



CITY OF MELROSE
FINANCE COMMITTEE
AGENDA • JANUARY 30, 2023

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

7:00 PM

The public should take notice that the Melrose City Council may, on certain occasions, have a quorum in attendance due to standing committees of the City Council consisting of both voting and non-voting members. Members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the standing committee.

I. CALL TO ORDER

Maya Jamaledine	Chair
Jack Eccles	Vice Chair
Robb Stewart	
Manjula Karamcheti	
John Obremski	
Jen Grigoraitis	President, Ex Officio

II. PUBLIC COMMENT

Remote Link for Public Comment:

<https://cityofmelrose-org.zoom.us/j/93081672051?pwd=TDFTd205bXBtWXp6YWRLNVRueFRnQT09>

Meeting ID:
930 8167 2051

Password:
Melrose

III. ORDERS

1. **ORDER-2023-57** : Reappointment of Assistant City Clerk, Joanne Perperian of 357 Porter Street, Melrose for a one year term.

Sponsored by: President, Ex Officio Jen Grigoraitis

From: City Council

ASSIGNED TO COMMITTEE

2. **ORDER-2023-58** : 2023 Surety Bond of Melrose City Clerk

Sponsored by: President, Ex Officio Jen Grigoraitis

From: City Council

ASSIGNED TO COMMITTEE

IV. ADJOURNMENT

§ 56-10. Assistant City Clerk.

- A. The City Clerk shall, on or before the first Monday in February in each year, appoint an Assistant City Clerk, subject to confirmation by the City Council.
- B. The Assistant City Clerk may be removed by the vote of a majority of all the members of the City Council taken by roll call.
- C. In the absence of the City Clerk, the Assistant City Clerk shall perform all the duties of the office and shall perform such other duties as he/she may be called upon to perform by the City Clerk.

State law reference — Authority to appoint assistant city clerk, MGL c. 41, § 18.



Western Surety Company

R I D E R

It is hereby mutually agreed and understood by and between the principal and Western Surety Company, that instead of as originally written:

The Principal's name has been changed.

From:

Kristen Foote

To:

Kristin Foote

No further changes other than above.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, limits or conditions of the Bond, except as hereinabove set forth.

This Rider becomes effective on the 26th day of April, 2021, at twelve and one minute o'clock a.m., standard time.

Attached to and forming part of Bond No. 65457825
issued by WESTERN SURETY COMPANY of Sioux Falls, South Dakota,
to Kristin Foote

Signed this 26th day of April, 2021.

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President



Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One City Clerk City of Melrose

bond with bond number 65457825

for Kristin Foote

as Principal in the penalty amount not to exceed: \$ 15,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 26th day of April, 2021.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

Paul T. Bruflat

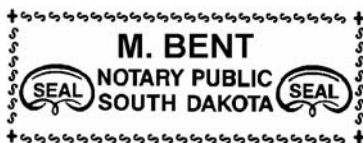
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss



On this 26th day of April, 2021, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



M. Bent

My Commission Expires March 2, 2026

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

From: [Steve Rich](#)
To: [Foote, Kristin](#)
Subject: RE: 2022 City Clerk Bond
Date: Tuesday, March 15, 2022 12:46:49 PM
Attachments:

Hi Kristin,

Your surety bond is good for 3 years – May 1, 2021-2024, and you paid \$255 for the 3 year term.

Please let me know if you need anything else.

Thank you,

Steve



Steven G. Rich
Commercial Lines Account Manager
Gove & Feldman Insurance Agency, Inc.
124 Main Street, Suite 1
Rockport, MA 01966
Ph: 978-546-6982
Fax: 978-546-6680
www.govefeldman.com

§ 56-4. Bond.

The City Clerk shall give a bond annually in such form as the City Solicitor shall approve, with sufficient sureties to the satisfaction of the Committee on Finance and in such sum as such Committee may prescribe, for the faithful performance of his/her duties and for the delivery to his/her successor in office of all books, papers, records and property belonging to such office.

State law reference — Bond to cover collection of license fees, MGL c. 41, § 13A.