

**Council on Aging Board Meeting
Milano Center
November 17, 2022, 9:30 a.m.**

ATTENDEES

Chairperson John Capuano, Board Members David Kourtz, Greg DeLaurier, Janet Nevin, Kristin Thorp, Secretary Nancy Messina and COA Director Stacey Minchello.

The minutes of the October 26, 2022 Board meeting were accepted, seconded and approved.

EXECUTIVE DIRECTOR'S REPORT**Milano Center**

- Holiday Party is scheduled for Tuesday, 12/20/22 at Memorial Hall. Looking for a caterer. Seniors will pay \$5.00. The Friends will donate up to \$2000.00.

Council on Aging

- Snow Angels – We are looking for volunteers. Currently, the ratio of volunteers to seniors asking for shoveling is disproportionate.
- The Mayor's Senior Resource Fair was a great success. There were 146 attendees and 70 new Milano Center members signed up.
- Macauley's Thanksgiving meal update. The meals will be distributed via drive-through this year.
- Stacey contacted UMass Boston regarding a needs assessment. They are interested. They sent Stacey a proposal. Details were discussed.
- Munis Reporting – Stacey is waiting to have a meeting with the Auditor's office.
- LPI (Liturgical Publishing, Inc.) will be giving us some tech support on our newsletter. Problems with the current format of the newsletter were discussed.
- My Senior Center meeting has been postponed. The goal is to make our system more functional.
- Grant selections were discussed. COA intern Grace Hillaker is researching grants for Stacey.

Directors Report Accepted.

Old Business

Strategic Planning Report:

- Kristin and Dave gave us an update on the Communication Strategy goal.

- Follow Your Art discussion.
- Discussion regarding renting out Tierney Hall.

New Business

- Organizational Chart discussion.
- Organizational Chart approved.

Meeting adjourned 11:00

Submitted by Nancy Messina