



CITY OF MELROSE

CITY COUNCIL

ORDERS OF THE DAY • JUNE 20, 2023

Council Chamber, First Floor, Melrose City Hall Regular Meeting
562 Main Street, Melrose, MA 02176

7:45 PM

I. CALL TO ORDER

Pledge of Allegiance

II. READING OF THE MINUTES

City Council - Regular Meeting - Jun 5, 2023 7:45 PM

III. PUBLIC COMMENT

IV. COMMUNICATIONS FROM HIS HONOR, THE MAYOR AND OTHER CITY OFFICIALS

V. NEW BUSINESS

A. *Filings by the Honorable Mayor*

1. **ORDER-2023-99** : Acceptance of The Foundation Trust Partnership Grant in the amount of \$10,000 for the Melrose Council on Aging
2. **LIC-2023-19** : Common Victualler License Application: Theodoro's LLC DBA Comella's
3. **ORDER-2023-100** : Presentation of the Final Report of the Public Safety Building Committee
4. **APPRO-2023-49**: An Appropriation from Mt. Hood Retained Earnings, account 620000-319000, in the amount of \$45,000 (Forty Five Thousand Dollars) to Mt. Hood Professional Services, account 620000-529000 to fulfill contract obligations.

5. **(ID # 10961):** Petition of Mass Election Company d/b/a National Grid to construct a line of underground electric conduits in accordance with Plan #30758400 -Cedar Park.

5. **APPRO-2023-50:** An Appropriation from the Peg Access Cable Fund (#2922) in the amount of \$209,993.21 to MMTV and Melrose Public Schools.

7. **ORDNC-2023-5:** Amending Revised City Ordinance Chapter 119, Section 7, to Implement a new schedule of Fees for Inspections, Permits and other Services.
Sponsored by: Fire Chief Ed Collina

B. Filings by the Honorable City Council

VI. UNFINISHED BUSINESS

A. Appointments/Reappointments

B. Appropriation

1. **APPRO-2023-30:** Fiscal 2024 Mt. Hood Enterprise Operating Budget

From: Appropriations & Oversight Committee

OUGHT TO PASS

2. **APPRO-2023-31:** Fiscal 2024 Sewer Enterprise Fund Operating Budget

From: Appropriations & Oversight Committee

OUGHT TO PASS

3. **APPRO-2023-32:** Fiscal 2024 Water Enterprise Fund Operating Budget

From: Appropriations & Oversight Committee

OUGHT TO PASS

4. **APPRO-2023-36:** An Appropriation from free cash (account 01-324001) in the amount of \$614,500 to various stabilization funds as set forth herein.

From: Appropriations & Oversight Committee

OUGHT TO PASS

5. **APPRO-2023-40:** An Appropriation from free cash (account 01-324001) in the amount of \$67,650 to Public Works, Parks and Forestry Department (#475) for tree plantings.

From: Appropriations & Oversight Committee

OUGHT TO PASS

6. **APPRO-2023-42:** An Appropriation from Free Cash(account number 01-324001) in the amount of \$90,959.26 to Public Works Snow Department (#423) for the Fiscal Year 2023 Snow and Ice Deficit.

From: Appropriations & Oversight Committee

OUGHT TO PASS

7. **APPRO-2023-45:** An Appropriation from Free Cash (account 01-324001) in the amount of \$200,000 to IT Department (#155) for capital projects for City and School.

From: Appropriations & Oversight Committee

OUGHT TO PASS

8. **APPRO-2023-43:** An Appropriation from Free Cash (account 01-324001) in the amount of \$50,000 to Public Works Highway Department (#422).

From: Appropriations & Oversight Committee

OUGHT TO PASS

9. **APPRO-2023-44:** An Appropriation from Free Cash(account 01-324001) in the amount of \$66,500 to Public Works Cemetery Department (#491).

From: Appropriations & Oversight Committee

OUGHT TO PASS

10. **APPRO-2023-35:** An Appropriation from Free Cash (account 01-324001) in the amount of \$75,000 to Public Works - Administrative Budget (#401) for accessibility projects.

From: Appropriations & Oversight Committee

OUGHT TO PASS

11. **APPRO-2023-48:** An Appropriation in the amount of \$7,835 from Sewer Retained Earnings (account 6000-31900) to Sewer Reserve for Retained Earnings (8415-490000).

From: Appropriations & Oversight Committee

OUGHT TO PASS

12. **APPRO-2023-47:** An Appropriation in the amount of \$10,179 from Water Retained Earnings (6000-319000) to Water Reserve for Retained Earnings (8416-49000).

From: Appropriations & Oversight Committee

OUGHT TO PASS

C. Grants

1. **GRANT-2023-13 :** Acceptance of Massachusetts Department of Environmental Protection Municipal Assistance Coordinator Host Grant

Offered by: Paul Brodeur, Mayor

From: Appropriations & Oversight Committee

OUGHT TO PASS

D. Information Items

E. Licenses

1. **LIC-2023-18 :** Gasoline and Storage Licenses post deadline Renewal 2023

From: Protection and License Committee

PLACE ON FILE

F. Transfers

1. **TRNSF-2023-1:** Requesting authorization to transfer funds in the amount of \$3,618 from city clerk 011611-511000 to 011622-525102 to purchase election equipment and to transfer funds from city clerk 011611-511000 to 011622-530506 for community election engagement tools

From: Appropriations & Oversight Committee

OUGHT TO PASS

2. **TRNSF-2023-2:** A transfer in the amount of \$10,000 from City Clerk, salary and wages (account 011611-511000) to the Planning Department (011752-529026) for additional Messina Grant Funding.

From: Appropriations & Oversight Committee

HOLD

3. **TRNSF-2023-3:** A transfer in the amount of \$15,000 from City Clerk, salary and wages (account 011611-511000) to Fire Department (012211-513000).

From: Appropriations & Oversight Committee

OUGHT TO PASS

4. **TRNSF-2023-4:** A transfer in the amount of \$4,225 from Pine Banks Salary and Wages (016521-511000) to various Pine Banks Expense Accounts as set forth herein.

From: Appropriations & Oversight Committee

OUGHT TO PASS

5. **TRNSF-2023-5:** A Transfer in the amount of \$11,857.37 to the Human Resources (#152) and Employee Benefits Departments (#914) from the Health Insurance Contractual line item.

From: Appropriations & Oversight Committee

OUGHT TO PASS

6. **TRNSF-2023-6:** A transfer in the amount of \$48,000 to the Medicare Budget (019162-548000) from temporary debt (017522-549100) and Veterans Benefits (015432-544000).

From: Appropriations & Oversight Committee

OUGHT TO PASS

7. **TRNSF-2023-7:** A transfer in the amount of \$39,502.20 to the Legal Department (#151) from Veterans Benefits (account 015432-544000).

From: Appropriations & Oversight Committee

OUGHT TO PASS

G. Orders

1. **ORDER-2023-94** : Personal Property Minimum Value Requesting both the Acceptance of M.G.L. c. 59 § 5, cl. 54 for the purpose of allowing Melrose to establish a minimum value of personal property subject to taxation, and that City Council set this minimum value to \$3,000.

Sponsored by: Sarah MacLellan

From: Legal & Legislative Committee

OUGHT TO PASS

2. **ORDER-2023-95** : Request that the City Council Approve the Written Determination that the Lease Transaction of the St. Mary's Parish Parking Lot is a Unique Acquisition of Property pursuant to M.G.L. c. 30B.

From: Legal & Legislative Committee

OUGHT TO PASS

3. **ORDER-2023-96** : Approval of Lease Agreement with the Archdiocese of Boston For the Lease of The Parking Lot Near St. Mary's Church at 46 Myrtle Street, Melrose MA

From: Legal & Legislative Committee

OUGHT TO PASS

H. Ordinance

1. **ORDNC-2023-1**: Reauthorization of City of Melrose Revolving Fund table as first adopted by City Ordinance June 18th, 2018 and annually thereafter. Revolving Funds are further authorized under Massachusetts General Law Chapter 44 Section 53E 1/2.

From: Appropriations & Oversight Committee

OUGHT TO PASS

VII. EXPIRIES

VIII. REPORTS FROM COMMITTEES

1. **APPT-2023-18:** Appointment of Kelsey Lima, 53 Pearl Street, Apt. 3, to the Melrose Human Rights Commission, for a three-year term set to expire on the last day of February 2026.

2. **APPRO-2023-28:** Fiscal 2024 Operating Budget in the amount of \$101,173,341 (one hundred and one million, one hundred seventy-three thousand, three hundred forty-one dollars and 00/100 cents)

From: Appropriations & Oversight Committee

OUGHT TO PASS

3. **APPRO-2023-34:** An Appropriation from Free Cash (account 01-324001) in the amount of \$66,309.58 to Fire Department-Overtime (012211-513000).

4. **APPRO-2023-37:** An Appropriation of Free Cash (account number 01-324001) in the amount of \$500,000 to the School Department, other funding sources (account number 19054-490000)

From: Appropriations & Oversight Committee

OUGHT TO PASS

5. **APPRO-2023-38:** An Appropriation from Free Cash (account 01-324001) in the amount of 32,764.60 to Inspection Services Department (#241) for a scanning project.

6. **APPRO-2023-39:** An Appropriation from Ambulance Retained Earnings (account 6500-319000) in the amount of \$16,300 to Ambulance Professional Services (account 650052-529000).

7. **APPRO-2023-41:** An Appropriation from Free Cash (account number 01-324001) in the amount of \$86,135.35 to Pine Banks Department (#652) for Capital items.
8. **APPRO-2023-46:** An Appropriation From Free Cash (account 01-324001) in the amount of \$224,998.80 to the Police Department for overtime costs and a Case Cracker system.
9. **ORDER-2023-97 :** Proposed FY24 Sewer Rates
Offered by: Mayor Paul Brodeur
10. **ORDER-2023-98 :** Proposed FY24 Water Rates
Offered by: Mayor Paul Brodeur

IX. RULE 53 REPORTS

X. ADJOURNMENT