

RECEIVED

By City Clerks Office at 3:10 pm, Aug 14, 2025

**Council on Aging Board Meeting
Milano Center
October 20, 2023, 8:00 a.m.**

ATTENDEES

Board Members in Attendance

John Capuano, David Kourtz, Ellen Cobau, Kristin Thorp, Margaret Ivins,

Other Attendees

COA Director Erica Brown

Called to order at 8:04 am by John Capuano President.

Minutes of the September 21, 2023 Board meeting – **in meeting packet**

Motion to approve as amended – David Kourtz, seconded Margaret Ivins

Approved unanimously

Executive Directors Report – in meeting packet

Items of note:

Mayor's Resource Fair Oct 24

Electrical project is complete, will move forward on Foundation Trust grant requirements.

UMB Needs Assessment extended to Nov 3. Working to get from 1000 responses to over 1200 goal.

MCOA Fall conference – Erica shared conference notes.

Discussed Board members present and future. Greg DeLaurier resigned his seat. Also discussed list of Board Expectations that Dave will share with potential board members.

Approved Executive Directors Report unanimously.

Friends of Milano Center – No report

Strategic Planning Report – Will hold off until needs assessment is done.

Old Business – None

New Business –

Request Erica develop a confidentiality document for all staff, volunteers and board members.

Received report from Ward Hamilton about cost of repairs or replacement of roof. Was sent to City, with no response. Will continue to share with City for updating in 5 year plan.

Next meeting will be held at Milano Center 201 West Foster St 2nd Floor Conference Room at 8 am on Thursday November 16, 2023.

Meeting adjourned 9:15 am –Moved Kristin Thorp, seconded David Kourtz, approved unanimously

Submitted by Kristin Thorp