



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Commission on Women

MEETING DATE: February 19th 2018

TIME: 7:15 pm

MEETING LOCATION: City Hall Conference Room

**REQUESTED BY: Lata Williams, Commission Chair, and Jessica
Buster, Subcommittee Chair**

AGENDA

1. CALL TO ORDER 7:15
2. PUBLIC PARTICIPATION
3. REGULAR BUSINESS – Subcommittee Chair, JB
 - “Soft rollout” events – MAAV Coffeehouse, MCW Networking at Tsukiji
 - What do we need to have? Paper, submission box, pens?
 - Poster or explanatory display
 - iPad with anonymous entry Google Doc
 - How to advertise?
 - Locations for long-term submission boxes
 - BARCC Updates – Rebecca Mooney
 - MORE involvement? Adam L.
4. OTHER BUSINESS - any business or other items not reasonably anticipated at the time of this meeting posting.
5. PUBLIC COMMENT