018 - Feb 2020 (1 year 3 months)

I worked directly with patients through education sessions and answering questions regarding medications that are prescribed. I was responsible for developing and executing quarterly quality assurance and quality improvement goals, overseeing scheduling and training of volunteers, researching the most cost effective options of medications for patients, and improving the EHR system. I was tasked with streamlining intra-departmental workflow and inter-departmental collaboration efficiency with the ultimate goal of decreasing patient wait times.

Clinical Trial Coordinator

Yale School of Medicine, Department of Psychology - Alzheimer's Disease Research Unit (ADRU)

Feb 2019 - Sep 2019 (8 months)

Worked on genetic studies that focused on the genetic risk factors associated with increased rates of dementia, cognitive, and functional deterioration in patients with Alzheimer's Disease. Collected data for pre- and post-mental brain function scores, managed patient data, and organized physician contacts for post clinical trial participation follow-up.

Public Health Consultant

Yale New Haven Health

Dec 2018 - Jul 2019 (8 months)

Worked with a team of graduate students at the Yale School of Public Health (YSPH) to conduct mixed-methods research for Yale New Haven Health (YNHH) regarding the government mandated Community Health Needs Assessment (CHNA). Goals included mapping of areas in surrounding townships and connected health systems specifically for access to essential services. Project involved literature review for information about barriers to access such as healthcare, food security, and housing; key informant interviews and qualitative data analysis; and GIS mapping. Results were presented at the American Public Health Association Conference in Philadelphia Fall 2019. Final report was included in the triennial YNHH CHNA.

Research Intern

CONNECTICUT AGRICULTURAL EXPERIMENT STATION, THE

Sep 2018 - Feb 2019 (6 months)

The Connecticut Tick Testing Laboratory provides testing services for human relevant tick-borne diseases and syndromic surveillance. I was tasked with PCR screening ticks that were submitted to the station, in search of the causative agents of Lyme disease, Babesiosis, and Anaplasmosis. I was also responsible for blood meal extraction from public health relevant mosquito specimens.

Research Associate

Sonoma State University

Aug 2016 - May 2018 (1 year 10 months)

Education



Yale School of Public Health

Master of Public Health - MPH, Epidemiology of Infectious Diseases

2018 - 2020

Public Health Modelling Concentration



Sonoma State University

Bachelor of Science - BS, Cell/Cellular and Molecular Biology

2014 - 2017



Sonoma State University

Bachelor of Arts - BA, Applied Statistics

2014 - 2017



Montgomery High School

2012 - 2014

Skills

Leadership • Data Analysis • R • Research • Epidemiology

Honors & Awards



Graduation with Distinction - Sonoma State University Biology Department

Dec 2017

I was awarded the honor of 'Graduation with Distinction' from the Biology Department of Sonoma State University. I won the award on the basis of strong academic performances in addition to showing leadership in the realm of research. I led a team of undergraduates in Dr. Lisa Bentley's lab and successfully completed a research project involving the study of soils from Peru. Tropical forest ecosystem processes play an important role in global biogeochemical cycles, including the uptake and storage of carbon. However, these processes can be constrained by the supply of rock derived nutrients. We measured the rock derived nutrient availability and the capacity of soils to retain them on the exchange column shifts across a basin-to-tree line elevation gradient in the Andes-Amazon region. We analyzed how elevation and soil depth changes across a landscape. I contributed to the discipline beyond purely academic performance in courses. I believe this award demonstrates my ability to contribute to research at the highest level and is a testament to my work ethic while demonstrating my invaluable leadership qualities. While I completed my Bachelor of Science in a rigorous Molecular and Cell concentration of Biology, I also completed a separate Bachelor of Arts in Applied Statistics, which shows that I am capable of maintaining a balance between academics and research.



Horstmann Merit Award - Yale School of Public Health

Aug 2018

Recipients demonstrate strong leadership qualities, outstanding interest and passion for public health and academic achievement.



CITY OF MELROSE

Human Resources Department

Polina Latta

Director

platta@cityofmelrose.org

**City Hall, 562 Main Street
Melrose, Massachusetts 02176**

(P) 781-979-4146

(F) 781-979-4246

To: City Council
Cc: Mayor Brodeur
From: Polina Latta, Human Resources Director
Re: Melrose-Wakefield Health Director Recruiting Process
Date: September 7, 2021

- The HR Department used broad and diverse recruiting strategy when recruiting for the Melrose-Wakefield Health Director role. The position was posted in April 2021 and reposted in July 2021 for approximately a month each time, since our initial search did not result in the caliber of qualified candidate needed to fill this role. We used the following sources:
 1. City wide e-mail
 2. City Employment site
 3. LinkedIn
 4. Mass Municipal Association (MMA)
 5. Mass Health Officers Association
 6. The Partnership Inc.
 7. AMARU
 8. NAACP Mystic Valley network
 9. DEI- taskforce networks
- The hiring committee consisted of Melrose Human Resources Director, Wakefield Human Resources Director, current Health Director, one member of the Melrose Board of Health and one member of the Wakefield Board of Health. Resumes were reviewed by the full hiring committees and they conducted the first round of interviews. The second round of interviews was conducted by Mayor Brodeur and Town Administrator Steve Maio.
- Our last job posting resulted in 21 candidates (19 external, 2 internal). Total of 6 candidates were interviewed, and two were recommended for the second interview (one internal and one external candidate).

- Anthony Chui stood out among the rest of the candidate, with his technical knowledge, strong education and passion for public health.
 - He holds two Bachelor's degrees, one in Cellular and Molecular Biology and one on Applied Statistics. He also earned a Master's in Public Health, Epidemiology of Infectious Diseases from Yale University, where he was recognized for his leadership qualities and academic achievement that includes two publications in Public Health. Anthony demonstrated he can balance academics with professional development. While working on his Master's degree he held consulting and leadership roles in Public and Community Health and academic research.
 - His last position was Community Epidemiologist and Public Health Specialist II with the City of Manchester, New Hampshire, more specifically in the Strategic Initiatives and Quality Improvement department of Public Health. There his focus shifted from creating strategies to address public health diseases and substance misuse to COVID responsiveness and information distribution. Anthony's leadership and communication skills helped him form strong working partnerships with community and state agencies, Public Safety departments, School and City leadership.
 - His strengths lie in his technical knowledge, focus on transparency and measurable results based on accountability framework. He impressed the hiring committee with his strategy to public health: data driven and evidence- based approach, balanced by qualitative analysis and the ability to communicate data to provide meaningful understanding and education to individuals and the community.
 - In Manchester, Anthony also became appointed as the Chair of the Diversity, Equity and Inclusion Committee tasked to improve the wellbeing of the community by increasing diversity in the workforce and adopting a policy driven approach to DEI.

My name is Anthony Chui. I am an epidemiologist by training with several years of experience in the field of Public Health, working primarily on substance use disorders. I hold a Bachelor of Science degree in Molecular and Cell Biology and a Bachelor of Arts degree in Applied Statistics from Sonoma State University in California. Most recently, I attained a Master's in Public Health degree with a focus on infectious disease epidemiology from the Yale School of Public Health. As an epidemiologist, using data to inform decision making has become one of the most important skills to come out of working on both the COVID-19 pandemic and the opioid epidemic. I am well-versed in emergency response and preparedness, coordinating efforts between key stakeholders to best respond to the situation. I am aware of the duties and roles involved as the health director. In my previous organization, I worked with partners across multiple sectors at both the local and State level, including police, fire, and care coordinators. I understand the requirements and I am confident that I will be able to serve both the City of Melrose and the Town of Wakefield.