



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Council on Aging

MEETING DATE: Thursday, October 17, 2019

TIME: 9:30 a.m. - 11:30 a.m.

MEETING LOCATION: Milano Center - Conference Rm
201 West Foster St

REQUESTED BY: John Capuano, Chairperson

AGENDA

1. Minutes from last meeting (Nancy Messina will distribute)
2. Executive Director's Report
3. Statistics Report
4. Old Business
 - Scanner Report vs. MYSENIORCENTER app
 - Logo update
 - Melrose Symphony – 10 seats per table
5. New Business
 - Friends liaison to the COA Board
 - What is the roll of the board members under the direction of the Executive Director? (Will the roll follow A Guide for Board Members produced by the Executive Office of Elder Affairs?)
 - Create a Strategic Planning Committee to explore membership, financial stability, programming, administration, and logistical challenges; such as parking, classroom space, and physical accessibility.

Next meeting:

November 21, 2019 - Please call the COA office (781-665-4304) if you are unable to attend.