

**Council on Aging Board Meeting  
Milano Center  
February 15, 2024, 8:00 a.m.**

**RECEIVED**

*By City Clerks Office at 3:16 pm, Aug 14, 2025*

**ATTENDEES**

**Board Members in Attendance**

John Capuano, Kristin Thorp, Margaret Ivins, David Kourtz, Ellen Cobau

**Other Attendees**

COA Director Erica Brown

Maura Sullivan and Philip Hermann

Called to order at 8:07 am by John Capuano President.

Minutes of the January 18, 2024 Board meeting – **in meeting packet**

**Motion made for approval by Margaret Ivins, second by Dave Kourtz, passed unanimously**

**Executive Directors Report**

**Milano Center:**

Hamilton Hall Lecture Series – test run was great but the first session on Saturday morning had technology issues. 28 people attended. Friends have offered to buy a new laptop if that is needed. Erica is holding off to see what the City is going to do. The City IT Director was let go last week.

**Council on Aging:**

Moving from MySeniorCenter software to SchedulesPlus. Staff training on 2/21. Cost is almost \$1000 less per year and includes Transportation.

UMB Needs Assessment starting to set up receipt and sharing schedule.

Board member Maura Sullivan has received subcommittee approval and will receive final approval next week.

Nancy Messina, Philip Hermann and Dave Kourtz 2<sup>nd</sup> term will be handled by City Council in March.

Vote on Board Positions –

David Kourtz – Chair

Margaret Ivins – Vice Chair

Ellen Cobau – Secretary

**Motion presented by Chair John Capuano, and passed unanimously**

The board thanked John for his exemplary service on the Board.

**Friends of Milano Center – No report**

**Old Business –**

Discussed Roof – Ranch Roofing recommends complete replacement. Probably costs around \$115,000. Trying to move up the City list. Erica will get the building checked for mold.

**New Business –**

The attendees discussed the state of rentals, security, fobs and keys. Erica is working to have all locks rekeyed.

Next meeting will be held at Milano Center 201 West Foster St 2<sup>nd</sup> Floor Conference Room at 8 am on Thursday March 21, 2024.

Meeting adjourned 8:55 am – **Motion made by Dave Kourtz, seconded by John Capuano, and passed unanimously**

Submitted by Kristin Thorp