



CITY OF MELROSE

CITY COUNCIL

ORDERS OF THE DAY • JUNE 2, 2025

Council Chamber, First Floor, Melrose City Hall Regular Meeting
562 Main Street, Melrose, MA 02176

7:45 PM

I. CALL TO ORDER

Pledge of Allegiance

II. PUBLIC COMMENT

When: Jun 2, 2025 07:45 PM Eastern Time (US and Canada)

Topic: City Council Meeting, Public Hearing National Grid

Join from PC, Mac, iPad, or Android:

[https://cityofmelrose-](https://cityofmelrose-org.zoom.us/j/92275977862?pwd=eRnraLnGCgTEwzwHNHDv5aPnjsjbHb.1)

[org.zoom.us/j/92275977862?pwd=eRnraLnGCgTEwzwHNHDv5aPnjsjbHb.1](https://cityofmelrose-org.zoom.us/j/92275977862?pwd=eRnraLnGCgTEwzwHNHDv5aPnjsjbHb.1)

Passcode:452200

Webinar ID: 922 7597 7862

III. MINUTES APPROVAL

1. City Council - Regular Meeting - May 19, 2025 7:45 PM

IV. COMMUNICATIONS FROM HER HONOR, THE MAYOR AND OTHER CITY OFFICIALS

V. NEW BUSINESS

A. Filings by the Honorable Mayor

B. Filings by members of the Honorable City Council

C. Appropriation

1. **(ID # 12726):** An Appropriation from Free Cash(01-324001) in the amount of \$60,000 to Office of Planning and Community Development (#175).
2. **(ID # 12736):** An Appropriation from Free Cash (01-324001) in the amount of \$32,816 to Pine Banks (#652).

3. **(ID # 12737):** An Appropriation in the amount of \$150,000 from Free Cash to the Affordable Housing Trust (#8270).
4. **(ID # 12747):** Appropriation in the amount of \$27,000 from free cash (01-324001) to retirement (#911) to reimburse for pension costs.
5. **(ID # 12748):** Appropriation in the amount of \$150,000 from Ambulance retained earnings (6500-319000) to Salary and Wages, overtime.
6. **(ID # 12752):** An appropriation in the amount of \$189,659.08 from Peg Access Cable Fund, to MMTV in the amount of \$151,727.27 and Melrose Public Schools in the amount of \$37,931.81.
7. **(ID # 12753):** Appropriation in the amount of \$25,320 from Free Cash (01-324001) to Fire (#221) for motor vehicle repairs to Ladder 2.
8. **(ID # 12735):** A transfer in the amount of \$85,000 from Health Insurance (#914) to Medicare (#916) to cover the employer portion of payroll tax through 6/30/2025.
9. **(ID # 12738):** A transfer in the amount of \$7,530 from Auditor Salary and Wages(011351-511000) to Audit services (011352-528600).
10. **(ID # 12739):** Transfer in the amount of \$50,000 from Health Insurance (#914) to Workers Compensation (#912).

11. **(ID # 12745):** Transfer in the amount of \$120,000 from Health Insurance (#914) to the Police Department (#211) for salary and wages.
12. **(ID # 12746):** Transfer in the amount of \$200,000 from Health Insurance (#914) to Fire (#221) for salary and wages.
13. **(ID # 12751):** Transfer in the amount of \$7,000 from Auditor, salary and wages (#135) to Inspection Services, salary and wages (#241).
14. **(ID # 12749):** Reauthorization of the COA revolving fund #2811 limit to be increased from \$35,000 to \$65,000 for Fiscal Year 2025.
15. **(ID # 12750):** Reauthorization of the Recreation Revolving Fund #2652 limit to be increased to \$550,000 from \$475,000.

D. Ordinance Amendment

1. **(ID # 12744):** Amending Chapter 228 of the Revised Ordinances of the City of Melrose Water, Sewers, and Drains
Sponsored by: Director, DPW Elena Proakis Ellis

VI. PUBLIC HEARING-NATIONAL GRID PETITIONS

1. **(ID # 12561):** Petition of National Grid to install 1 JO on Tremont St

From: City Council

SET PUBLIC HEARING

2. **(ID # 12593):** Petition for Joint or Identical Pole Location on East Rock Park

From: City Council

SET PUBLIC HEARING

3. **(ID # 12594):** Petition for Electric Conduit Location on NW Sidewalk of Angela Circle

From: City Council

SET PUBLIC HEARING

4. **(ID # 12681):** Petition for National Grid to install underground facilities at the intersection of Franklin Street and Greenwood Street as well as install 2 JO Poles and remove 1 JO Pole on Greenwood Street
5. **(ID # 12682):** Petition for National Grid to install 1 JO Pole on E Emerson Street
6. **(ID # 12683):** Petition for National Grid to install 1 JO Pole on Sylvan Street

VII. UNFINISHED BUSINESS

A. Appropriation

1. **(ID # 12667):** Fiscal 2026 Solid Waste Enterprise Fund Budget in the amount of \$3,529,118

From: Appropriations & Oversight Committee

OUGHT TO PASS

2. **(ID # 12671):** Fiscal 2026 Sewer Enterprise Budget in the amount of \$8,280,121.

From: Appropriations & Oversight Committee

OUGHT TO PASS

3. **(ID # 12672):** Fiscal 2026 Water Enterprise Fund Budget in the amount of \$6,441,569.

From: Appropriations & Oversight Committee

OUGHT TO PASS

4. **(ID # 12680):** An Appropriation from Sewer Retained Earnings account 6000-319000 in the amount of \$200,000 to Sewer professional Services account 604412-529000.

From: Appropriations & Oversight Committee

OUGHT TO PASS

5. **(ID # 12724):** An Appropriation from free cash (account 01-324001) in the amount of \$180,000 to DPW Highway (#422) for roadway paving.

From: Appropriations & Oversight Committee

OUGHT TO PASS

6. **(ID # 12725):** An Appropriation from Free Cash (01-324001) in the amount of \$60,000 to DPW-Facilities (#402).

From: Appropriations & Oversight Committee

OUGHT TO PASS

B. Orders

1. **(ID # 12728):** Order to Place Override Questions on the November 4, 2025 Local Election Ballot

From: Appropriations & Oversight Committee

OUGHT TO PASS

VIII. EXPIRIES

IX. RULE 36 REPORTS

X. ADJOURNMENT



CITY OF MELROSE
CITY COUNCIL
MINUTES • MAY 19, 2025

Council Chamber, First Floor, Melrose City Hall Regular Meeting
 562 Main Street, Melrose, MA 02176

7:52 PM

I. CALL TO ORDER

Motion to open meeting made by President Migliorelli at 7:52 PM.

Pledge of Allegiance

Attendee Name	Title	Status	Arrived
Cal Finocchiaro	Ward 6	Present	
Mark Garipay	Ward 4	Present	
Ward Hamilton	At-Large	Present	
Maya Jamaledine	At-Large	Present	
Manjula Karamcheti	Ward 1	Present	
John Obremski	Ward 2	Absent	
Devin Romanul	Ward 7	Present	
Robb Stewart	Ward 3	Absent	
Kimberly Vandiver	Ward 5	Present	
Ryan Williams	At-Large	Present	
Leila Migliorelli	At-Large	Present	

II. READING OF THE MINUTES

Motion to Approve minutes made by President Migliorelli

1. City Council - Regular Meeting - May 5, 2025 7:45 PM

RESULT: **ACCEPTED [9 TO 0]**
AYES: Finocchiaro, Garipay, Hamilton, Jamaledine, Karamcheti, Romanul,
 Vandiver, Williams, Migliorelli
ABSENT: John Obremski, Robb Stewart

2. City Council - Regular Meeting - Dec 2, 2024 7:45 PM

RESULT: **ACCEPTED [9 TO 0]**
AYES: Finocchiaro, Garipay, Hamilton, Jamaledine, Karamcheti, Romanul,
 Vandiver, Williams, Migliorelli
ABSENT: John Obremski, Robb Stewart

III. PUBLIC COMMENT

Motion to Open Public Comment made by President Migliorelli at 7:54 PM.

Minutes Acceptance: Minutes of May 19, 2025 7:45 PM (Minutes Approval)

No comments of the floor or via Zoom.

Motion to Close Public Comment made by President Migliorelli at 7:54 PM.

IV. COMMUNICATIONS FROM HER HONOR, THE MAYOR AND OTHER CITY OFFICIALS

V. NEW BUSINESS

A. *Filings by the Honorable Mayor*

i. Ordinance

1. **(ID # 12729):** Amending Chapter 4 of the Revised Ordinances of the City of Melrose, to Insert a New Section 4-15, Payment of Taxes as Condition of City Facility Rental

Motion to refer to Legal & Legislative committee made by President Migliorelli

RESULT:	ASSIGNED TO COMMITTEE
TO:	Legal & Legislative Committee

ii. Order

1. **(ID # 12728):** Order to Place Override Questions on the November 4, 2025 Local Election Ballot

Motion to Refer to Appropriations & Oversight Committee made by President Migliorelli.

RESULT:	ASSIGNED TO COMMITTEE
TO:	Appropriations & Oversight Committee

B. *Filings by members of the Honorable City Council*

i. Orders

1. **(ID # 12681):** Petition for National Grid to install underground facilities at the intersection of Franklin Street and Greenwood Street as well as install 2 JO Poles and remove 1 JO Pole on Greenwood Street

Motion to request immediate consideration for ID# 12681, 12682, 12683, 12561, 12593 and 12594 and to set up a Public Hearing on June 2 made by Councilor Williams.

Seconded by Councilor Finocchiaro.

All were in favor.

Motion passed.

2. **(ID # 12682):** Petition for National Grid to install 1 JO Pole on E Emerson Street

Motion to request immediate consideration for ID# 12681, 12682, 12683, 12561, 12593 and 12594 and to set up a Public Hearing on June 2 made by Councilor Williams.

Seconded by Councilor Finocchiaro.

All were in favor.

3. **(ID # 12683):** Petition for National Grid to install 1 JO Pole on Sylvan Street

Motion to request immediate consideration for ID# 12681, 12682, 12683, 12561, 12593 and 12594 and to set up a Public Hearing on June 2 made by Councilor Williams.

Seconded by Councilor Finocchiaro.

All were in favor.

4. **(ID # 12561):** Petition of National Grid to install 1 JO on Tremont St

Motion to request immediate consideration for ID# 12681, 12682, 12683, 12561, 12593 and 12594 and to set up a Public Hearing on June 2 made by Councilor Williams.

Seconded by Councilor Finocchiaro.

All were in favor.

5. **(ID # 12593):** Petition for Joint or Identical Pole Location on East Rock Park

Motion to request immediate consideration for ID# 12681, 12682, 12683, 12561, 12593 and 12594 and to set up a Public Hearing on June 2 made by Councilor Williams.

Seconded by Councilor Finocchiaro.

All were in favor.

6. **(ID # 12594):** Petition for Electric Conduit Location on NW Sidewalk of Angela Circle

Motion to request immediate consideration for ID# 12681, 12682, 12683, 12561, 12593 and 12594 and to set up a Public Hearing on June 2 made by Councilor Williams.

Seconded by Councilor Finocchiaro.

All were in favor.

C. Appropriation

1. **(ID # 12723):** An Appropriation from Free Cash (account 01-324001) in the amount of \$60,000 to Human Resources (#152) to fund the employee separation incentive.

Motion to Refer to Appropriations & Oversight Committee made by President Migliorelli.

RESULT:	ASSIGNED TO COMMITTEE
TO:	Appropriations & Oversight Committee

2. **(ID # 12724):** An Appropriation from free cash (account 01-324001) in the amount of \$180,000 to DPW Highway (#422) for roadway paving.

Motion to Refer to Appropriations & Oversight Committee made by President Migliorelli.

RESULT:	ASSIGNED TO COMMITTEE
TO:	Appropriations & Oversight Committee

3. **(ID # 12725):** An Appropriation from Free Cash (01-324001) in the amount of \$60,000 to DPW-Facilities (#402).

Motion to Refer to Appropriations & Oversight Committee made by President Migliorelli.

RESULT:	ASSIGNED TO COMMITTEE
TO:	Appropriations & Oversight Committee

VI. UNFINISHED BUSINESS

A. *Informational Order*

1. **(ID # 12590):** Update on Cannabis Control Commission regulations related to marijuana business operations in the City of Melrose

From: Legal & Legislative Committee

PLACE ON FILE

Motion to Place on File made by Councilor Jamaledine

Seconded by Councilor Finocchiaro

All were in favor

Motion passed

RESULT:	PLACED ON FILE [9 TO 0]
AYES:	Finocchiaro, Garipay, Hamilton, Jamaledine, Karamcheti, Romanul, Vandiver, Williams, Migliorelli
ABSENT:	John Obremski, Robb Stewart

VII. EXPIRIES

VIII. RULE 36 REPORTS

Councilor Garipay commented that the veterans asked him to share information about the upcoming Memorial Day weekend and celebration. Flags will be placed on veterans' graves Saturday 9-12 PM and volunteers are needed. There will be a celebration on Sunday 11-12 PM at the memorial at the Knoll.

IX. ADJOURNMENT

Motion to Adjourn made by President Migliorelli at 7:59 PM.

All were in favor.

Meeting was adjourned.

Minutes Acceptance: Minutes of May 19, 2025 7:45 PM (Minutes Approval)



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12726)

An Appropriation from Free Cash(01-324001) in the amount of \$60,000 to Office of Planning and Community Development (#175).

BE IT ORDERED

An Appropriation from Free Cash(01-324001) in the amount of \$60,000 to Office of Planning and Community Development (#175).

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12726)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT

LORI MASSA, AICP
Director & City Planner

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4190

MEMORANDUM

TO: Mayor Jennifer Grigoraitis
Melrose City Council

FROM: Lori Massa, Director & City Planner

CC: Kerriann Golden, CFO/Auditor
Lauren Grymek, Chief of Staff

DATE: May 12, 2025

RE: Surplus Municipal Property Study – Free Cash Request

The Office of Planning and Community Development respectfully requests that the City Council approve an appropriation of free cash in the amount of \$60,000 to hire a consultant for technical assistance to plan for the future of two municipally owned properties that will be vacant in the near future: the Police Station at 56 West Foster Street when the new facility at 263 West Foster Street is complete which is expected to be in July of 2027 and the Ripley School at 94 Lebanon Street when the lease term expires with the SEEM Collaborative in August 2026.

Determining what to do with surplus municipal land takes planning, engagement and expertise. To maximum the best use of these properties to catalyze economic opportunity or provide space for an unmet need requires multiple steps. These include examining the architecture, site, structural and mechanical conditions, and materials; gathering information on the needs and budget of the City; engagement with residents; and conducting a market assessment.

It is important to start the planning process in advance of when the sites are vacant as these steps take time and planning ahead will reduce the length of time that municipal properties are vacant, which would be costly for the City due to the need for continued maintenance and the potential opportunity cost losses.

MassDevelopment, the Commonwealth's development finance agency, advises that communities move through surplus land planning carefully and thoughtfully in order to have a successful outcome. The City does not have recent experience determining what to do with surplus land and this process will need careful consideration. We recommend dedicating funding to hiring a consultant to undergo this process with the City.

Attachment: Free Cash Request City Land Study 2025 (12726 : An Appropriation from Free Cash in the amount of \$60,000 to Planning)



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12736)

An Appropriation from Free Cash (01-324001) in the amount of \$32,816 to Pine Banks (#652).

BE IT ORDERED

An Appropriation from Free Cash (01-324001) in the amount of \$32,816 to Pine Banks (#652).

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12736)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12737)

An Appropriation in the amount of \$150,000 from Free Cash to the Affordable Housing Trust (#8270).

BE IT ORDERED

An Appropriation in the amount of \$150,000 from Free Cash to the Affordable Housing Trust (#8270).

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12737)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT

LORI MASSA, AICP
Director & City Planner

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4190

MEMORANDUM

TO: Mayor Jennifer Grigoraitis
Melrose City Council

FROM: Lori Massa, Director & City Planner

CC: Kerriann Golden, CFO/Auditor
Lauren Grymek, Chief of Staff

DATE: May 28, 2025

RE: Affordable Housing Trust Fund – Free Cash Request

The Office of Planning and Community Development respectfully requests that the City Council approve an appropriation of free cash in the amount of \$150,000 to the Affordable Housing Trust Fund (AHTF). The AHTF was established by the City Council in 2020 to provide an additional mechanism for the creation and preservation of affordable housing within the City.

The Board of Trustees has been working with the Massachusetts Housing Partnership (MHP) through a direct technical assistance grant to create an action plan for the AHTF for the next five years. The Board has already identified three goals for the Trust including securing sustainable and diverse funding sources, supporting the creation of more affordable homes, and educating the community about local housing needs to build support for more affordable housing. Once the plan is finalized in the coming month, this funding will be essential for supporting the work of the Trustees and helping them accomplish critical activities around affordable housing.

The Trust does not have a stable source of income since the primary source of revenue is from housing developments required to pay into the Trust, which is sporadic and unpredictable, and the City has not adopted the Community Preservation Act, which funds many Trusts in other communities. With this funding in place, the Trustees will be in a better position to support community partners and begin executing the mission of the AHTF and achieving the City's housing goals.

Attachment: Free Cash Memo AHTF May 2025 (12737 : An Appropriation in the amount of \$150,000 from Free Cash to the Affordable Housing



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12747)

Appropriation in the amount of \$27,000 from free cash (01-324001) to retirement (#911) to reimburse for pension costs.

BE IT ORDERED

Appropriation in the amount of \$27,000 from free cash (01-324001) to retirement (#911) to reimburse for pension costs.

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12747)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12748)

Appropriation in the amount of \$150,000 from Ambulance retained earnings (6500-319000) to Salary and Wages, overtime.

BE IT ORDERED

Appropriation in the amount of \$150,000 from Ambulance retained earnings (6500-319000) to Salary and Wages, overtime.

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12748)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12752)

An appropriation in the amount of \$189,659.08 from Peg Access Cable Fund, to MMTV in the amount of \$151,727.27 and Melrose Public Schools in the amount of \$37,931.81.

BE IT ORDERED

An Appropriation from the PEG Access Cable Fund (#2922) in the amount of \$151,727.27 to MMTV, \$37,931.81 to Melrose Public Schools. The receipts requested for appropriation represent the total amount collected fiscal year to date. Fund 2922 was established by Council Order on 6/17/19 Order 2019-109 and under MGL Chapter 44 Section 53F 3/4.

Appropriation (ID # 12752)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12753)

Appropriation in the amount of \$25,320 from Free Cash (01-324001) to Fire (#221) for motor vehicle repairs to Ladder 2.

BE IT ORDERED

Appropriation in the amount of \$25,320 from Free Cash (01-324001) to Fire (#221) for motor vehicle repairs to Ladder 2.

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12753)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12735)

A transfer in the amount of \$85,000 from Health Insurance (#914) to Medicare (#916) to cover the employer portion of payroll tax through 6/30/2025.

A transfer in the amount of \$85,000 from Health Insurance (#914) to Medicare (#916) to cover the employer portion of payroll tax through 6/30/2025.

{FinancialImpact}

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12738)

A transfer in the amount of \$7,530 from Auditor Salary and Wages(011351-511000) to Audit services (011352-528600).

A transfer in the amount of \$7,530 from Auditor Salary and Wages(011351-511000) to Audit services (011352-528600).

{FinancialImpact}

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12739)

Transfer in the amount of \$50,000 from Health Insurance (#914) to Workers Compensation (#912).

Transfer in the amount of \$50,000 from Health Insurance (#914) to Workers Compensation (#912).

{FinancialImpact}

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12745)

Transfer in the amount of \$120,000 from Health Insurance (#914) to the Police Department (#211) for salary and wages.

Transfer in the amount of \$120,000 from Health Insurance (#914) to the Police Department (#211) for salary and wages.

{FinancialImpact}

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12746)

Transfer in the amount of \$200,000 from Health Insurance (#914) to Fire (#221) for salary and wages.

Transfer in the amount of \$200,000 from Health Insurance (#914) to Fire (#221) for salary and wages.

{FinancialImpact}

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12751)

Transfer in the amount of \$7,000 from Auditor, salary and wages (#135) to Inspection Services, salary and wages (#241).

Transfer in the amount of \$7,000 from Auditor, salary and wages (#135) to Inspection Services, salary and wages (#241).

{FinancialImpact}

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12749)

Reauthorization of the COA revolving fund #2811 limit to be increased from \$35,000 to \$65,000 for Fiscal Year 2025.

BE IT ORDERED

I respectfully request that the reauthorization of revolving account #2811, Council on Aging Revolving Account, in accordance with MLG Ch 44 Sec. 53E½ for the fiscal year 2025, and that the limit be increased from \$35,000 to \$65,000 for costs associated with programming.

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Request (ID # 12749)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12750)

Reauthorization of the Recreation Revolving Fund #2652 limit to be increased to \$550,000 from \$475,000.

BE IT ORDERED

I respectfully request that the reauthorization of revolving account #2652, Recreation Revolving Account, in accordance with MLG Ch 44 Sec. 53E½ for the fiscal year 2025, and that the limit be increased from \$475,000 to \$550,000 for costs associated with programming.

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Request (ID # 12750)

Meeting of June 2, 2025

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12744)

Amending Chapter 228 of the Revised Ordinances of the City of Melrose
Water, Sewers, and Drains

BE IT ORDERED

Requesting review and approval of proposed amendments to the Revised Ordinances of the City of Melrose Chapter 228 Water, Sewers, and Drains. Attached to this order are the relevant documents for review and consideration.

This request is made to make minor updates to the Ordinance to make consistent with current programs and regulatory requirements.

Thank you very much for your consideration.

Order (ID # 12744)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12561)

Petition of National Grid to install 1 JO on Tremont St

BE IT ORDERED

Tremont St - National Grid to install 1 JO on Tremont St beginning at a point approximately 114 feet North of the centerline of the intersection of Tremont St and West Emerson St. National Grid is petitioning on behalf of 131 West Emerson Street property to install a 45" class 3 pole on West sidewalk of Tremont Street in front of 12 Tremont Street, between the two (2) existing poles P#440 and P#441. This is to install 3PH Primary tap and install a new pole and transformer on customer's property of his service upgrade.

HISTORY:

04/07/25 City Council

SET PUBLIC HEARING

05/19/25 City Council

Order (ID # 12561)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date

Questions contact - Rafael Kerguelen (781)-388-5101 or rafael.kerguelenrestrepo@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectman
Of Melrose, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Tremont Street - National Grid to install 1 JO pole on Tremont Street beginning at a point approximately 114 feet North of the centerline of the intersection of Tremont Street and West Emerson Street. National Grid is petitioning on behalf of 131 West Emerson Street property to install a 45' class 3 pole on West sidewalk of Tremont Street in front of 12 Tremont Street, between the two (2) existing pole P.# 440 & P.# 441. This is to install 3PH Primary Tap and install a new pole and transformer on customer's property of his service upgrade. Melrose, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Tremont Street - Melrose, Massachusetts.

No.# 31047010

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____

January 29, 2025

Questions contact – Rafael Kerguelen (781)-388-5101 or rafael.kerguelenrestrepo@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectman - Melrose, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 23rd day of December, 2024.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Tremont Street - Melrose, Massachusetts.

No.# 31047010

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Tremont Street - National Grid to install 1 JO pole on Tremont Street beginning at a point approximately 114 feet North of the centerline of the intersection of Tremont Street and West Emerson Street. National Grid is petitioning on behalf of 131 West Emerson Street property to install a 45' class 3 pole on West sidewalk of Tremont Street in front of 12 Tremont Street, between the two (2) existing pole P.# 440 & P.# 441. This is to install 3PH Primary Tap and install a new pole and transformer on customer's property of his service upgrade. Melrose, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

City/Town Clerk.

Massachusetts 20 ____.

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:

City/Town Clerk

I hereby certify that on _____ 20 ____, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....

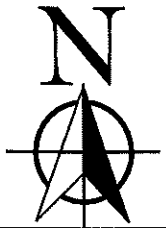
Board or Council of Town or City, Massachusetts

CERTIFICATE

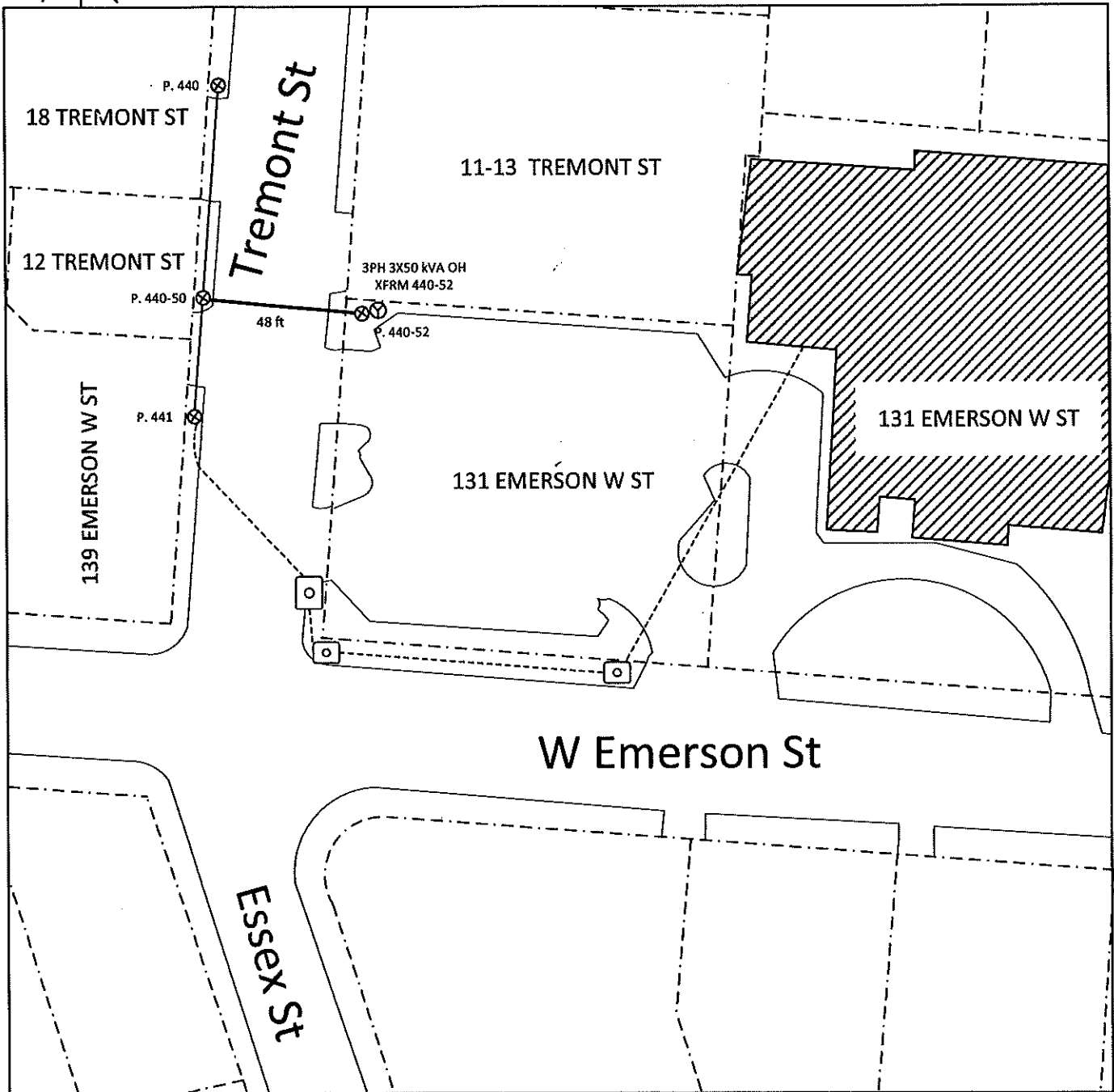
I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk



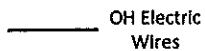
NOT TO SCALE

**LEGEND**

Existing



Proposed

Pole with
RiserOH Electric
Wires

Man Hole

UG Electric
Conduit/Cable

Property Line

OH PETITIONAddress:131 W Emerson St, Melrose
02176

Date: 07.03.2024

Designer: RAFA
KERGUELEN

WR #: 30755314

SKETCH TO ACCOMPANY**PETITION:**Proposed Installation 45ft Class 3 Pole on West
Sidewalk on Tremont St in front of 12 Tremont
St property**nationalgrid**

S/NO.	ADDRESS	OWNER'S INFO	PROPERTY ID
1	12 TREMONT ST	NAME: K & K DEVELOPERS, INC. MAILING: 820 MORRIS TURNPIKE, SHORT HILLS NJ 07078	B9-0-104
2	18 TREMONT ST	NAME: MELROSE DEVELOPERS LLC MAILING: 147 RANGEWAY RD, BILLERICA MA 01862	B9-0-105
3	11-13 TREMONT ST	NAME: GOODHUE, DAVID + JEANNINE S. TRST MAILING: 11-13 TREMONT ST, MELROSE MA 02176	B9-0-115
4	139 EMERSON WEST ST	NAME: 137-139 W EMERSON ST MAILING: 145 MAIN ST – UNIT 2, MELROSE MA 002176	B9-0-103

Legal Notice



6.1.b

CITY OF MELROSE - PUBLIC HEARING

Monday, April 28th, 2025 7PM

City Council Chamber, 562 Main St., Melrose

PET-12594 NW Sidewalk of Angela Circle National Grid to install underground facility NW sidewalk of Angela Cir beginning at a point approx 75 feet Northeast of the center of the intersection of Slayton Road and Angela Circle and continuing approx. 4 feet in Northwest direction. National Grid will be installing +/- 4 ft PVS SHC 60 Conduit and manholes to service house #52 Slayton Rd from pole #1 in Angela Circle Melrose MA.

PET- 12593 MA Electric Company d/b/a National Grid to install 1 JO Pole on East Rock Park beginning at a point approximately 204 feet Southeast of the centerline of the intersection of Porter Street and East Rock Park and continuing approximately 18 feet in a West direction. National Grid is petitioning to replace existing pole #2438 with 40 ft class 3 pole to install new 35 feet class 3 pole #2439-1 on west sidewalk of East Rock Park between Porter Street lot (parcel G10 0 56) and East Rock Park lot (parcel G10 0 84D) to give service to 365 Porter Street property, Melrose MA.

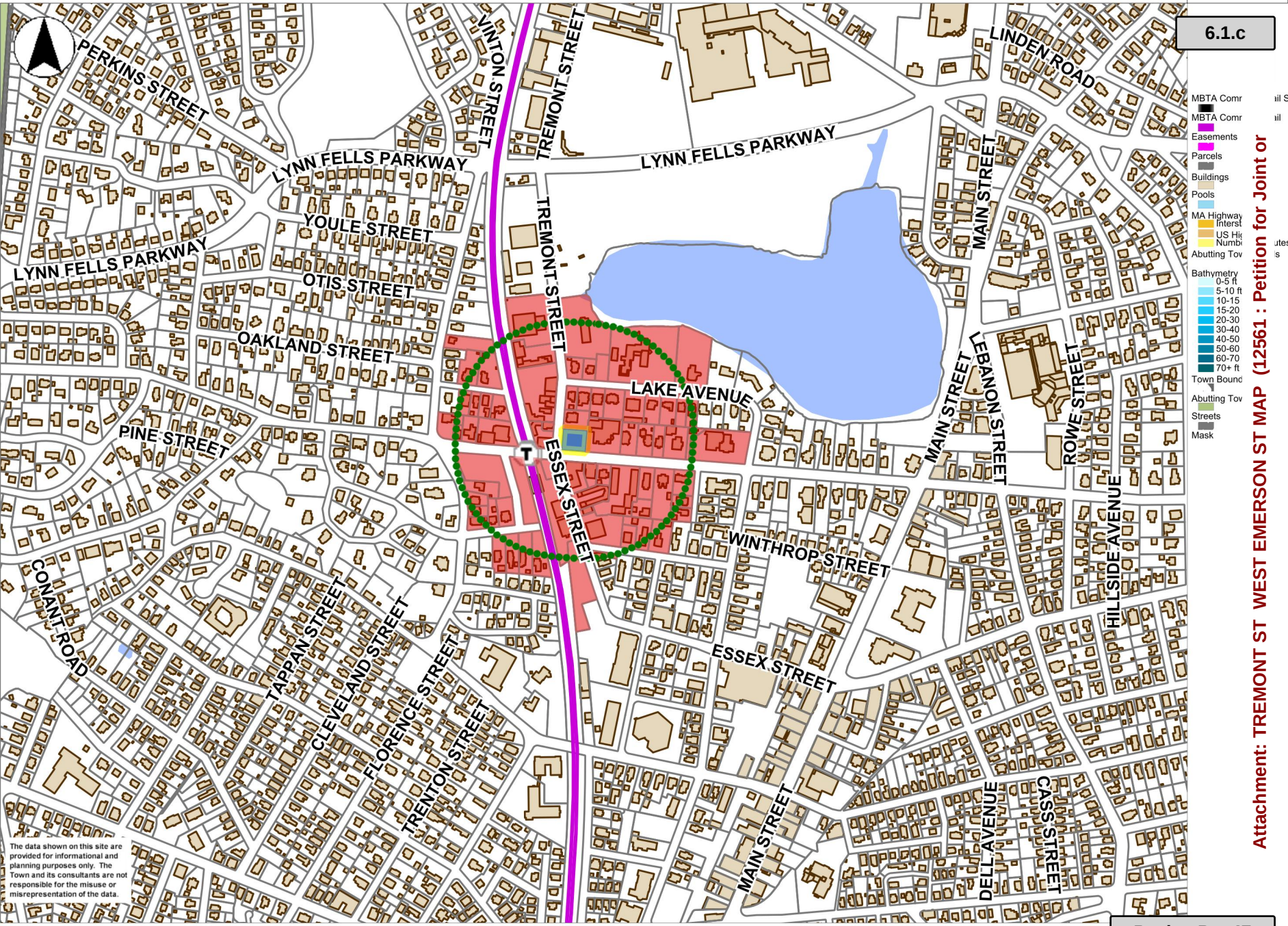
PET-12561 Tremont St - National Grid to install 1 JO on Tremont St beginning at a point approximately 114 feet North of the centerline of the intersection of Tremont St and Emerson St. National Grid is petitioning on behalf of 131 West Emerson Street property to install a 45" class 3 pole on West sidewalk of Tremont Street in front of 12 Tremont St between the two (2) existing poles P#440 and P#441. This is to install 3PH Primary to install a new pole and transformer on customer's property for his service upgrade.

Tanji Cifuni
City Clerk
City of Melrose

Packet Pg. 46

4-11,18-2025 MWN

Attachment: 4-1118-25 PH National Grid

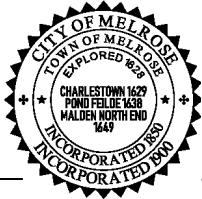


6.1.c

- MBTA Comr
- MBTA Comr
- Easements
- Parcels
- Buildings
- Pools
- MA Highway Interest
- US Hig
- Abutting Tow
- Bathymetry
- 0-5 ft
- 5-10 ft
- 10-15
- 15-20
- 20-30
- 30-40
- 40-50
- 50-60
- 60-70
- 70+ ft
- Town Bound
- Abutting Tow
- Streets
- Mask

The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

Attachment: TREMONT ST WEST EMERSON ST MAP (12561 : Petition for Joint or



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

*Administration-Engineering-Water-Sewer-Facilities
Parks-Forestry-Highway-Sanitation-Cemetery-Fleet*

Jay Coy, P.E., PMP
Deputy City Engineer

**City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4172
E-mail: jcoy@cityofmelrose.org**

5/7/2025

To: Melrose City Council
From: Jay Coy, P.E., Deputy City Engineer
CC: Tanji Cifuni, City Clerk
Elena Proakis Ellis, P.E., DPW Director

Subject: Order #12561: Petition of Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. to install 1 JO pole on Tremont Street beginning at a point approximately 114 feet North of the centerline of the intersection of Tremont Street and West Emerson Street. National Grid is petitioning on behalf of 131 West Emerson Street property to install a 45' class 3 pole on West sidewalk of Tremont Street in front of 12 Tremont Street, between the two (2) existing pole P.# 440 & P.# 441. as shown on Plan # 30755314. National Grid is petitioning on behalf of 131 West Emerson Street.

The Department of Public Works has reviewed the above-referenced request by National Grid and has the following comments and recommended conditions:

- 1) The proposed work is intended to allow for a 3 Phase primary tap and install a new pole and transformer on customer's property of their service upgrade.
- 2) The petitioner(s) met with the City Engineer and/or their designee to select the exact location of the proposed poles and conduit and will need to obtain a Melrose Public Works Street Opening Permit for the work. The petitioner(s) will be responsible for strict adherence to all requirements set forth within the permit including permit fees, insurance and bonding requirements.
- 3) The DPW would generally prefer underground conduit over the placement of a new pole to provide service to one building. National Grid has indicated that the proposed work requires a new pole to be added on the west side of Tremont Street due to the existing poles not having the capacity for the new service. However, the new pole on the private property located at 131 West Emerson could potentially be a pad mounted transformer but would require trenching across Tremont Street.
- 4) All existing utilities must be marked out and protected and any utilities damaged during construction shall be repaired by the applicant at their expense. NGRID shall call Dig Safe and the City's DPW Water and Sewer Division at least 72 hours prior to conducting the work.
- 5) Any new pole locations shall be in compliance with ADA standards.
- 6) Plans shall be made prior to issuance of a street opening permit and consequentially put in place during construction to address resident and pedestrian access and safety in and around the job site.
- 7) Police details shall be coordinated with the Melrose Police Department and are the responsibility of the Petitioner for both scheduling and payment.

Attachment: 2025-5-7_Memo conditions GOL_for 131 West Emerson Street (12561 : Petition for Joint or Identical Pole locations on Tremont St)

- 8) NGRID shall notify property owners and businesses within 1/8 of a mile of the project at least 48 hours in advance of commencing work. If access to driveways is restricted, NGRID crews must coordinate with property owners to move vehicles in advance of work.
- 9) Any disturbed sidewalks shall require in-kind replacement. If the option to trench across Tremont street is the preferred option, restoration requirements will be full curb-to-curb mill and overlay 1-foot outside the trench. All restoration work shall be in accordance with the Melrose Design and Construction Standards and the permits issued by the Engineering Division.
- 10) NGRID will clean up all debris to the satisfaction of the DPW.
- 11) It should be noted that 14-24 Tremont Street is currently under construction. NGRID shall coordinate with that development to avoid impacts during installation.



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12593)

Petition for Joint or Identical Pole Location on East Rock Park

BE IT ORDERED

MA Electric Company d/b/a National Grid to install 1 JO Pole on East Rock Park beginning at a point approximately 204 feet Southeast of the centerline of the intersection of Porter Street and East Rock Park and continuing approximately 18 feet in a West direction. National Grid is petitioning to replace existing pole #2438 with 40 ft class 3 pole, and to install new 35 feet class 3 pole #2439-1 on west sidewalk of East Rock Park between Porter Street lot (parcel G10 0 56) and East Rock Park lot (parcel G10 0 84D) to give an OH Service to 365 Porter Street property, Melrose MA.

HISTORY:

04/07/25 City Council

SET PUBLIC HEARING

05/19/25 City Council

Order (ID # 12593)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date

Questions contact -Rafael Kerguelen (781)-388-5101 or rafael.kerguelenrestrepo@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectman
Of Melrose, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

East Rock Park - National Grid to install 1 JO pole on East Rock Park beginning at a point approximately 204 feet Southeast of the centerline of the intersection of Porter Street and East Rock Park and continuing approximately 18 feet in a West direction. National Grid is petitioning to replace existing pole# 2438 with 40ft class 3 pole, and to install new 35ft class 3 pole #2439-1 on west sidewalk of East Rock Park between Porter St lot (parcel G10 0 56) and East Rock Park lot (parcel G10 0 84D) to give an OH service to 365 Porter St property. Melrose, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – East Rock Park - Melrose, Massachusetts.

No.# 31051021

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*
BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____

January 23, 2025

Questions contact —Rafael Kerguelen (781)-388-5101 or rafael.kerguelenrestrepo@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectman of Melrose, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 25th day of November, 2024.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – East Rock Park - Melrose, Massachusetts.

No.# 31051021

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Cottage Street - National Grid to install 2 JO poles on Cottage Street beginning at a point approximately 115 feet Southeast of the centerline of the intersection of Cottage Street and Waterhill Street and continuing approximately 90 feet in a Southeasterly direction. National Grid to install pole# 37-0 and pole# 38-50 to accommodate and provide the permanent underground service at 103 Cottage Street, Lynn, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

City/Town Clerk.

Massachusetts 20 ____
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20 ____, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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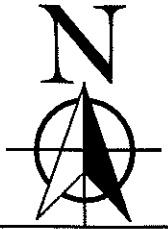
Board or Council of Town or City, Massachusetts

CERTIFICATE

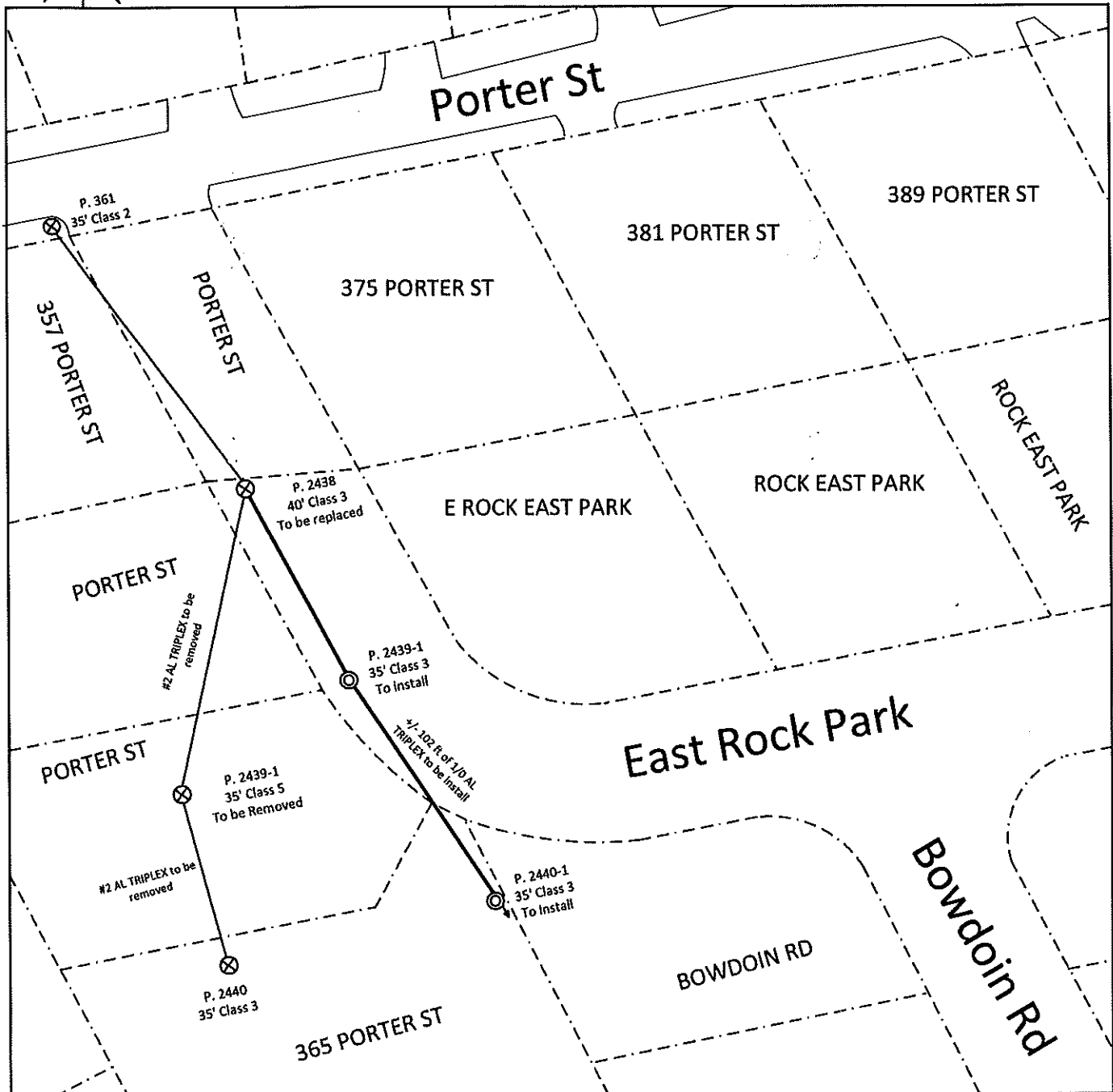
I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

Attachment: Petition Order 31051021 East Rock Park National and Verizon (12593 : Petition for Joint or Identical Pole on East Rock Park)



NOT TO SCALE

**LEGEND**

	Existing		Proposed		To Remove
	Property Line		Existing Wood Pole		Proposed Wood Pole
	OH Existing Wires		Proposed Down Guy & Anchor		
	OH Proposed Wires				

OH PETITION

Address:
365 Porter St
Melrose 02176

Date: 11.22.2024

Designer: RAFA
KERGUELEN

WR #: 31051021

**SKETCH TO ACCOMPANY
PETITION:**

Proposed Installation 35 ft Class 3 Pole and
replace existing P. # 2438 with a 40 ft Class 3 on
west side of East Rock Park (road)

S/NO.	ADDRESS	OWNER'S INFO	PROPERTY ID
1	PORTER ST	NAME: CITY OF MELROSE & CONSRV. COMMISS. MAILING: 562 MAIN ST, MELROSE MA 02176	G10 0 55 G10 0 56
2	E ROCK EAST PARK	NAME: CITY OF MELROSE & CONSRV. COMMISS. MAILING: 562 MAIN ST, MELROSE MA 02176	G10 0 84D
3	365 PORTER ST	NAME: MCLAUGHLIN DAVID M. & KAREN M MAILING: 5 INDIAN HILL LN, MELROSE MA 02176	G10 0 57
4	BOWDIN RD	NAME: CITY OF MELROSE & CONSRV. COMMISS. MAILING: 562 MAIN ST, MELROSE MA 02176	G10 0 84C

Legal Notice



6.2.b

CITY OF MELROSE - PUBLIC HEARING

Monday, April 28th, 2025 7PM

City Council Chamber, 562 Main St., Melrose

PET-12594 NW Sidewalk of Angela Circle National Grid to install underground facility NW sidewalk of Angela Cir beginning at a point approx 75 feet Northeast of the center of the intersection of Slayton Road and Angela Circle and continuing approx. 4 feet in Northwest direction. National Grid will be installing +/- 4 ft PVS SHC 60 Conduit and manholes to service house #52 Slayton Rd from pole #1 in Angela Circle Melrose MA.

PET- 12593 MA Electric Company d/b/a National Grid to install 1 JO Pole on East Rock Park beginning at a point approximately 204 feet Southeast of the centerline of the intersection of Porter Street and East Rock Park and continuing approximately 18 feet in a West direction. National Grid is petitioning to replace existing pole #2438 with 40 ft class 3 pole to install new 35 feet class 3 pole #2439-1 on west sidewalk of East Rock Park between Porter Street lot (parcel G10 0 56) and East Rock Park lot (parcel G10 0 84D) to give service to 365 Porter Street property, Melrose MA.

PET-12561 Tremont St - National Grid to install 1 JO on Tremont St beginning at a point approximately 114 feet North of the centerline of the intersection of Tremont St and Emerson St. National Grid is petitioning on behalf of 131 West Emerson Street property to install a 45" class 3 pole on West sidewalk of Tremont Street in front of 12 Tremont St between the two (2) existing poles P#440 and P#441. This is to install 3PH Primary and install a new pole and transformer on customer's property of his service upgrade.

Tanji Cifuni
City Clerk
City of Melrose

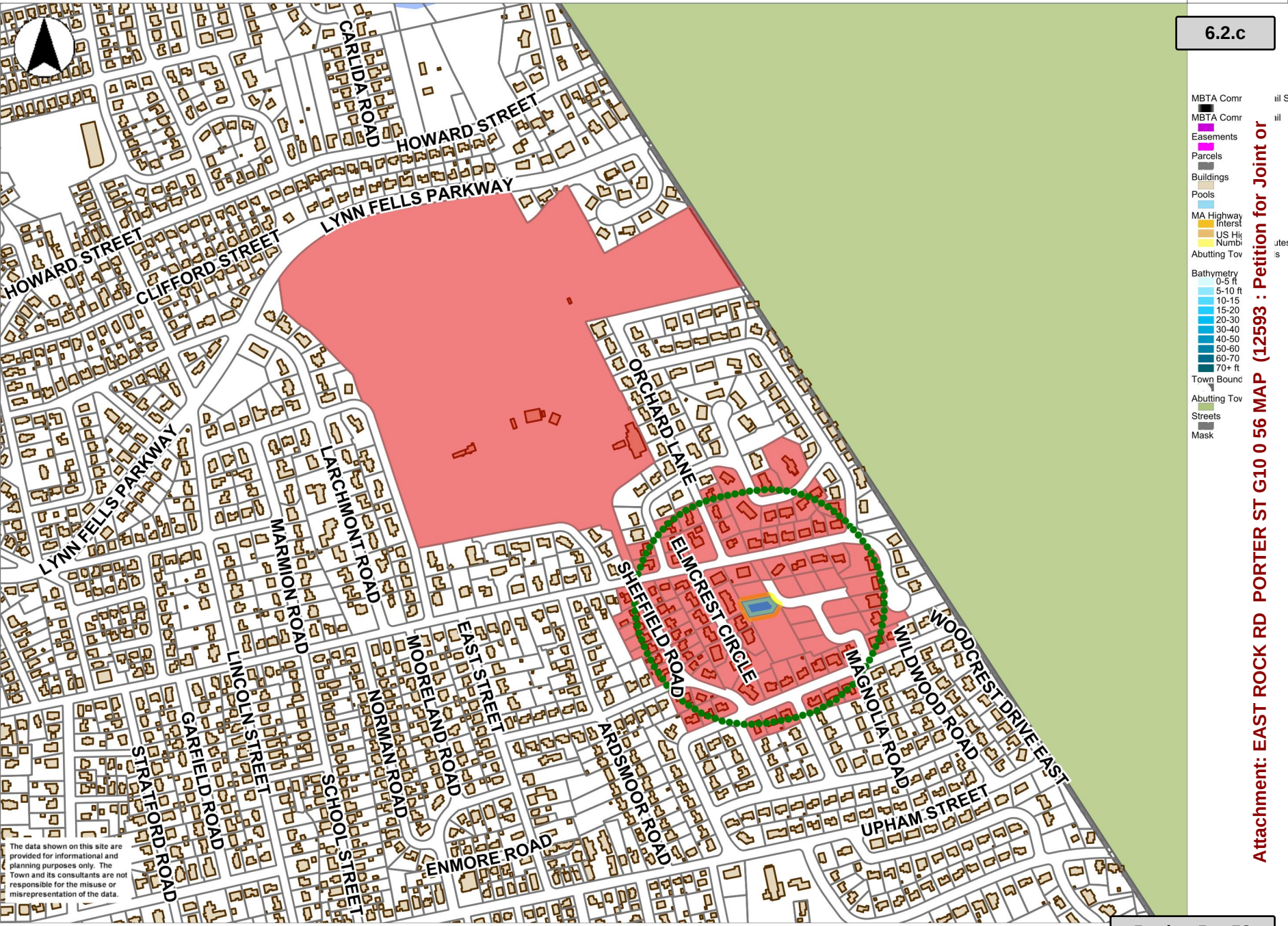
Packet Pg. 57

4-11,18-2025 MWN

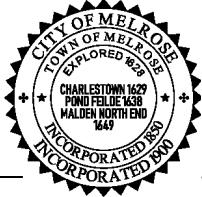
Attachment: 4-1118-25 PH National Grid

- MBTA Comr
- MBTA Comr
- Easements
- Parcels
- Buildings
- Pools
- MA Highway
- Interst
- US Hw
- Numbi
- Abutting Tow
- Bathymetry
- 0-5 ft
- 5-10 ft
- 10-15
- 15-20
- 20-30
- 30-40
- 40-50
- 50-60
- 60-70
- 70+ ft
- Town Bound
- Abutting Tow
- Streets
- Mask

Attachment: EAST ROCK RD PORTER ST G10 0 56 MAP (12593 : Petition for Joint or



The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

Administration–Engineering–Water–Sewer–Facilities
Parks–Forestry–Highway–Sanitation–Cemetery–Fleet

Jay Coy, P.E., PMP
Deputy City Engineer

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone – (781) 979-4172
E-mail: jcoy@cityofmelrose.org

4/14/2025

Subject: **Order #12561: Petition of Massachusetts Electric Company d/b/a National Grid to install 1 JO pole on East Rock Park beginning at a point approximately 204 feet Southeast of the centerline of the intersection of Porter Street and East Rock Park and continuing approximately 18 feet in a West direction. National Grid is petitioning to replace existing pole# 2438 with 40ft class 3 pole, and to install new 35ft class 3 pole #2439-1 on west sidewalk of East Rock Park between Porter St lot (parcel GI0 O 56) and East Rock Park lot (parcel GI0 O 84D) to give an OH service to 365 Porter Street as shown on Plan # 31051021. National Grid is petitioning on behalf of Karen and David McLaughlin.**

The Department of Public Works has reviewed the above-referenced request by National Grid and has the following comments and recommended conditions:

- 1) The proposed work is intended to allow for an electrical service connection to replace the old electrical service to an existing tennis court located at 365 Porter Road.
- 2) The petitioner(s) met with the Deputy City Engineer to select the exact location of the proposed conduit and will need obtain a Melrose Public Works Engineering Division Permit for the work. The petitioner(s) will be responsible for strict adherence to all requirements set forth within the permit including permit fees, insurance and bonding requirements.
- 3) All existing utilities must be marked out and protected and any utilities damaged during construction shall be repaired by the applicant at their expense. NGRID shall call Dig Safe and the City's DPW Water and Sewer Division at least 72 hours prior to conducting the work.
- 4) Plans shall be made prior to issuance of a street opening permit and consequentially put in place during construction to address resident and pedestrian access and safety in and around the job site.
- 5) Police details shall be coordinated with the Melrose Police Department and are the responsibility of the Petitioner for both scheduling and payment.
- 6) NGRID shall notify property owners and businesses within 1/8 of a mile of the project at least 48 hours in advance of commencing work. If access to driveways is restricted, NGRID crews must coordinate with property owners to move vehicles in advance of work.
- 7) NGRID will clean up all debris to the satisfaction of the DPW.
- 8) Restoration of all disturbed areas is the responsibility of the proponent. The work areas shall be restored to existing conditions or better.
- 9) The proponent is responsible for obtaining any applicable approvals from the Melrose Conservation Commission. Approval of this grant of location is not a substitute for obtaining Conservation Commission or any other applicable permits or approvals.

Attachment: Memo conditions GOL_ for East Rock Park (12593 : Petition for Joint or Identical Pole on East Rock Park)



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12594)

Petition for Electric Conduit Location on NW Sidewalk of Angela Circle

BE IT ORDERED

National Grid of North Andover, MA that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter names.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked - NW sidewalk of Angela Circle - Melrose MA.

NW Sidewalk of Angela Circle National Grid to install underground facilities on NW sidewalk of Angela Cir beginning at a point approx 75 feet Northeast of the centerline of the intersection of Slayton Road and Angela Circle and continuing approx. 4 feet in a Northwest direction. National Grid will be installing +/- 4 ft PVS SHC 60 Conduit and appurtenances to service house #52 Slayton Rd From pole #1 in Angela Circle Melrose MA

HISTORY:

04/07/25 City Council

SET PUBLIC HEARING

05/19/25 City Council

Order (ID # 12594)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date

Questions contact – Anjena Daswani anjena.daswani@nationalgrid.com

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the Board of Selectman of Melrose, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – NW sidewalk of Angela Cir - Melrose, Massachusetts.

The following are the streets and highways referred to:

WR# 31088859

NW sidewalk of Angela Cir - National Grid to install underground facilities on NW sidewalk of Angela Cir beginning at a point approximately 75 feet Northeast of the centerline of the intersection of Slayton Rd and Angela Cir and continuing approximately 4 feet in a Northwest direction. National Grid will be installing +/- 4 Ft PVS SHC 60 conduit and appurtenances to service house #52 Slayton Rd from pole#1 in Angela Cir. Melrose, MA.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*

BY _____
Engineering Department

Questions contact – Anjena Daswani anjena.daswani@nationalgrid.com

Dated: January 30, 2025

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 25th day of January, 2025.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – NW sidewalk of Angela Cir - Melrose, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

WR# 31088859

NW sidewalk of Angela Cir - National Grid to install underground facilities on NW sidewalk of Angela Cir beginning at a point approximately 75 feet Northeast of the centerline of the intersection of Slayton Rd and Angela Cir and continuing approximately 4 feet in a Northwest direction. National Grid will be installing +/- 4 Ft PVS SHC 60 conduit and appurtenances to service house #52 Slayton Rd from pole#1 in Angela Cir. Melrose, MA.

I hereby certify that the foregoing order was adopted at a meeting of the

.....

....., held on the day of, 20

....., 20

Received and entered in the records of location orders of the City/Town of

Book Page

Attest:

.....

..... hereby certify that on20....., at o'clock,M

at, a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the

underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

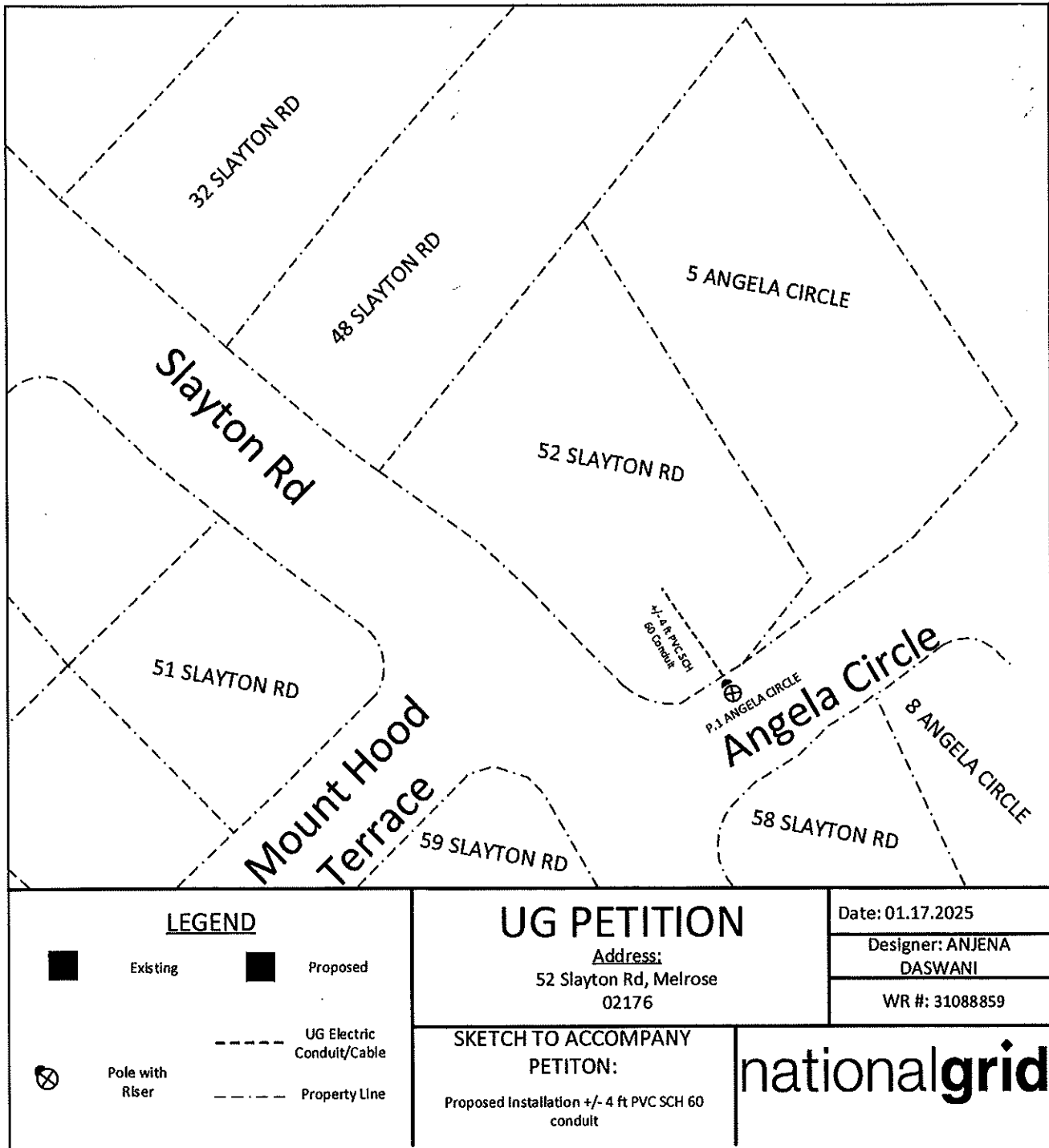
.....

.....

.....



NOT TO SCALE



S/NO.	ADDRESS	OWNER'S INFO	PROPERTY ID
1	5 ANGELA CIR	NAME: LYLE, MICHAEL MAILING: 5 ANGELA CIRCLE, MELROSE MA 02176	H7-0-7A
2	9 ANGELA CIR	NAME: MICHAEL CARROLL MAILING: 9 ANGELA CIRCLE, MELROSE MA 02176	H7-0-7B
3	8 ANGELA CIR	NAME: CARON, JR PAUL H MAILING: 8 ANGELA CIRCLE, MELROSE MA 02176	H7-0-8A
4	58 SLAYTON RD	NAME: TOMASINI, ERIC J MAILING: 58 SLAYTON RD, MELROSE MA 02176	H7-0-8

Legal Notice



6.3.b

CITY OF MELROSE - PUBLIC HEARING

Monday, April 28th, 2025 7PM

City Council Chamber, 562 Main St., Melrose

PET-12594 NW Sidewalk of Angela Circle National Grid to install underground facility NW sidewalk of Angela Cir beginning at a point approx 75 feet Northeast of the center of the intersection of Slayton Road and Angela Circle and continuing approx. 4 feet in Northwest direction. National Grid will be installing +/- 4 ft PVS SHC 60 Conduit and manholes to service house #52 Slayton Rd from pole #1 in Angela Circle Melrose MA.

PET- 12593 MA Electric Company d/b/a National Grid to install 1 JO Pole on East Rock Park beginning at a point approximately 204 feet Southeast of the centerline of the intersection of Porter Street and East Rock Park and continuing approximately 18 feet in a West direction. National Grid is petitioning to replace existing pole #2438 with 40 ft class 3 pole to install new 35 feet class 3 pole #2439-1 on west sidewalk of East Rock Park between Porter Street lot (parcel G10 0 56) and East Rock Park lot (parcel G10 0 84D) to give service to 365 Porter Street property, Melrose MA.

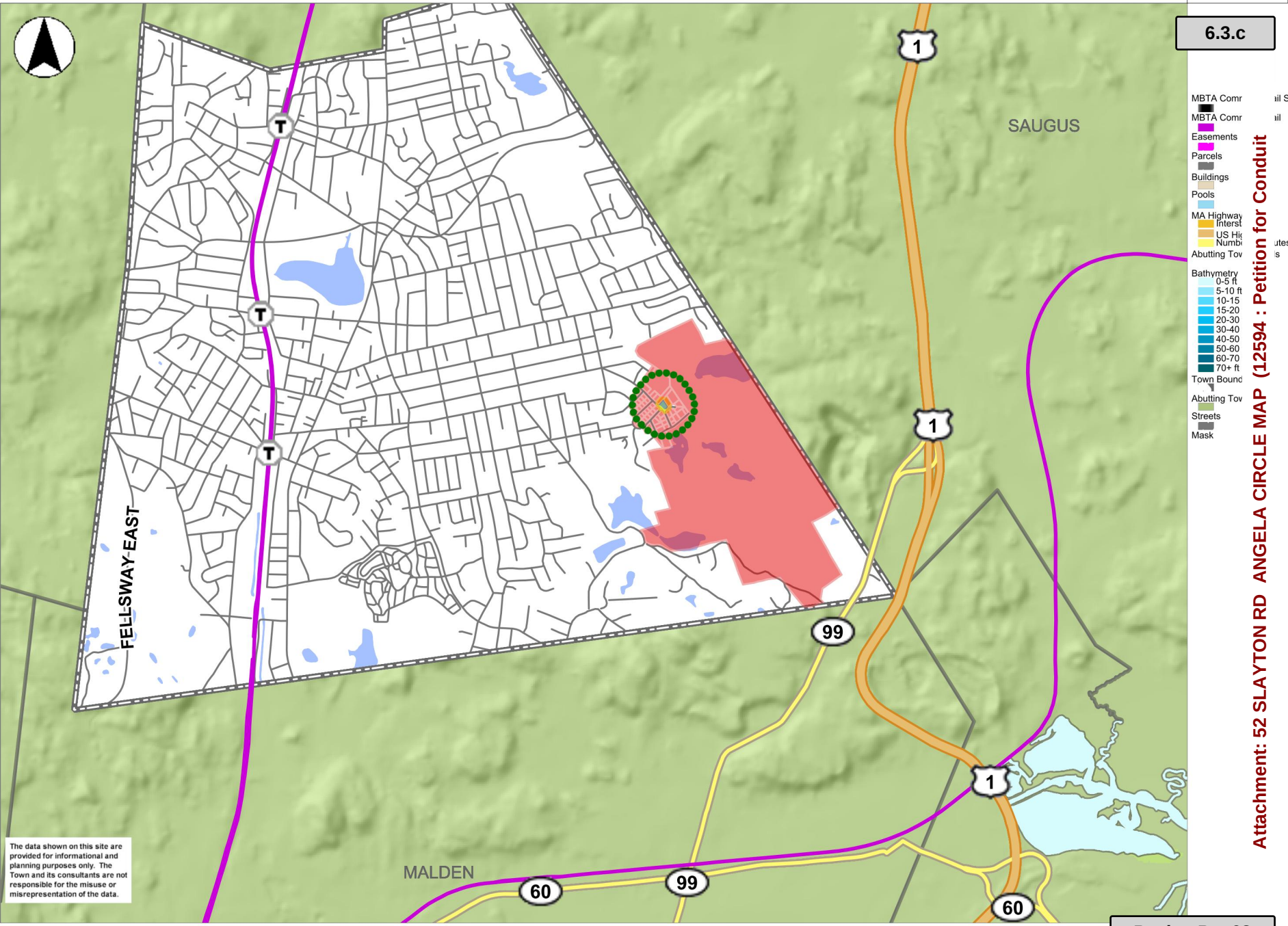
PET-12561 Tremont St - National Grid to install 1 JO on Tremont St beginning at a point approximately 114 feet North of the centerline of the intersection of Tremont St and Emerson St. National Grid is petitioning on behalf of 131 West Emerson Street property to install a 45" class 3 pole on West sidewalk of Tremont Street in front of 12 Tremont St between the two (2) existing poles P#440 and P#441. This is to install 3PH Primary and install a new pole and transformer on customer's property for his service upgrade.

Tanji Cifuni
City Clerk
City of Melrose

Packet Pg. 67

4-11,18-2025 MWN

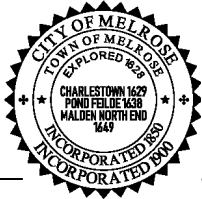
Attachment: 4-1118-25 PH National Grid



The data shown on this site are provided for informational and planning purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

- MBTA Comr
- MBTA Comr
- Easements
- Parcels
- Buildings
- Pools
- MA Highway
- Interst
- US Hig
- Numbr
- Abutting Tov
- Bathymetry
- 0-5 ft
- 5-10 ft
- 10-15
- 15-20
- 20-30
- 30-40
- 40-50
- 50-60
- 60-70
- 70+ ft
- Town Bound
- Abutting Tov
- Streets
- Mask

Attachment: 52 SLAYTON RD ANGELA CIRCLE MAP (12594 : Petition for Conduit



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

*Administration-Engineering-Water-Sewer-Facilities
Parks-Forestry-Highway-Sanitation-Cemetery-Fleet*

Jay Coy, P.E., PMP
Deputy City Engineer

**City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4172
E-mail: jcoy@cityofmelrose.org**

4/14/2025

To: Melrose City Council
From: Jay Coy, P.E., Deputy City Engineer
CC: Tanji Cifuni, City Clerk
Elena Proakis Ellis, P.E., DPW Director

Subject: Order #12593: Petition of Massachusetts Electric Company d/b/a National Grid to install underground facilities on NW sidewalk of Angela Cir beginning at a point approximately 75 feet Northeast of the centerline of the intersection of Slayton Rd and Angela Cir and continuing approximately 4 feet in a Northwest direction. National Grid will be installing +/- 4 Ft PVC SHC 60 conduit and appurtenances to service house #52 Slayton Rd from pole#1 in Angela Cir, Melrose, MA, as shown on Plan # 3108859. National Grid is petitioning on behalf of 52 Slayton Road.

The Department of Public Works has reviewed the above-referenced request by National Grid and has the following comments and recommended conditions:

- 1) The proposed work is intended to allow for an electrical service connection to the newly constructed, privately owned structure at 52 Slayton Road. The proposed work is the installation of 4 feet of underground pipe conduit to allow for connection of the service to the house.
- 2) The petitioner(s) met with the Deputy City Engineer and selected the exact location of the proposed conduit and will need to obtain a Melrose Public Works Street Opening Permit for the work. The petitioner(s) will be responsible for strict adherence to all requirements set forth within the permit including permit fees, insurance and bonding requirements.
- 3) All existing utilities must be marked out and protected and any utilities damaged during construction shall be repaired by the applicant at their expense. NGRID shall call Dig Safe and the City's DPW Water and Sewer Division at least 72 hours prior to conducting the work.
- 4) Plans shall be made prior to issuance of a street opening permit and consequentially put in place during construction to address resident and pedestrian access and safety in and around the job site. Plans shall include a safe, alternative pathway (i.e., with cones, etc) for pedestrians during shutdown of the sidewalk.
- 5) Police details shall be coordinated with the Melrose Police Department and are the responsibility of the Petitioner for both scheduling and payment.
- 6) NGRID shall notify property owners and businesses within 1/8 of a mile of the project at least 48 hours in advance of commencing work. If access to driveways is restricted, NGRID crews must coordinate with property owners to move vehicles in advance of work.
- 7) The disturbed concrete sidewalk shall be replaced with a new concrete sidewalk in accordance with the Melrose DPW Engineering Permit.
- 8) NGRID will clean up all debris to the satisfaction of the DPW.

Attachment: Memo conditions GOL_ for 52 Slayton Rd (12594 : Petition for Conduit Location at NW Sidewalk of Angela Circle)



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12681)

Petition for National Grid to install underground facilities at the intersection of Franklin Street and Greenwood Street as well as install 2 JO Poles and remove 1 JO Pole on Greenwood Street

BE IT ORDERED

Greenwood Street - National Grid to install underground facilities on Greenwood Street beginning at a point approximately 156 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in an East direction. Install underground facilities from west to east sidewalk of Greenwood Street. Installing +/- 45 ft PVC SHC 40 concrete encased conduit and appurtenances with 3- #2 CU EPR UG cable to feed proposed pad mounted XFRM for new building apartment project for 521-529 Franklin Street Winthrop MA.

Greenwood Street -National Grid to install 2 JO poles and remove 1 JO pole on Greenwood Street beginning at a point approximately 111 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in a North direction. Installing two (2) 45ft class 2 joint own pole on west sidewalk of Greenwood Street P.#1833-50 to feed new building & P .# 1834-1 to replace and remove 1834 on East sidewalk due to safety hazard for clearance issue with primary wires approach with new building. Melrose, MA.

HISTORY:

05/19/25 City Council

Petition (ID # 12681)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date

Questions contact – Rafael Kerguelen (781) 388-5101 or
Rafael.kerguelenstrepo@nationalgrid.com

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
 OF NORTH ANDOVER, MASSACHUSETTS
 For Electric Conduit Location:

To the City Council of Melrose, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Greenwood Street - Melrose, Massachusetts.

The following are the streets and highways referred to:

WR# 31102937

Greenwood Street - National Grid to install underground facilities on Greenwood Street beginning at a point approximately 156 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in an East direction. Install underground facilities from west to east sidewalk of Greenwood Street. Installing +/- 45ft PVC SHC 40 concrete encased conduit and appurtenances with 3- #2 CU EPR UG cable to feed proposed pad mounted XFRM for new building apartment project for 521-529 Franklin Street. Winthrop, MA.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
 NATIONAL GRID *Nick Memmolo*
 BY _____
 Engineering Department

Attachment: Greenwood and Franklin street WR31102937 (12681 : National Grid to install 2 JO poles/remove 1 JO Pole/install underground

Questions contact – Rafael Kerguelen (781) 388-5101 or rafael.kerguelenstrepo@nationalgrid.com

Dated: May 1, 2025

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 3rd day of March, 2025.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Greenwood Street - Melrose, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

WR# 31102937

Greenwood Street - National Grid to install underground facilities on Greenwood Street beginning at a point approximately 156 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in an East direction. Install underground facilities from west to east sidewalk of Greenwood Street. Installing +/- 45ft PVC SHC 40 concrete encased conduit and appurtenances with 3- #2 CU EPR UG cable to feed proposed pad mounted XFRM for new building apartment project for 521-529 Franklin Street. Winthrop, MA.

I hereby certify that the foregoing order was adopted at a meeting of the

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....., held on the day of, 20

....., 20

Received and entered in the records of location orders of the City/Town of

Book Page

Attest:

.....

..... hereby certify that on20....., at o'clock,M

Attachment: Greenwood and Franklin street WR31102937 (12681 : National Grid to install 2 JO poles/remove 1 JO Pole/install underground

at, a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

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.....

Questions contact - Rafael Kerguelen (781)-388-5101 or
rafael.kerguelenrestrepo@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council
 Of Melrose, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Greenwood Street - National Grid to install 2 JO poles and remove 1 JO pole on Greenwood Street beginning at a point approximately 111 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in a North direction. Installing two (2) 45ft class 2 joint own pole on west sidewalk of Greenwood Street P.#1833-50 to feed new building & P.# 1834-1 to replace and remove 1834 on East sidewalk due to safety hazard for clearance issue with primary wires approach with new building. Melrose, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Greenwood Street - Melrose, Massachusetts.

No.# 31102937

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
 NATIONAL GRID *Nick Memmolo*

BY _____
 Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]* _____
 Manager / Right of Way

Attachment: Greenwood and Franklin street WR31102937 (12681 : National Grid to install 2 JO poles/remove 1 JO Pole/install underground

May 1, 2025

Questions contact – Central Design, Rafael Kerguelen (781)-388-5101 or
rafael.kerguelenrestrepo@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council of Melrose, Massachusetts

Notice having been given and public hearing held, as provided by law,
 IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 3rd day of March, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Greenwood Street - Melrose, Massachusetts.

No.# 31102937

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Greenwood Street - National Grid to install 2 JO poles and remove 1 JO pole on Greenwood Street beginning at a point approximately 111 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in a North direction. Installing two (2) 45ft class 2 joint own pole on west sidewalk of Greenwood Street P.#1833-50 to feed new building & P.# 1834-1 to replace and remove 1834 on East sidewalk due to safety hazard for clearance issue with primary wires approach with new building. Melrose, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Attachment: Greenwood and Franklin street WR31102937 (12681 : National Grid to install 2 JO poles/remove 1 JO Pole/install underground

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

City/Town Clerk.
20 ____
Massachusetts
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:

City/Town Clerk

I hereby certify that on _____ 20 ____, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....

Board or Council of Town or City, Massachusetts

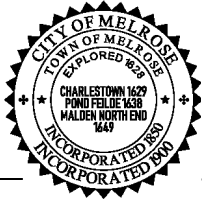
CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk

Attachment: Greenwood and Franklin street WR31102937 (12681 : National Grid to install 2 JO poles/remove 1 JO Pole/install underground



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

*Administration-Engineering-Water-Sewer-Facilities
Parks-Forestry-Highway-Sanitation-Cemetery-Fleet*

Jay Coy, P.E., PMP
Acting City Engineer

**City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4172
E-mail: jcoy@cityofmelrose.org**

5/14/2025

To: Melrose City Council
From: Jay Coy, P.E., Deputy City Engineer
CC: Tanji Cifuni, City Clerk
Elena Proakis Ellis, P.E., DPW Director

Subject: Order #12681: Petition of Massachusetts Electric Company d/b/a National Grid and Verizon to install 2 JO poles and remove 1 JO pole on Greenwood Street beginning at a point approximately 111 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in a North direction. Installing two (2) 45ft class 2 joint owned poles on the west sidewalk of Greenwood Street P.#1833-50 to feed new building & P.# 1834-1 to replace and remove P.# 1834 on East sidewalk due to safety hazard for clearance issue with primary wires approach with new building at 521-529 Franklin Street, Melrose, MA. In addition to the new pole configuration, a petition of Massachusetts Electric Company d/b/a National Grid to install underground facilities on Greenwood Street beginning at a point approximately 156 feet North of the centerline of the intersection of Franklin Street and Greenwood Street and continuing approximately 45 feet in an East direction. Install underground facilities from west to east sidewalk of Greenwood Street. Installing +/- 45ft PVC SHC 40 concrete encased conduit and appurtenances with 3- #2 CU EPR UG cable to feed proposed pad mounted transformer for new building apartment project for 521-529 Franklin Street, Melrose, MA as shown on plan WR #31102937.

The Department of Public Works has reviewed the above-referenced request by National Grid and has the following comments and recommended conditions:

- 1) The proposed work is intended to remedy a safety hazard clearance issue with the primary wires for the proposed new development at 521-529 Franklin Street. The new poles will also allow for a new underground conduit connection intended to allow for an electrical service connection to a proposed pad mounted transformer for the proposed privately owned development. The proposed work is the installation of two new joint ownership poles, the removal of one existing pole, and 45 feet of underground pipe conduit to allow for connection of the service to the proposed development.
- 2) The petitioner(s) met with the Deputy City Engineer and selected the exact location of the proposed poles and conduit and will need to obtain a Melrose Public Works Street Opening Permit for the work. A possible option of installing only one new pole and some existing transformer and wire reconfiguration is being explored but may not be a viable option. The petitioner(s) will be responsible for strict adherence to all requirements set forth within the permit including permit fees, insurance and bonding requirements.

Attachment: Memo conditions GOL_for UG_Greenwood-Franklin St (12681 : National Grid to install 2 JO poles/remove 1 JO Pole/install

- 3) All existing utilities must be marked out and protected and any utilities damaged during construction shall be repaired by the applicant at their expense. NGRID shall call Dig Safe and the City's DPW Water and Sewer Division at least 72 hours prior to conducting the work.
- 4) NGRID shall coordinate with MWRA to obtain any necessary permits for work in the vicinity of their utilities.
- 5) Any new pole locations shall be in compliance with ADA standards.
- 6) Plans shall be made prior to issuance of any Engineering Division permits and consequentially put in place during construction to address resident and pedestrian access and safety in and around the job site. Plans shall include a safe, alternative pathway (i.e., with cones, etc) for pedestrians during shutdown of the sidewalk.
- 7) Police details shall be coordinated with the Melrose Police Department and are the responsibility of the Petitioner for both scheduling and payment.
- 8) NGRID shall notify property owners and businesses within 1/8 of a mile of the project at least 48 hours in advance of commencing work. If access to driveways is restricted, NGRID crews must coordinate with property owners to move vehicles in advance of work.
- 9) Any disturbed sidewalks shall require in-kind replacement. Restoration requirements for the conduit trench will be curb-to-curb mill and overlay 1-foot outside the trench. All restoration work shall be in accordance with the Melrose Design and Construction Standards and the permits issued by the Engineering Division.
- 10) NGRID will clean up all debris to the satisfaction of the DPW.



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12682)

Petition for National Grid to install 1 JO Pole on E Emerson Street

BE IT ORDERED

East Emerson Street - National Grid to install 1 JO Pole on E. Emerson Street beginning at a point approximately 141 feet East of the centerline of the intersection of Main Street and E. Emerson Street and continuing approximately 18 feet in a North Direction. National Grid is proposing to install a 45' class 3 pole on north sidewalk of E Emerson Street, Melrose in front of 10 E Emerson Street.

HISTORY:

05/19/25 City Council

Petition (ID # 12682)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date

Questions contact - Central Design, Rafa Kerguelen (781) 288-9627

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council
Of Melrose, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

E. Emerson Street - National Grid to install 1 JO pole on E. Emerson Street beginning at a point approximately 141 feet East of the centerline of the intersection of Main Street and E. Emerson Street and continuing approximately 18 feet in a North direction. National Grid is proposing to install 45' class 3 pole on north sidewalk of E. Emerson Street, Melrose in front of 10 E. Emerson Street.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - E. Emerson Street - Melrose, Massachusetts.

No.# 30755314

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

Attachment: E Emerson Street 1 JO Pole WR30755314 (12682 : Petition for National Grid to install 1 JO Pole on E Emerson Street)

July 12, 2024

Questions contact – Central Design, Kafa Kerguelen (781) 288-9627

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Melrose, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 3rd day of July, 2024.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – E. Emerson Street - Melrose, Massachusetts.

No.# 30755314

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

E. Emerson Street - National Grid to install 1 JO pole on E. Emerson Street beginning at a point approximately 141 feet East of the centerline of the intersection of Main Street and E. Emerson Street and continuing approximately 18 feet in a North direction. National Grid is proposing to install 45' class 3 pole on north sidewalk of E. Emerson Street, Melrose in front of 10 E. Emerson Street.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

City/Town Clerk.
20 _____
Massachusetts
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest: _____
City/Town Clerk

I hereby certify that on _____ 20 _____, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

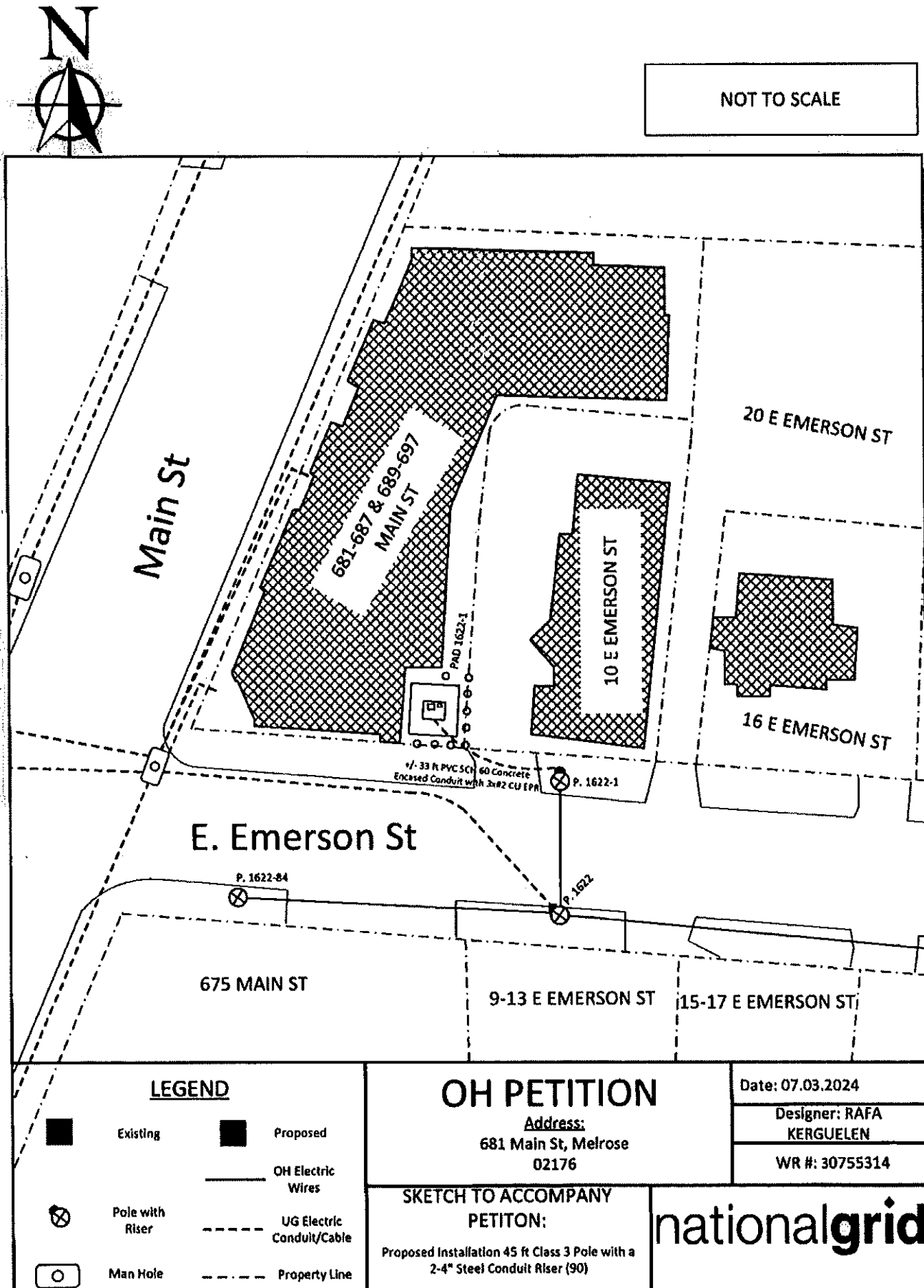
.....
.....
.....
.....
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 _____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest: _____
City/Town Clerk

Attachment: E Emerson Street 1 JO Pole WR30755314 (12682 : Petition for National Grid to install 1 JO Pole on E Emerson Street)



S/NO.	ADDRESS	OWNER'S INFO	PROPERTY ID
1	10 E EMERSON ST	NAME: WINGAERSHEEK PROPERTIES, LLC MAILING: 10 BERKSHIRE DR, WINCHESTER MA 01890	D8-0-13
2	9-13 E EMERSON ST	NAME: MINNIEAR, THOMAS E MAILING: 9-13 E EMERSON ST, MELROSE MA 02176	D8-0-18
3	16 E EMERSON ST	NAME: FLYNN, MATTHEW J MAILING: 16 E EMERSON ST, MELROSE MA 02176	D8-0-14
4	16 E EMERSON ST	NAME: EMERSON M LLC MAILING: 16 BURROUGHS RD, LEXINGTON MA 02420	D8-0-15-16

Questions contact – Rafa Kerguelen (781) 288-9627

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Melrose, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – E. Emerson Street - Melrose, Massachusetts.

The following are the streets and highways referred to:

WR# 30755314

E. Emerson Street - Beginning at a point approximately 141 feet North-East of the centerline of the intersection of E. Emerson Street & Main Street and continuing approximately 33 feet in a West direction, National Grid to install ~ 33 feet of 2-4" PVC conduits encased in concrete and appurtenances in North sidewalk of E. Emerson Street from proposed pole 1622-1 to the private property at 681 Main Street, Melrose, MA.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*

BY _____
Engineering Department

Attachment: E Emerson Street 1 JO Pole WR30755314 (12682 : Petition for National Grid to install 1 JO Pole on E Emerson Street)

Questions contact – Rafa Kerguelen (781) 288-9627

Dated: July 12, 2024

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 3rd day of July, 2024.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – E. Emerson Street - Melrose, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

WR# 30755314

E. Emerson Street - Beginning at a point approximately 141 feet North-East of the centerline of the intersection of E. Emerson Street & Main Street and continuing approximately 33 feet in a West direction, National Grid to install ~ 33 feet of 2-4" PVC conduits encased in concrete and appurtenances in North sidewalk of E. Emerson Street from proposed pole 1622-1 to the private property at 681 Main Street, Melrose, MA.

I hereby certify that the foregoing order was adopted at a meeting of the

.....

....., held on the day of, 20

.....,, 20

Received and entered in the records of location orders of the City/Town of

Book Page

Attest:

.....

..... hereby certify that on20....., at o'clock,M

at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the

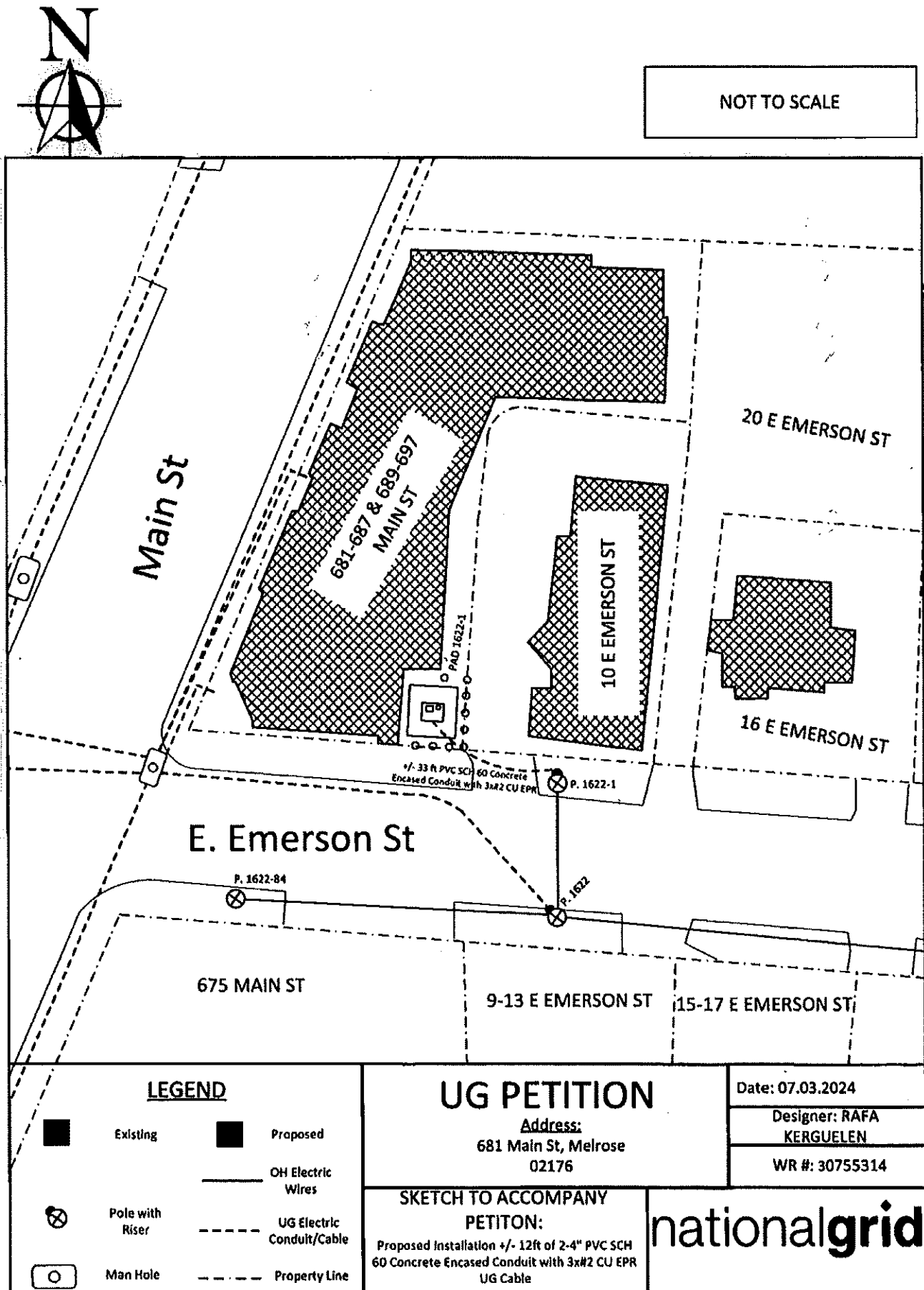
Attachment: E Emerson Street 1 JO Pole WR30755314 (12682 : Petition for National Grid to install 1 JO Pole on E Emerson Street)

underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

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S/NO.	ADDRESS	OWNER'S INFO	PROPERTY ID
1	10 E EMERSON ST	NAME: WINGAERSHEEK PROPERTIES, LLC MAILING: 10 BERKSHIRE DR, WINCHESTER MA 01890	D8-0-13
2	9-13 E EMERSON ST	NAME: MINNIEAR, THOMAS E MAILING: 9-13 E EMERSON ST, MELROSE MA 02176	D8-0-18
3	16 E EMERSON ST	NAME: FLYNN, MATTHEW J MAILING: 16 E EMERSON ST, MELROSE MA 02176	D8-0-14
4	16 E EMERSON ST	NAME: EMERSON M LLC MAILING: 16 BURROUGHS RD, LEXINGTON MA 02420	D8-0-15-16



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12683)

Petition for National Grid to install 1 JO Pole on Sylvan Street

BE IT ORDERED

Sylvan Street - National Grid to install 1 JO Pole on Sylvan Street beginning at a point approximately 177 feet East of the centerline of the intersection of Sylvan Street and Main Street and continuing approximately 21 feet in a South direction. Install underground facilities NW sidewalk of Angela Circle. National Grid is installing 45 feet class 3 joint own pole on south sidewalk of Sylvan Street between P. #1130 and P. #1131 Melrose MA.

HISTORY:

05/19/25 City Council

Petition (ID # 12683)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date

Questions contact - Rafael Kerguelen (781)-388-5101 or
rafael.kerguelenrestrepo@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectman
 Of Melrose, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Sylvan Street - National Grid to install 1 JO pole on Sylvan Street beginning at a point approximately 177 feet East of the centerline of the intersection of Sylvan Street and Main Street and continuing approximately 21 feet in a South direction. Install underground facilities NW sidewalk of Angela Cir. National Grid is installing 45ft class 3 joint own pole on south sidewalk of sylvan St between P. #1130 and P.# 1131. Melrose, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Sylvan Street - Melrose, Massachusetts.

No.# 31105923

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
 NATIONAL GRID *Nick Memmolo*

BY _____
 Engineering Department

VERIZON NEW ENGLAND, INC.

BY *RB* _____

Attachment: Sylvan Street and Main St erect one pole WR31105923 (12683 : Petition for National Grid to install 1 JO Pole on Sylvan Street)

April 16, 2025

Questions contact – Central Design, Rafael Kerguelen (781)-388-5101 or
rafael.kerguelenrestrepo@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Board of Selectman - Melrose, Massachusetts

Notice having been given and public hearing held, as provided by law,
 IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and
 VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND
 TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and
 permission to erect and maintain poles and wires to be placed thereon, together with such
 sustaining and protecting fixtures as said Companies may deem necessary, in the public way or
 ways hereinafter referred to, as requested in petition of said Companies dated the 27th day of
 February, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points
 indicated upon the plan marked – Sylvan Street - Melrose, Massachusetts.

No.# 31105923

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID
 and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all
 of said wires and cables shall be placed at a height of not less than twenty (20) feet from the
 ground.

The following are the public ways or part of ways along which the poles above referred to may be
 erected, and the number of poles which may be erected thereon under this order:

Sylvan Street - National Grid to install 1 JO pole on Sylvan Street beginning at a point
 approximately 177 feet East of the centerline of the intersection of Sylvan Street and Main Street
 and continuing approximately 21 feet in a South direction. Install underground facilities NW
 sidewalk of Angela Cir. National Grid is installing 45ft class 3 joint own pole on south sidewalk of
 sylvan St between P. #1130 and P.# 1131. Melrose, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or
 intersecting public ways for the purpose of making connections with such poles and buildings as
 each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

Massachusetts
City/Town Clerk. 20__
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20__, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....
.....
.....

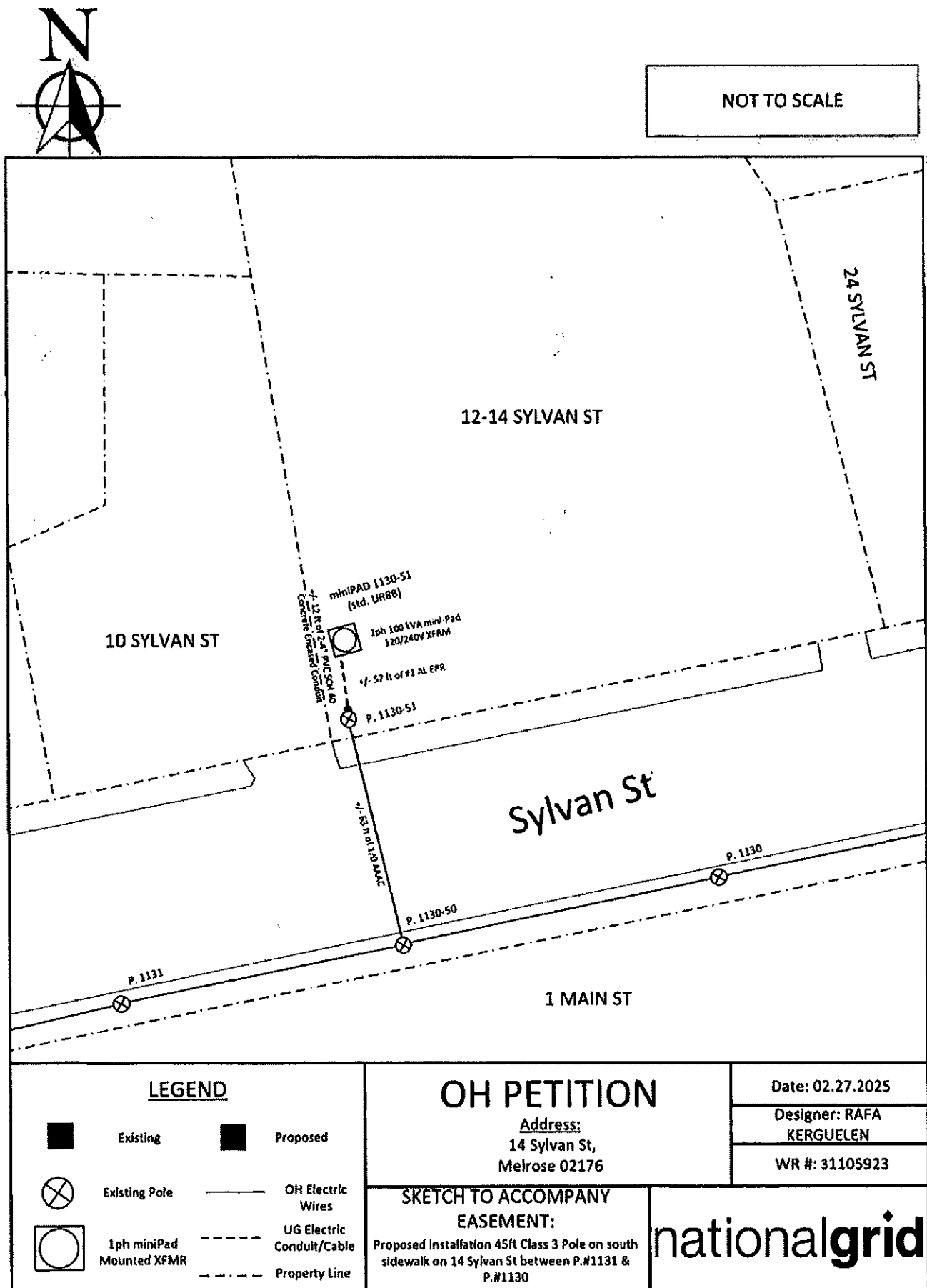
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20__ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

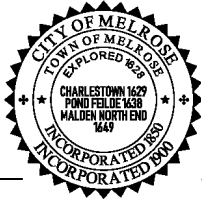
Attest:
City/Town Clerk

Attachment: Sylvan Steet and Main St erect one pole WR31105923 (12683 : Petition for National Grid to install 1 JO Pole on Sylvan Street)



Attachment: Sylvan Steet and Main St erect one pole WR31105923 (12683 : Petition for National Grid to install 1 JO Pole on Sylvan Street)

S/NO.	ADDRESS	OWNER'S INFO	PROPERTY ID
1	10 SYLVAN ST	NAME: FAZIO DENNIS P & DIANNE M FAZIO MAILING: 10 SYLVAN ST, MELROSE MA 02176	C3015
2	24 SYLVAN ST	NAME: LANDRY SCOTT & LISA A LANDRY MAILING: 24 SYLVAN ST, MELROSE MA 02176	C3017
3	1 MAIN ST	NAME: PINE BANKS, PARK MAILING: 350 MAIN ST, SUITE 30 MALDEN MA 02148-5024	C30100



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

*Administration-Engineering-Water-Sewer-Facilities
Parks-Forestry-Highway-Sanitation-Cemetery-Fleet*

Jay Coy, P.E., PMP
Acting City Engineer

**City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4172
E-mail: jcoy@cityofmelrose.org**

5/16/2025

To: Melrose City Council
From: Jay Coy, P.E., Acting City Engineer
CC: Tanji Cifuni, City Clerk
Elena Proakis Ellis, P.E., DPW Director

Subject: Order #12683: Petition of Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc. to install 1 JO Pole on Sylvan Street beginning at a point approximately 177 feet East of the centerline of the intersection of Sylvan Street and Main Street and continuing approximately 21 feet in a South direction. Install underground facilities NW sidewalk of Angela Circle. National Grid is installing 45 feet class 3 joint own pole on south sidewalk of Sylvan Street between P. #1130 and P. #1131 Melrose MA.

The Department of Public Works has reviewed the above-referenced request by National Grid and has the following comments and recommended conditions:

- 1) The proposed work is intended to allow for a primary tap and to install a new pole and transformer for the development at 12-14 Sylvan Street, to provide a service upgrade.
- 2) The petitioner(s) met with the City Engineer and/or their designee to select the exact location of the proposed pole and conduit and will need to obtain a Melrose Public Works Street Opening Permit for the work. The petitioner(s) will be responsible for strict adherence to all requirements set forth within the permit including permit fees, insurance and bonding requirements.
- 3) The DPW would generally prefer underground conduit over the placement of overhead wires across Sylvan Street and the additional pole on the private property. National Grid has indicated that this option is being pursued with the property owner.
- 4) All existing utilities must be marked out and protected and any utilities damaged during construction shall be repaired by the applicant at their expense. NGRID shall call Dig Safe and the City's DPW Water and Sewer Division at least 72 hours prior to conducting the work.
- 5) Any new pole locations shall be in compliance with ADA standards.
- 6) Plans shall be made prior to issuance of a street opening permit and consequentially put in place during construction to address resident and pedestrian access and safety in and around the job site.
- 7) Police details shall be coordinated with the Melrose Police Department and are the responsibility of the Petitioner for both scheduling and payment.

Attachment: Memo conditions GOL_ for 12-14 Sylvan Street (12683 : Petition for National Grid to install 1 JO Pole on Sylvan Street)

- 8) NGRID shall notify property owners and businesses within 1/8 of a mile of the project at least 48 hours in advance of commencing work. If access to driveways is restricted, NGRID crews must coordinate with property owners to move vehicles in advance of work.
- 9) Any disturbed sidewalks shall require in-kind replacement. Sylvan Street is already required to be milled and paved curb-to-curb in front of the development so if the option to trench across Sylvan street is the preferred option, restoration requirements would be the same. All restoration work shall be in accordance with the Melrose Design and Construction Standards and the permits issued by the Engineering Division. It is the responsibility of the petitioner to coordinate pavement restoration with the developer and/or property owner, with notification to the City in accordance with the Engineering Division permit for such work.
- 10) NGRID will clean up all debris to the satisfaction of the DPW.



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12667)

Fiscal 2026 Solid Waste Enterprise Fund Budget in the amount of \$3,529,118

BE IT ORDERED

An Appropriation in the amount of \$3,529,118 for the Fiscal 2026 Solid Waste Enterprise Fund Budget.

HISTORY:

05/05/25	City Council	ASSIGNED TO COMMITTEE
05/27/25	Appropriations and Oversight	OUGHT TO PASS

Appropriation (ID # 12667)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date

04/30/2025 12:21 pm

City of Melrose
Next Year / Current Year Budget Analysis

Page 1 of 5

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6300 SOLID WASTE ENTERPRISE FUND

433 PUBLIC WORKS SOLID WASTE/SANI

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PUBLIC WORKS SOLID WASTE/SANI CONTRACTUAL							
634332 - 522700	TRASH DISPOSAL	0.00	850,000.00	850,000.00	773,125.56	850,000.00	0.0%
634332 - 522710	TRASH & RECYCLING COLLECTION	0.00	2,200,000.00	2,200,000.00	2,200,000.00	2,233,920.00	1.5%
634332 - 522712	RECYCLE CONTAMINATION	0.00	251,125.00	251,125.00	251,125.00	261,170.00	4.0%
634332 - 522713	RECYCLE EVENTS	0.00	65,000.00	65,000.00	72,273.56	65,000.00	0.0%
PUBLIC WORKS SOLID WASTE/SANI CONTRACTUAL TOTAL		0.00	3,366,125.00	3,366,125.00	3,296,524.12	3,410,090.00	1.3%
433	PUBLIC WORKS SOLID WASTE/SANI BUDGET TOTAL	0.00	3,366,125.00	3,366,125.00	3,296,524.12	3,410,090.00	1.3%

Attachment: Fiscal2026-SanitationOperatingBudget (12667 : Fiscal 2026 Solid Waste Enterprise Fund

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6300 SOLID WASTE ENTEPRISE FUND

711 MUNICIPAL DEBT		2024	2025	2025	2025	2026	PCT
Account	Account Description	YTD Spent	Orig Budget	Revised Budget	YTD Spent	Mayor	Change
MUNICIPAL DEBT MISCELLANEOUS							
637112 - 565000	MUNICIPAL DEBT	0.00	0.00	0.00	0.00	77,100.00	0.0%
MUNICIPAL DEBT MISCELLANEOUS TOTAL		0.00	0.00	0.00	0.00	77,100.00	0.0%
711 MUNICIPAL DEBT BUDGET TOTAL		0.00	0.00	0.00	0.00	77,100.00	0.0%

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6300 SOLID WASTE ENTEPRISE FUND

751 MUNICIPAL DEBT INTEREST							
Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
MUNICIPAL DEBT INTEREST OTHER CHARGES							
637512 - 549102	MUNICIPAL DEBT INTEREST	0.00	0.00	0.00	21,196.58	41,928.00	0.0%
MUNICIPAL DEBT INTEREST OTHER CHARGES TOTAL		0.00	0.00	0.00	21,196.58	41,928.00	0.0%
751 MUNICIPAL DEBT INTEREST BUDGET TOTAL		0.00	0.00	0.00	21,196.58	41,928.00	0.0%

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6300 SOLID WASTE ENTEPRISE FUND

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
PROJECTED DEBT & TEMP INTEREST OTHER CHARGES							
637522 - 549100	PROJECTED DEBT & TEMP INTEREST	0.00	36,671.00	36,671.00	12,999.22	0.00	-100.0%
PROJECTED DEBT & TEMP INTEREST OTHER CHARGES TOTAL		0.00	36,671.00	36,671.00	12,999.22	0.00	-100.0%
752	PROJECTED DEBT & TEMP INTEREST BUDGET TOTAL	0.00	36,671.00	36,671.00	12,999.22	0.00	-100.0%

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6300 SOLID WASTE ENTEPRISE FUND

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
General Fund BUDGET TOTAL		0.00	3,402,796.00	3,402,796.00	3,330,719.92	3,529,118.00	3.7%



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12671)

Fiscal 2026 Sewer Enterprise Budget in the amount of \$8,280,121.

BE IT ORDERED

An Appropriation in the amount of \$8,280,121 for the Fiscal Year 2026 Sewer Enterprise Budget.

HISTORY:

05/05/25	City Council	ASSIGNED TO COMMITTEE
05/27/25	Appropriations and Oversight	OUGHT TO PASS

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12671)

Meeting of June 2, 2025

Date

Date

04/30/2025 1:14 pm

City of Melrose
Next Year / Current Year Budget Analysis

Page 1 of 5

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6000 SEWER ENTERPRISE FUND

441 SEWER

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
SEWER SALARIES							
604411 - 511000	SALARY & WAGES	571,728.48	632,441.00	632,441.00	460,932.43	600,052.00	-5.1%
604411 - 512000	PART TIME SALARIES & WAGES	15,435.00	15,900.00	15,900.00	16,920.00	15,900.00	0.0%
604411 - 513000	OVERTIME	18,978.07	26,433.00	26,433.00	10,685.88	26,433.00	0.0%
SEWER SALARIES TOTAL		606,141.55	674,774.00	674,774.00	488,538.31	642,385.00	-4.8%
SEWER CONTRACTUAL							
604412 - 521500	POSTAGE	18,086.41	18,000.00	18,000.00	15,067.23	18,000.00	0.0%
604412 - 522500	ELECTRICITY	34,013.61	24,000.00	24,000.00	30,869.59	24,000.00	0.0%
604412 - 524002	CONSTRUCTION	-223,833.22	45,000.00	45,000.00	29,730.00	45,000.00	0.0%
604412 - 525204	COMPUTER CONSULT SEWER	4,994.33	5,000.00	5,000.00	2,599.99	5,000.00	0.0%
604412 - 525406	DEA PROGRAM	150.00	2,500.00	2,500.00	500.00	2,500.00	0.0%
604412 - 527302	SEWER REPAIRS	0.00	45,000.00	45,000.00	8,140.20	45,000.00	0.0%
604412 - 527701	PUMP STATION MAINTENANCE	39,084.44	45,000.00	45,000.00	31,792.94	45,000.00	0.0%
604412 - 528600	AUDITING SERVICES	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.0%
604412 - 529000	PROFESSIONAL SERVICES	4,644.17	25,000.00	25,000.00	5,212.66	25,000.00	0.0%
604412 - 529200	MWRA ASSESSMENT	7,002,292.00	6,974,701.00	6,974,701.00	6,233,644.80	6,860,838.00	-1.6%
SEWER CONTRACTUAL TOTAL		6,889,431.74	7,194,201.00	7,194,201.00	6,367,557.41	7,080,338.00	-1.6%
SEWER SUPPLIES & MATERIAL							
604412 - 530500	OFFICE SUPPLIES	147.03	1,000.00	1,000.00	136.21	1,000.00	0.0%
604412 - 531000	GAS & OIL	7,900.00	15,000.00	15,000.00	27,667.50	15,000.00	0.0%
604412 - 532000	CLEANING & DISINFECTANT SUP	821.33	6,695.00	6,695.00	2,150.32	6,695.00	0.0%
604412 - 533500	TOOLS & HARDWARE	6,451.42	9,500.00	9,500.00	8,000.00	9,500.00	0.0%
604412 - 535000	SAND & GRAVEL	2,153.62	4,500.00	4,500.00	0.00	4,500.00	0.0%
604412 - 535501	CLOTHING	1,800.00	3,800.00	3,800.00	3,475.02	3,800.00	0.0%
604412 - 535504	GLOVES, BOOTS, ETC	485.60	1,000.00	1,000.00	750.00	1,000.00	0.0%
604412 - 535509	SAFETY EQUIPMENT	1,895.41	2,000.00	2,000.00	0.00	2,000.00	0.0%
604412 - 535800	PATCHING	1,207.39	8,750.00	8,750.00	3,964.73	8,750.00	0.0%
604412 - 536000	CEMENT & CONCRETE	1,467.00	7,500.00	7,500.00	3,500.00	7,500.00	0.0%
604412 - 536100	PIPES & FITTINGS	8,000.00	13,621.00	13,621.00	0.00	13,621.00	0.0%
604412 - 536320	EQUIPMENT PARTS	17,604.66	20,125.00	20,125.00	13,000.00	20,125.00	0.0%
SEWER SUPPLIES & MATERIAL TOTAL		49,933.46	93,491.00	93,491.00	62,643.78	93,491.00	0.0%
SEWER OTHER CHARGES							
604412 - 540704	PROFESSIONAL DEVELOPMENT	1,256.27	4,000.00	4,000.00	1,344.23	4,000.00	0.0%
SEWER OTHER CHARGES TOTAL		1,256.27	4,000.00	4,000.00	1,344.23	4,000.00	0.0%

Attachment: Fiscal2026-SewerOperatingBudget (12671 : Fiscal 2026 Sewer Enterprise Budget in the

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6000 SEWER ENTERPRISE FUND

441 SEWER		2024	2025	2025	2025	2026	PCT
Account	Account Description	YTD Spent	Orig Budget	Revised Budget	YTD Spent	Mayor	Change
SEWER CAPITAL OUTLAY (continued from previous page)							
SEWER CAPITAL OUTLAY							
604412 - 551073	CONSTRUCTION SERVICES	-105,455.00	0.00	0.00	0.00	0.00	0.0%
604413 - 551002	PW VEHICLE & EQUIPMENT	79,850.15	80,000.00	80,000.00	3,500.00	80,000.00	0.0%
SEWER CAPITAL OUTLAY TOTAL		-25,604.85	80,000.00	80,000.00	3,500.00	80,000.00	0.0%
441 SEWER BUDGET TOTAL		7,521,158.17	8,046,466.00	8,046,466.00	6,923,583.73	7,900,214.00	-1.8%

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6000 SEWER ENTERPRISE FUND

711 MUNICIPAL DEBT		2024	2025	2025	2025	2026	PCT
Account	Account Description	YTD Spent	Orig Budget	Revised Budget	YTD Spent	Mayor	Change
MUNICIPAL DEBT MISCELLANEOUS							
607112 - 565000	MUNICIPAL DEBT	545,055.66	445,752.00	445,752.00	445,752.00	369,578.00	-17.1%
MUNICIPAL DEBT MISCELLANEOUS TOTAL		545,055.66	445,752.00	445,752.00	445,752.00	369,578.00	-17.1%
711	MUNICIPAL DEBT BUDGET TOTAL	545,055.66	445,752.00	445,752.00	445,752.00	369,578.00	-17.1%

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6000 SEWER ENTERPRISE FUND

		2024	2025	2025	2025	2026	PCT
		YTD Spent	Orig Budget	Revised Budget	YTD Spent	Mayor	Change
MUNICIPAL DEBT INTEREST OTHER CHARGES							
607512 - 549102	MUNICIPAL DEBT INTEREST	26,558.60	16,608.00	16,608.00	16,607.08	10,329.00	-37.8%
MUNICIPAL DEBT INTEREST OTHER CHARGES TOTAL		26,558.60	16,608.00	16,608.00	16,607.08	10,329.00	-37.8%
751	MUNICIPAL DEBT INTEREST BUDGET TOTAL	26,558.60	16,608.00	16,608.00	16,607.08	10,329.00	-37.8%

Attachment: Fiscal2026-SewerOperatingBudget (12671 : Fiscal 2026 Sewer Enterprise Budget in the

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6000 SEWER ENTERPRISE FUND

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
General Fund BUDGET TOTAL		8,092,772.43	8,508,826.00	8,508,826.00	7,385,942.81	8,280,121.00	-2.7%



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12672)

Fiscal 2026 Water Enterprise Fund Budget in the amount of \$6,441,569.

BE IT ORDERED

An Appropriation in the amount of \$6,441,569 for the Fiscal Year 2026 Water Enterprise Fund Budget.

HISTORY:

05/05/25	City Council	ASSIGNED TO COMMITTEE
05/27/25	Appropriations and Oversight	OUGHT TO PASS

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Appropriation (ID # 12672)

Meeting of June 2, 2025

Date

Date

04/30/2025 12:26 pm

City of Melrose
Next Year / Current Year Budget Analysis

Page 1 of 5

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6100 WATER ENTERPRISE FUND

451 WATER

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
WATER SALARIES							
614511 - 511000	SALARY & WAGES	938,793.25	1,020,568.00	1,020,568.00	832,088.71	999,530.00	-2.1%
614511 - 512000	PART TIME SALARIES & WAGES	12,855.00	15,900.00	15,900.00	12,480.00	15,900.00	0.0%
614511 - 513000	OVERTIME	56,334.22	64,838.00	64,838.00	50,137.88	64,838.00	0.0%
WATER SALARIES TOTAL		1,007,982.47	1,101,306.00	1,101,306.00	894,706.59	1,080,268.00	-1.9%
WATER CONTRACTUAL							
614512 - 521500	POSTAGE	17,901.47	18,000.00	18,000.00	15,067.23	18,000.00	0.0%
614512 - 522401	HYDRANT FLUSHING SYSTEM	21,658.71	32,500.00	32,500.00	0.00	32,500.00	0.0%
614512 - 522500	ELECTRICITY	16,572.83	17,713.00	17,713.00	15,885.19	17,713.00	0.0%
614512 - 522600	GAS HEAT	1,967.65	5,110.00	5,110.00	2,791.51	5,110.00	0.0%
614512 - 524002	CONSTRUCTION	0.00	54,000.00	54,000.00	11,040.00	54,000.00	0.0%
614512 - 525204	COMPUTER CONSULT W & S	8,994.32	18,500.00	18,500.00	6,054.88	18,500.00	0.0%
614512 - 525406	DEA PROGRAM	165.00	2,500.00	2,500.00	500.00	2,500.00	0.0%
614512 - 527104	BIANNUAL LEAK DETECTION	9,995.00	17,500.00	17,500.00	12,500.00	17,500.00	0.0%
614512 - 527202	WATER SERVICE REPLACEMENT	6,000.00	50,000.00	50,000.00	1,000.00	50,000.00	0.0%
614512 - 527302	WATER REPAIRS	11,300.00	46,500.00	46,500.00	0.00	46,500.00	0.0%
614512 - 527400	WATER BACK FLOW PREVENTION	19,425.00	17,500.00	17,500.00	5,005.00	17,500.00	0.0%
614512 - 527701	PUMP STATION MAINTENANCE	5,761.16	25,000.00	25,000.00	25,000.00	25,000.00	0.0%
614512 - 528600	AUDITING SERVICES	10,000.00	10,000.00	10,000.00	11,491.98	10,000.00	0.0%
614512 - 529000	PROFESSIONAL SERVICES	43,994.94	40,000.00	40,000.00	32,825.00	40,000.00	0.0%
614512 - 529200	MWRA ASSESSMENT	3,520,729.00	3,873,194.00	3,873,194.00	3,478,562.10	3,762,588.00	-2.9%
614512 - 529205	MALDEN RT99 WATER	10,615.34	25,000.00	25,000.00	6,000.00	25,000.00	0.0%
614512 - 529210	SAFE DRINKING WATER ACT	7,183.77	10,000.00	10,000.00	7,373.50	10,000.00	0.0%
WATER CONTRACTUAL TOTAL		3,712,264.19	4,263,017.00	4,263,017.00	3,631,096.39	4,152,411.00	-2.6%
WATER SUPPLIES & MATERIAL							
614512 - 530500	OFFICE SUPPLIES	58.95	1,000.00	1,000.00	136.21	1,000.00	0.0%
614512 - 531000	GAS & OIL	11,400.00	22,750.00	22,750.00	27,677.50	22,750.00	0.0%
614512 - 533500	TOOLS & HARDWARE	6,928.02	12,500.00	12,500.00	10,582.68	12,500.00	0.0%
614512 - 535000	SAND & GRAVEL	654.35	3,605.00	3,605.00	0.00	3,605.00	0.0%
614512 - 535501	CLOTHING	4,800.00	9,150.00	9,150.00	7,232.02	9,150.00	0.0%
614512 - 535509	SAFETY EQUIPMENT	2,217.71	2,000.00	2,000.00	136.99	2,000.00	0.0%
614512 - 535800	PATCHING	8,515.45	25,235.00	25,235.00	14,749.37	25,235.00	0.0%
614512 - 536100	PIPES & FITTINGS	56,210.15	62,000.00	62,000.00	36,520.41	62,000.00	0.0%
614512 - 536300	HYDRANTS	13,978.80	40,800.00	40,800.00	5,000.00	40,800.00	0.0%
614512 - 536310	WATER METERS	17,767.52	5,000.00	5,000.00	18,440.28	5,000.00	0.0%

Attachment: Fiscal2026-WaterOperatingBudget (12672 : Fiscal 2026 Water Enterprise Fund Budget in the

04/30/2025 12:26 pm

City of Melrose
Next Year / Current Year Budget Analysis

Page 2 of 5

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6100 WATER ENTERPRISE FUND

451 WATER							
Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
WATER SUPPLIES & MATERIAL (continued from previous page)							
614512 - 536320	EQUIPMENT PARTS	20,397.95	27,250.00	27,250.00	22,344.00	27,250.00	0.0%
WATER SUPPLIES & MATERIAL TOTAL		142,928.90	211,290.00	211,290.00	142,819.46	211,290.00	0.0%
WATER OTHER CHARGES							
614512 - 540704	PROFESSIONAL DEVELOPMENT	3,017.61	6,000.00	6,000.00	2,208.24	6,000.00	0.0%
WATER OTHER CHARGES TOTAL		3,017.61	6,000.00	6,000.00	2,208.24	6,000.00	0.0%
WATER CAPITAL OUTLAY							
614512 - 551073	CONSTRUCTION SERVICES	-95,044.94	0.00	0.00	0.00	0.00	0.0%
WATER CAPITAL OUTLAY TOTAL		-95,044.94	0.00	0.00	0.00	0.00	0.0%
451 WATER BUDGET TOTAL		4,771,148.23	5,581,613.00	5,581,613.00	4,670,830.68	5,449,969.00	-2.4%

Attachment: Fiscal2026-WaterOperatingBudget (12672 : Fiscal 2026 Water Enterprise Fund Budget in the

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6100 WATER ENTERPRISE FUND

711 MUNICIPAL DEBT		2024	2025	2025	2025	2026	PCT
		YTD Spent	Orig Budget	Revised Budget	YTD Spent	Mayor	Change
MUNICIPAL DEBT MISCELLANEOUS							
617112 - 565000	MUNICIPAL DEBT	1,116,700.00	1,128,850.00	1,128,850.00	1,128,850.00	980,890.00	-13.1%
MUNICIPAL DEBT MISCELLANEOUS TOTAL		1,116,700.00	1,128,850.00	1,128,850.00	1,128,850.00	980,890.00	-13.1%
711 MUNICIPAL DEBT BUDGET TOTAL		1,116,700.00	1,128,850.00	1,128,850.00	1,128,850.00	980,890.00	-13.1%

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6100 WATER ENTERPRISE FUND

		2024	2025	2025	2025	2026	PCT
		YTD Spent	Orig Budget	Revised Budget	YTD Spent	Mayor	Change
MUNICIPAL DEBT INTEREST OTHER CHARGES							
617512 - 549102	MUNICIPAL DEBT INTEREST	27,535.00	16,045.00	16,045.00	16,045.00	10,710.00	-33.3%
MUNICIPAL DEBT INTEREST OTHER CHARGES TOTAL		27,535.00	16,045.00	16,045.00	16,045.00	10,710.00	-33.3%
751	MUNICIPAL DEBT INTEREST BUDGET TOTAL	27,535.00	16,045.00	16,045.00	16,045.00	10,710.00	-33.3%

City of Melrose
Next Year / Current Year Budget Analysis

PROJECTION: 20262 FISCAL 2026 ENTERPRISE FUNDS
6100 WATER ENTERPRISE FUND

Account	Account Description	2024 YTD Spent	2025 Orig Budget	2025 Revised Budget	2025 YTD Spent	2026 Mayor	PCT Change
General Fund BUDGET TOTAL		5,915,383.23	6,726,508.00	6,726,508.00	5,815,725.68	6,441,569.00	-4.2%



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12680)

An Appropriation from Sewer Retained Earnings account 6000-319000 in the amount of \$200,000 to Sewer professional Services account 604412-529000.

BE IT ORDERED

An Appropriation from Sewer Retained Earnings account 6000-319000 in the amount of \$200,000 to Sewer professional Services account 604412-529000.

HISTORY:

05/05/25	City Council	ASSIGNED TO COMMITTEE
05/27/25	Appropriations and Oversight	OUGHT TO PASS

Appropriation (ID # 12680)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12724)

An Appropriation from free cash (account 01-324001) in the amount of \$180,000 to DPW Highway (#422) for roadway paving.

BE IT ORDERED

An Appropriation from free cash (account 01-324001) in the amount of \$180,000 to DPW Highway (#422) for roadway paving.

HISTORY:

05/19/25	City Council	ASSIGNED TO COMMITTEE
05/27/25	Appropriations and Oversight	OUGHT TO PASS

Appropriation (ID # 12724)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

Administration–Engineering–Water–Sewer–Facilities
Parks–Forestry–Highway–Sanitation–Cemetery–Fleet

Elena Proakis Ellis, P.E., BCEE

Director of Public Works

**City Yard, 72 Tremont Street
Melrose, Massachusetts 02176**

Telephone – (781) 665-0142

E-mail: eproakis@cityofmelrose.org

MEMORANDUM

Date: May 13, 2025

To: Jennifer Grigoraitis

From: Elena Proakis Ellis, Director of Public Works

cc: Kerriann Golden, CFO/Auditor
Jim Troup, Deputy Director Admin & Finance
Jay Coy, Acting City Engineer

Subject: Roadway Paving – Free Cash Request

The Department of Public Work is requesting \$180,000 in free cash for improvements to the City’s roadway infrastructure. Melrose’s annual “Roads Program” is funded through a combination of state Chapter 90 funds (approximately \$530,000/year), general obligation bonds (averaging \$500,000/year), contributions from private work such as National Grid gas main replacement, and grant funds such as Complete Streets and Shared Streets awards. The quality of the City’s roadway infrastructure is top-of-mind for many residents and is a frequent source of inquiries to the DPW.

We have calculated previously that the City would need to spend approximately \$2.6M annually to fully keep up on our paving projects to keep our streets in good condition. Our typical spending, including all of the above-mentioned sources, is under \$1.5M per year. This proposed free cash allocation would allow the City to pave more roads in FY26. Roads on our paving list that the funds would contribute to include, but are not limited to, Sewall Woods Road, Maple Road, and the neighborhoods of Ashland/Richardson/Renwick, Wentworth/Holland/West Emerson, and Porter Street, in conjunction with National Grid.

The Department of Public Works hereby requests \$180,000 of free cash to supplement calendar-year 2025 Roads Program projects. The funds will be deposited into a dedicated account set up by the Auditor’s Office for this purpose.

Thank you for your consideration of this request.

Attachment: Paving Free Cash Memo (12724 : An Appropriation from free cash in the amount of \$180,000 to DPW Highway.)



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12725)

An Appropriation from Free Cash (01-324001) in the amount of \$60,000 to DPW-Facilities (#402).

BE IT ORDERED

An Appropriation from Free Cash (01-324001) in the amount of \$60,000 to DPW-Facilities (#402).

HISTORY:

05/19/25	City Council	ASSIGNED TO COMMITTEE
05/27/25	Appropriations and Oversight	OUGHT TO PASS

Appropriation (ID # 12725)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

Administration—Engineering—Water—Sewer—Facilities
Parks—Forestry—Highway—Sanitation—Cemetery—Fleet

Elena Proakis Ellis, P.E., BCEE
Director of Public Works

City Yard, 72 Tremont Street
Melrose, Massachusetts 02176
Telephone – (781) 665-0142
E-mail: eproakis@cityofmelrose.org

MEMORANDUM

Date: May 13, 2025

To: Jennifer Grigoraitis

From: Elena Proakis Ellis, Director of Public Works

cc: Kerriann Golden, CFO/Auditor
Jim Troup, Deputy Director Admin & Finance

Subject: Facilities Construction Administration – Free Cash Request

The Department of Public Work is requesting \$60,000 in free cash for construction administration services for upcoming Facilities projects. Construction services include on-site construction oversight from our consultants for various building projects, reviewing of cost proposals, requests for information, and change order requests from our contractors, providing technical expertise as issues arise, attending construction progress meetings, and other similar tasks. We are presently working with several consulting firms including IMEG, Gale Architects, UEC Environmental, and others to be determined as projects are finalized for the upcoming fiscal year. The City must provide construction oversight at the proper level to ensure quality building projects for the long-term.

The Department of Public Works hereby requests \$60,000 of free cash for Facilities project construction services. The funds will be deposited into a dedicated account set up by the Auditor's Office to fund this project.

Thank you for your consideration of this request.



CITY OF MELROSE

In City Council

June 2, 2025

AN ORDER

(ID # 12728)

Order to Place Override Questions on the November 4, 2025 Local Election Ballot

BE IT ORDERED

Order to Place Override Questions on the November 4, 2025 Local Election Ballot

HISTORY:

05/19/25	City Council	ASSIGNED TO COMMITTEE
05/27/25	Appropriations and Oversight	OUGHT TO PASS

Order (ID # 12728)

Meeting of June 2, 2025

In the City Council
Ordained Roll Call

Passed June 2, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
City Council

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

OFFICE OF THE MAYOR

JENNIFER GRIGORAITIS

Mayor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440

To: Melrose City Council
From: Mayor Jen Grigoraitis
Re: Request for Consideration of Operational Override Ballot Question
Date: May 19, 2025

Through the order before you this evening (ID #12728), I respectfully request the Council's consideration and approval of a ballot question to place a tiered operational override question for school and city services before Melrose voters via the general election on November 4, 2025. This memo is intended to provide additional context for this request.

Our community's primary tax base is 95% residential properties. This means that the most sustainable funding mechanism for city and school services is residential property taxes. As you know, state law caps the annual increase to our total tax levy to 2.5% percent (plus new growth, which is generally limited) unless there is a community vote to support an operational override. The City of Melrose has passed only one operational override in the last 30 years. That was in 2019. The previous successful override was in 1993.

Like many communities across the Commonwealth, Melrose is facing budgetary challenges for the next fiscal year and beyond, due to rising costs. The question before you for consideration was developed by our Finance Task Force.

I appreciate your consideration of this request, and I thank you for your continued leadership.



TO: Mayor Jen Grigoraitis

FROM: Finance Task Force Co-Chairs, Kerri Golden (City CFO) and Ken Kelley (School Business Manager)

Cc: Finance Task Force Members:
 City Council President Leila Migliorelli
 School Committee Chair Dorie Withey
 Appropriations & Oversight Committee Chair Mark Garipay
 School Committee Vice Chair Jen McAndrew
 Superintendent Adam Deleidi

Date: May 19, 2025

Re: Override Question Recommendations

At your request, on behalf of the members of the Finance Task Force, we are submitting our recommendation to you with proposed override questions.

We are recommending that the attached override questions, for the reasons provided below, be placed before City Council with a request to approve their placement on the November 4th City of Melrose local election ballot.

Process:

The Finance Task Force was convened by Mayor Grigoraitis in February 2025 to take public feedback and make recommendations concerning revenue plans and potential override questions.

The Task Force met seven times, including a meeting with representatives from all city and school employee unions. The city legal counsel attended all meetings to provide input and guidance related to the draft question language to ensure compliance with state law and regulations.

On March 26, the task force hosted a public forum attended by over 70 residents, with 22 residents providing public comments of their views and opinions on the city's revenue and fiscal needs. The mayor's office established a dedicated email inbox for budget and revenue suggestions from the community, receiving over 20 detailed and specific emails from constituents.

The Task Force also engaged in substantive research on options for a Proposition 2 ½ override, reviewing the proposals and outcomes of override and debt exclusion elections from dozens of towns throughout the region from 2019 to 2025. We carefully considered the Massachusetts Department of Revenue, Division of Local Services model language and guidance for Proposition 2 ½ ballot questions to formulate recommended questions for Melrose.

In our respective roles as financial stewards for the City of Melrose and the Melrose Public Schools, we discussed with the task force an analysis and review of:

- Staffing needs and requirements in the city and schools;
- Revenue and expense forecasts for city and schools; and
- Anticipated increases to major cost drivers, such as union employee contracts, regional school assessments, pension obligations, employee benefits, school transportation, and special education costs.

Considerations and Feedback:

The City of Melrose faces considerable financial pressures as the community's fixed costs continue to outpace revenue growth. These costs include employee benefits (both health and pension); collective bargaining agreements (over 90% of city and school employees are in unionized roles); regional school assessments; and utility costs. All these costs have increased well beyond the 2.5% property tax levy increase plus new growth allowed under state law, leading the administration and this task force to recommend that Melrose seek a Proposition 2 ½ override.

Through input at in-person events and meetings, by email to the dedicated budget inbox, or in conversation with city staff or offices, Melrosians raised varied budget concerns and fiscal priorities such as school funding, services for elders, and investment in city buildings and infrastructure such as roads, sidewalks and parks.

In addition to priority spending areas, constituents conveyed feedback about the mechanics and logistics of a potential override, including:

- Multiple options rather than an "all or nothing" single override ballot question;

- Cautions against characterizing multiple options in opposition to one another (i.e., “Don’t ask voters to choose between police department and school department”);
- Designate revenues raised by an override to clear deliverables and spending priorities; and
- Increased transparency around the deployment of revenues raised by an override.

Some constituents also provided feedback and ideas about non-override sources of revenue for the city, including:

- Soliciting private sponsorships of city and school parks, buildings, and events;
- Selling city-owned land for private commercial development, such as lab space;
- Regionalizing services with other communities, including schools and public safety;
- Adding and/or increasing fees for services to residents and students;
- Instituting parking meters in business districts;
- Increasing or reforming state funding mechanisms;
- Reducing or eliminating employee benefits for city and/or school personnel; and
- Reducing or eliminating city departments and corresponding services.

Recommendation:

The members of the task force unanimously recommend a **tiered** override question¹, which enables voters to select the level of services they want to support, to be put before the Council for consideration. If more than one question is approved by more than 50% of voters, the “question specifying the highest dollar amount” prevails. We recommend this format because it provides multiple options to voters, with what can be achieved by different funding levels, allowing them to choose the desired path forward for the City:

\$9.3 million	Stabilize services at the current reduced levels, preventing further job cuts
\$11.9 million	Partially restore essential city and school services, reversing recent significant job and program cuts
\$13.5 million	Substantially restore essential city and school services and positions, and invest in infrastructure

¹ This referendum model “asks voters to determine which, if any, of two or more funding levels they are willing to approve. A separate override question is placed on the ballot for each funding level.. Tiered means that the purposes of a higher funding level include purposes in addition to the purposes of all lower funding levels. Any question is approved if a majority of the persons voting on that question voted ‘yes.’ If more than one question is approved, the question specifying the highest dollar amount prevails. (“Proposition 2 ½ Ballot Questions – Requirement and Procedures,” Division of Local Services, Massachusetts Department of Revenue)

All three options plan for, and include funding for, the next contract cycle (three years through FY 29) for all city and school employee union contracts and some level of funding for repairs to infrastructure (roads, sidewalks, parks, and buildings). The amount of investment in restoring lost positions and in improving infrastructure will be determined by the level of funding voted in by the community.

The options also plan for the following costs to continue to exceed 2.5% year over year through FY 29:

- Employee & Retiree Personnel Costs: Overtime, pension assessment, health benefits, and Medicare
- Property and casualty insurance
- Municipal debt
- Vocational school assessments
- School transportation
- Special education tuition
- Extracurricular transportation
- Utilities

All three options will be able to sustain the costs outlined in the question through FY 2030. To fund a full restoration of the city and school positions reduced over the past two fiscal years and plan to carry forward all of the aforementioned costs for three years at that staffing level would require approximately a \$20M override.

In conclusion, the Finance Task Force heard from members of the community that they want a transparent plan that reflects, to the best of our ability to forecast, the costs and challenges our community is facing. Melrose residents also expressed that they want a say in determining our path forward, together. This tiered option is responsive to these requests. We believe it represents a set of responsible options for the voters.

Should you decide to put this recommendation forward to Council, members of the task force are available to answer questions concerning the reasoning behind this tiered approach, spending purposes presented, and funding levels included in these proposed override ballot questions.

Ballot Questions

Instructions to Voters: Questions 1A, 1B and 1C are separate questions. You may vote for or against each question independently. Each question requires a majority of those voting on that question to pass. If more than one question passes, the question with the highest dollar amount will prevail.

1A. Shall the City of Melrose be allowed to assess an additional \$13,500,000 in real estate and personal property taxes for the purposes of funding: 17 school, 5 public works, and 2 police officer positions (salaries and benefits); city and school employee union contracts and benefits; school technology and curriculum needs; public works, senior center, veterans services, and library programs; and repairs and maintenance to roads, sidewalks, buildings, and parks for which the monies from this assessment will be used for the fiscal year beginning July 1, 2025?

Yes ☐
No ☐

1B. Shall the City of Melrose be allowed to assess an additional \$11,900,000 in real estate and personal property taxes for the purposes of funding: 9 school, 3 public works, and 2 police officer positions (salaries and benefits); city and school employee union contracts and benefits; school technology and curriculum needs; public works programs; and repairs and maintenance to roads, sidewalks, and buildings for which the monies from this assessment will be used for the fiscal year beginning July 1, 2025?

Yes ☐
No ☐

1C. Shall the City of Melrose be allowed to assess an additional \$9,300,000 in real estate and personal property taxes for the purposes of funding: 3 school positions (salaries and benefits); city and school employee union contracts and benefits; and essential repairs to roads and sidewalks, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2025?

Yes ☐
No ☐

Tier Overrides:

A community may present a “tier” override to the voters. A tier override asks voters to determine which, if any, of two or more funding levels they are willing to approve. A separate override question is placed on the ballot for each funding level, with each question stating the same purpose or purposes. Tiered means that the purposes of a higher funding level include purposes in addition to the purposes of all lower funding levels. Any question is approved if a majority of the persons voting on that question voted "yes." If more than one question is approved, the question specifying the highest dollar amount prevails.

Source: *DLS Proposition 2 ½ Ballot Questions and Procedures, August 2017*



BUDGETARY ASSUMPTIONS FOR OVERRIDE **as of May 2025**

Planning for FY 26 – FY 30 based on trending increases in specific cost centers:

City:

- Salaries & Overtime: assume growth inclusive of all anticipated changes in salaries (steps, COLAs, longevity, new CBAs, etc.)
- Pension: based on the most recent actuarial funding schedule
- Employee & Retiree Benefits: Assume 10% rate increase/year
- Medicare: assume 1.45% of post-tax pay (as salaries increase, Medicare increases)
- Utilities/IT: assume 5% average annual increase
- Property & Casualty Insurance: Assume 5% annual growth
- Municipal Debt: assume annual figures from debt model
- Regional School Assessments: assume continued growth; enrollment has nearly doubled since 2019

Schools:

- Salaries: assume growth inclusive of all anticipated changes in salaries (steps, lanes, COLAs, new CBAs, etc.)
- Transportation: assume 7% annual increase
- Extra-Curricular & Crossing Guards: assume 3% annual increase (transportation, stipends, and CBA)
- Special Education Tuitions: assume 7% annual increase

Revenues:

- Levy limit increase capped at 2.5%
- New growth of \$500,000 per year
- Small growth in local receipts year over year
- Net state aid (Chapter 70, UGGA, assessments) increase of 1.5%/year
- Beginning FY 27, Schools lose \$120,000/year in Ripley lease revenue