Council on Aging Board Meeting
Milano Center
February 16, 2022, 9:30 a.m.

ATTENDEES

Chairperson John Capuano, Board Members David Kourtz, Nancy Messina, Greg DeLaurier, Janet Nevin, Kristin Thorp, and COA Director Stacey Minchello.

Chairperson Capuano opened the meeting at 9:30 am and asked for a change in the order of the agenda as members were pressed for time and needed to leave early.

Motion made by Thorp. Seconded by Kourtz. All were in favor.

Chairperson Capuano opened the floor to questions and or concerns about UMass Boston Needs Assessment. Having none and a quorum, Chairperson Capuano called for a roll call vote. Unanimously passed to approve the UMass Boston contract for a needs assessment to commence in June 2023 and end in March 2024.

Note: These minutes have been updated to accurately show that January 19th at 9:30 am COA Board meeting was a presentation with Q&A discussions in which Caitlyn Coyle of UMB presented their proposal for the community needs assessment. It was held in the Cassidy Room at City Hall. Additional guests were Mayor Paul Brodeur, City Planner Denise Gaffey, Economic Development Director Lauren Grymek, Health & Wellness Coordinator Kara Showers and President of the Friends of the Milano Center Joan Cassidy.

Motion made by Kristin Thorp to accept the minutes of the December 15, 2022 Board meeting Dave Kourtz seconded and all approved.

EXECUTIVE DIRECTOR'S REPORT

Milano Center

- Discussed the success of the Holiday Party with suggestions for next year.

- Program updates- Chief of Police meet and greet, LGBT event planning, St. Patrick's Day event.

Council on Aging

- LPI newsletter meeting update presented
- Field Demonstration Grant contract has been executed.
- April is Volunteer Appreciation month- planning a breakfast TBA
- Driver Recruitment discussion
- Projects:
  Minchello will request an updated quote for the patio electrical project
  Patio furniture options are being investigated.

Executive Director's Report accepted.

Old Business

- Board seats
  Janet Nevins' re-appointment was approved through City Council. Nancy Messina's term will expire as of February 28, 2023. The intention is that she will revisit the opportunity in one year.
- People Engagement Committee reported a final draft of their proposal is coming.

New Business

- March 1st 6:30 pm zoom training for members; RSVP to Lily if unable to attend
- Minchello vacation: March 7th- March 19th, Erica is covering.

Next meeting will be held at the Milano Center, March 16, 2023 at 9:30 am.

Meeting adjourned 10:30 am

Submitted by Stacey Minchello