

Appropriations Committee

Chairman Conn, Boisselle, Medeiros, Infurna,
Seaboyer, Forbes, Mortimer, McAteer-
Margolis, Bird, Tramontozzi
Absent: Wright
In attendance: Mayor Robert J. Dolan, City
Planner Denise Gaffey, Energy Efficiency
Manager Martha Grover

Appropriations called to order by Chairman Conn at 7:30 p.m.

Alderman Mortimer moves to open Public Participation, 2nd by Alderman Boisselle. All in favor.

Ellen Katz, 70 Lynde Street, speaks in favor of Order 12-82 as the Melrose Energy Commission's co-chair. She believes there are many opportunities to save energy and money in city buildings. These funds will enable the City of move ahead with the energy efficiency study and implementation.

Alderman Mortimer moves to close Public Participation, 2nd by Alderman Infurna. All in favor.

Order 12-82, APPROPRIATION Amount: \$50,000.00
From: Available Free Cash
To: A/C #84054-490000 – Capital Stabilization Fund

This appropriation is necessary to fund investment grade audits of all City and School buildings in phase one of an energy savings performance contract.

Alderman Mortimer motions to recommend, 2nd by Alderman Boisselle.

Alderman Medeiros motions to suspend the rules, 2nd by Alderman McAteer-Margolis. All in favor.

Mayor Dolan thanks the Melrose Energy Commission for its support and assistance. This request for \$50,000 will allow for an audit of the 26 city and school buildings. The Green Community designation is a commitment by the city to realize a 20% energy savings by 2014. MAPC has taken a regional approach to this endeavor to procure a company with competitive rates and services. The company will rank the buildings and their energy issues.

Martha Grover introduces Steve Weisman who presents a primer on the procurement of energy management services as regulated by MGL Chapter 25A. A single contractor is awarded multiple contracts for multiple buildings on a design build basis. All projects are guaranteed to run properly and energy savings are guaranteed. Ms. Grover says the potential projects stem from the Green Communities plan and include lighting, occupational sensors and building controls. The Metropolitan Area Planning Commission issued an RFQ in July; seven communities sat on the selection committee. Eight proposals were received from vendors serving this area and in December Ameresco, Inc. of Framingham was chosen. All of the company's reviews are excellent. The rates for the investment audit were set forth in the selection process. Mr. Weisman says Melrose can proceed with the contract at the rate of 4.5 cents per square foot

which equals \$45-\$50,000. Engineers will work with DPW and prepare an energy assessment – an expanded CIP. The City will look at the list and come up with a package of projects with energy savings. At the end of the process the city will select projects and Ameresco will make a proposal to the City. The City can choose to move forward and the initial \$50,000 is forgiven or the City can pay a brokerage fee for the audit and pursue the projects on its own. Ms. Gaffey says Mr. Weisman's company acts like a project manager. During the audit phase they will review the results of the audit and the savings plan; during the construction phase they will review the design submittal; post construction they will assist with the commissioning process to be sure the equipment is operating as designed. The study will take two months. The contract has been offered to the City; the City Solicitor will review it and when accepted work will start immediately. Mr. Weisman says his company will work with the support of someone familiar with the City's buildings – the hours of operation and typical temperature settings – to determine a baseline.

On the motion to recommend, All in favor.

Alderman Mortimer motions to adjourn, 2nd by Alderman Boisselle. All in favor.

Appropriations adjourns at 8:35 p.m.