



MELROSE

CULTURAL COUNCIL

RECEIVED

By City Clerks Office at 11:07 am, Sep 03, 2025

Melrose Cultural Council
May 11, 2023
7pm - 8:30pm
Cassidy Conference Room, City Hall

IN ATTENDANCE: Jason Webb, Jim Bracciale, Laura Azevedo, Sara Brookner, Jeff Winey

7:05 meeting begins

- approve last months minutes ...ayes all around

GRANT FORMS UPDATE

- form to sign for payment of Opening Doors rescheduled project will be held aside until new project is solidified

Quick review of other grant forms not yet received. Follow up emails will be sent.

CALENDAR

living document has been created

SURVEY

Deadline will be Sept. We can start circulating in June and close it in August

Possible places to distribute: summer stroll, create flyer with QR code, maybe distribute at other events we are supporting?

give to Jen LeClerc to share with Creative Alliance

Jim will update press release

Social media - Facebook, instagram?

Grantees

All new board members?

Symphony / polymnia

Laura to create constant constant with link to survey - Jim to send link to old postcard

NEW MEMBER DISCUSSION

- Jim and Jason nominated for co-chairs - ayes all around
- Laura nominated for secretary - ayes all around

1. Lily - very high marks by Sara all around — possible treasurer?
2. Eilz Bouchard - another great one / NEFA / another possible treasurer
3. Melissa Landon - well connected in community / busy / hard worker?
4. Nicholas Gleason - friend of Sara's

** Sara brought up possibility of creating a form for submissions so we get the same info from everyone

** maybe recommend to people who don't "make it" with us to go to Messina fund

5. Sarah Bolha - marketing / mail chimp
6. Eliz Lohnes - marketing / social media

Sara to organize "new member orientation" to take place at Jim's house

How many to take on? Sara thinks "at least" 6?
Board buddy mentorship is discussed

It was decided that Jim and Jason will speak with the top six candidates and select 4 or 5 to join the board

STUDENTS

Discussion about how wonderful all four candidates are. Laura will offer Clio Moock (sophomore) and Leah Mallozzi (junior).

TIMELINE:

- Jim and Jason to meet / have coffee with top 6 candidates and will select 4
- Possible gathering at Jims house for all new members for next meeting (June 8)
- Explain calendar / assign buddies
- Double check timeline with mayors office?
- The board will need to have an official vote for the treasurer (to take place over the summer?)

8:30 meeting adjourns