



# CITY OF MELROSE

## CITY COUNCIL

### ORDERS OF THE DAY • JUNE 24, 2024

Council Chamber, First Floor, Melrose City Hall Regular Meeting  
562 Main Street, Melrose, MA 02176

7:45 PM

#### I. CALL TO ORDER

*Pledge of Allegiance*

#### II. READING OF THE MINUTES

City Council - Regular Meeting - Jun 3, 2024 7:45 PM

#### III. PUBLIC COMMENT

Zoom information:

June 24, 2024 07:45 PM Eastern Time (US and Canada)

Melrose City Council

Please click the link below to join the webinar:

<https://cityofmelrose->

[org.zoom.us/j/97033946453?pwd=uguLSJwe3Ah9SbtpaGaAJS5lkab3Dp.1](https://cityofmelrose-org.zoom.us/j/97033946453?pwd=uguLSJwe3Ah9SbtpaGaAJS5lkab3Dp.1)

Passcode: 021203

Webinar ID: 970 3394 6453

#### IV. COMMUNICATIONS FROM HER HONOR, THE MAYOR AND OTHER CITY OFFICIALS

#### V. NEW BUSINESS

##### 1. *Filings by the Honorable Mayor*

1. **APPT-2024-38:** Requesting the appointment of Doreen Breland, 910 Main Street, Apt. 514 in Melrose, to the Melrose Housing Authority, for a five year term, ending first Monday in March 2029.
2. **APPT-2024-39:** Requesting the re-appointment of Sarah MacLellan, 66 Wheeler Ave, to the Board of Assessors for a three-year term, said term to end on the last day of February, 2027.

3. **APPT-2024-40:** Appointment of Matthew Travers, 17 Brookledge Road, Melrose to the Commission on Disability
  
4. **ORDNC-2024-5:** Requesting an Amendment to the Melrose Code of Ordinances, and adoption of a City Council licensing and application process, to address Food Truck Operations within the City of Melrose
  
5. **APPRO-2024-40:** An appropriation in the amount of 248,581.83 from Peg Access to MMTV and the School Department.
  
6. **APPRO-2024-41:** An Appropriation from Water Enterprise Reserve Account in the amount of \$250,000 to the Water Enterprise Fund.
  
7. **APPRO-2024-42:** An Appropriation from Sewer Enterprise Reserve Account in the amount of \$250,000 to the Sewer Enterprise Fund.
  
8. **APPRO-2024-43:** An appropriation from Contract Stabilization in the amount of \$502,297 to the Fire Department (#221) to fund Fiscal Year 2024 of the Collective Bargaining Agreement.
  
2. ***Filings by members of the Honorable City Council***
  
3. **PET-2024-5:** Petition of National Grid for grant of location to construct line of underground electrical conduit - intersection of Main St. & Emerson St. Plan #30885503

## VI. UNFINISHED BUSINESS

### A. *Appointments/Reappointments*

1. **APPT-2024-25:** Reappointment of Paul Fahey, 64 Linwood Avenue, to the Melrose Public Library Board of Library Trustees

*From:* Health, Education & Welfare Committee

OUGHT TO PASS

2. **APPT-2024-28:** Appointment of Kelly Broderick, 22 Burrell Street, to the Park Commission.

*From:* Public Service Committee

OUGHT TO PASS

3. **APPT-2024-29:** Reappointment of John Mercer, 62 East Street, to Park Commission

*From:* Public Service Committee

OUGHT TO PASS

4. **APPT-2024-30:** Appointment of Kerriann Golden to the position of CFO / City Auditor

*From:* Finance Committee

OUGHT TO PASS

5. **APPT-2024-31:** Appointment of Thomas Smulligan as IT Director

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

6. **APPT-2024-32:** Reappointment of Anne DeSouza-Ward, 69 Florence Street, to the Planning Board for a five-year term; said term to expire on the last day of February 2029.

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

7. **APPT-2024-33:** Reappointment of Paul Moore, 35 Laurel Street, to the Conservation Commission for a three year term; said term to expire the last day of February 2027.

*From:* Public Service Committee

OUGHT TO PASS

8. **APPT-2024-34:** Reappointment of Forrest Tiedeman, 50 Orris Street, to the Conservation Commission

*From:* Public Service Committee

OUGHT TO PASS

9. **APPT-2024-35:** Reappointment of Nancy Kukura, 79 Mt. Vernon Street, to the Library Board of Trustees for a three year term; said term to expire on the last day of February 2027

*From:* Health, Education & Welfare Committee

OUGHT TO PASS

10. **APPT-2024-36:** Appointment of Lizzy Barr, 12 Mt. Vernon Street, to the Human Rights Commission

*From:* Health, Education & Welfare Committee

OUGHT TO PASS

## **B. Appropriation**

1. **APPRO-2024-31:** An Appropriation from Free Cash in the amount of \$10,000, to the Human Resources Department, for ADA Needs

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

2. **APPRO-2024-32:** Requesting an appropriation from Free Cash in the amount of \$80,000 (Eighty Thousand Dollars) to Public Works Accounts (#422) as set forth herein and for the Laurel/Burnett FEMA Project City Match

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

3. **APPRO-2024-33:** An Appropriation from Free Cash in the amount of \$20,000 to the Planning Department (011752-529026) for FY 25 Messina Grant Funding.

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

4. **APPRO-2024-34:** Requesting an Appropriation from Free Cash in the amount of \$75,000.00 (Seventy Five Thousand Dollars) to Parks Capital Projects(475) - Conant Playground

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

5. **APPRO-2024-35:** An appropriation from Free Cash in the amount of \$17,600 to DPW admin (#401) for the purchase of meter reading software.

6. **APPRO-2024-36:** Requesting an appropriation from Free Cash in the amount of \$40,000 (Forty Thousand Dollars) to Public Works Accounts (#422) as set forth herein and for sidewalk replacements at various locations throughout the City.

*Sponsored by:* Director, DPW Elena Proakis Ellis

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

7. **APPRO-2024-37:** Requesting an appropriation from Free Cash in the amount of \$39,720 (Thirty Nine Thousand Seven Hundred Twenty Dollars) to Public Works Accounts (#475) as set forth herein and for tree planting throughout the City

*Sponsored by:* Director, DPW Elena Proakis Ellis

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

8. **APPRO-2024-38:** Requesting an appropriation from Free Cash in the amount of \$75,000 (Seventy Five Thousand Dollars) to Public Works Accounts (#402) as set forth herein and for Asbestos Remediation at Various City Schools

*Sponsored by:* Director, DPW Elena Proakis Ellis

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

9. **APPRO-2024-39:** An Appropriation from Ambulance Retained Earnings to the Ambulance budget in the amount of \$375,000 this amount will be used to cover Overtime costs, professional services as well as any revenue shortfalls.

### ***C. Grant***

1. **GRANT-2024-16 :** Requesting acceptance of a Grant from the Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) to fund the City of Melrose Burnett and Laurel Streets Stormwater Management Project in the Amount of Two Hundred Fifty One Thousand Six Hundred and Eighty Five Dollars (\$251,685)

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

### ***D. Licenses***

1. **LIC-2024-20 :** Application of Abdinasir M. Ahmed d/b/a Galmudug, Inc. for a Hackney Carriage License (1 taxi cab) at Essex Street Stand

*From:* Protection and License Committee

OUGHT TO PASS

### ***E. Order***

1. **ORDER-2024-32 :** Amend Melrose Revised Ordinances, Chapter 24, Article II - Fire Department, Sec. 24-32(E) - Emergency Rescue Vehicle, to increase fees for medical and emergency transport services for FY 25.

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

2. **ORDER-2024-39 :** Amending Chapter 228 of the Revised Ordinances of the City of Melrose Water, Sewers, and Drains

*Sponsored by:* Director, DPW Elena Proakis Ellis

*From:* Legal & Legislative Committee

RECOMMEND AS AMENDED

**F. Ordinance**

1. **ORDNC-2024-4:** Amending Melrose Revised Ordinances Chapter 198: Section 198-2 Dumping, obstructing sidewalks; placement of refuse containers, and Section 198-3 Ashes and rubbish; yard waste; metal goods, collection fees as set forth herein.

*From:* Legal & Legislative Committee

RECOMMEND AS AMENDED

**G. Transfers**

1. **TRNSF-2024-5:** Requesting the transfer of funds in the Library Department Budget in the amount of \$20,000 from Salary and Wages to Books and Periodicals

*From:* Finance Committee

OUGHT TO PASS

2. **TRNSF-2024-6:** Requesting Transfer of Funds from Department of Public Works' Various Snow and Ice Accounts (#423) and Sanitation Account (#433) to Various Facilities Accounts(#402) For Payment of FY24 Utility Bills

*From:* Finance Committee

OUGHT TO PASS

3. **TRNSF-2024-7:** A transfer from Health Insurance (#914) to Medicare (#916) in the amount of \$50,000 to cover estimated additional costs in Medicare for Fiscal 2024.

4. **TRNSF-2024-8:** A transfer from Health Insurance (#914) to Police Overtime (#211) in the amount of \$75,000 to cover estimated costs for Fiscal 2024.

*From:* Finance Committee

OUGHT TO PASS

5. **TRNSF-2024-9:** FY24 Memorial Hall transfer from salaries to utilities

*From:* Finance Committee

OUGHT TO PASS

## **VII. EXPIRIES - NO ACTION TAKEN**

1. **APPRO-2024-10:** An Appropriation from Capital Stabilization (#8405) in the amount of \$30,000 (Thirty Thousand Dollars) to Inspectional Services (#241) for an emergency replacement of a vehicle. The balance as of 12/12/23 in the Capital Stabilization fund is \$656,475.67.

*From:* City Council

HOLD

## **VIII. RULE 53 REPORTS**

## **IX. ADJOURNMENT**