



**NOTICE OF MEETING  
CITY OF MELROSE, MASSACHUSETTS**

TIME STAMP  
CITY CLERK  
2017 APR 25 A 11:14  
MELROSE, MA.

**ORGANIZATION: Melrose Commission on Women  
Childcare and Event Planning Subcommittees**

**MEETING DATE: Monday, May 1, 2017      TIME: 7:15 pm**

**MEETING LOCATION: Melrose City Hall, 562 Main St., Melrose, MA, 02176  
Basement Conference Room**

**REQUESTED BY: Sam Hammar, Childcare Subcommittee Chair and Lata Williams,  
Chair**

Notice of every meeting of a local body must be filed and time-stamped with the City Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25. Such notice shall contain a listing of topics that the Chair reasonably anticipates will be discussed at the meeting.

**AGENDA**

1. CALL TO ORDER    7:15
2. PUBLIC PARTICIPATION (15 minutes maximum unless approved motion to extend time)
3. REGULAR BUSINESS  
    Approval of Minutes from April 3, 2017 meeting
4. Tasks and support for upcoming events
5. CHILDCARE SUBCOMMITTEE MEETING:
  - Review Initiative Tracks
  - Review Proposed Mission, Goals, and Deliverables
  - Continue to Plan Committee Timeline
  - Discuss Open Communication Plan
6. PUBLIC COMMENT (10 minutes unless extended by approved motion to extend time)

Adjournment