

Council on Aging Board Meeting
Milano Center
April 21, 2022, 9:30 a.m.

ATTENDEES

Chairperson John Capuano, Board Members Greg DeLaurier, David Kourtz, Secretary Nancy Messina and Friends Board Member Joan Cassidy. Stacey Minchello and Eileen Lyle were excused and Sue Doherty Fernandes has resigned from the Board.

The minutes of the March 17, 2022 Board meeting were accepted, seconded and approved.

EXECUTIVE DIRECTOR'S REPORT

*Since Stacey was not in attendance, the following items were discussed with John's guidance and the help of Stacey's agenda.

Milano Center

- ARPA projects to date:
 - Deep cleaning of the Milano has been completed
 - An outdoor light and electrical box has been installed on the patio. We are looking for a company to design/install lights on the patio awning.
 - The water bottle filling station has been installed.
 - A new air compressor was installed in the fire alarm system. The old one was very loud.
- Outstanding ARPA projects to date:
 - Sidewalk repairs
- The reopening training for staff was held on April 7th. The staff was informed of some new procedures, sensitivity training, mask info, updates and events.
- The soft opening of the Milano Center on 4/11 went well.
- Eddie Zinck and Mike Dargan will not return as drivers.
- May 24th grand reopening.

Council on Aging

- Statistics- Using MSC, we are tracking phone calls based on reason for call and linking them to the profile of the caller.
- We continue to search for a student to help us with technology/statistics. The UMB Ollie program is not taking host sites at this time.
- Discussion about the newsletter, including paper vs. email.

- Nisha Noor, from Salem State, has completed her social work internship with us. Grace Hillaker will be our next social work intern in September.
- COA has delivered a large number of prepaid trash barrels to residents over 60 and with disabilities.
- The Victorian Fair will be held on September 11th this year.

Friends Report

- The city wide yard sale is tentatively scheduled for September 24, 2022, two weeks after the Victorian Fair, instead of one week after.

Old Business

- Dave complimented Stacey and the Board on our progress over the last few months.

New/Old Business

- John says Encore (not the casino) has a survey that might be of interest to us as an example, when we are putting together our survey.
- Discussion about Executive Service Corp.'s (ESC) Encore component.
- Discussion regarding Board openings and attempts to find diverse candidates.

Meeting adjourned at 10:40 am.

Submitted by Nancy Messina