Council on Aging Board Meeting
Milano Center
February 17, 2022, 9:30 a.m.

ATTENDEES

Chairperson John Capuano, Board Members Eileen Lyle, Susan Doherty Fernandes, Greg DeLaurier, David Kourtz, Secretary Nancy Messina, COA Director Stacey Minchello and Friends Board Member Joan Cassidy.

The minutes of the January 20, 2022 Board meeting were accepted, seconded and approved.

EXECUTIVE DIRECTOR'S REPORT

Budget

- The budget was discussed.

Milano Center

- HVAC Project is complete.
- Covid Compliant hepa filters need to be plugged in.
- ARPA funding was received for the lobby and office units.
- Lobby repairs and demolition, due to the damage from the frozen pipe, have started. We are hoping to have the repairs completed by the end of March for a reopening in April.

Council on Aging

- Statistics – Erica is trying to set up a system that will track reasons/types of calls received.
- Strategic Planning – update/discussion regarding progress. Next meeting, April 5th.
- Discussion regarding the nomination/election of officers for the annual meeting.
- Stacey will be on vacation from March 7th to the 20th.

Friends Report

- Next meeting will be in April. All financial filings have been completed.

Old Business

- Shade Project – The new shade will provide an additional 765 square feet of usable space on the patio by providing sun and rain protection. John and Stacey are looking for 2 more bids on the project. They currently have one bid. There was an extensive discussion about this project.

Meeting adjourned at 11:40 am.
Submitted by Nancy Messina