



# CITY OF MELROSE

## CITY COUNCIL

### ORDERS OF THE DAY • JUNE 5, 2023

Council Chamber, First Floor, Melrose City Hall Regular Meeting  
562 Main Street, Melrose, MA 02176

7:45 PM

#### I. CALL TO ORDER

##### *Pledge of Allegiance*

#### II. READING OF THE MINUTES

City Council - Joint Meeting with the School Committee - May 10, 2023 7:15 PM

City Council - Special Meeting - May 10, 2023 7:45 PM

City Council - Regular Meeting - May 15, 2023 7:45 PM

#### III. PUBLIC COMMENT

Remote Link for Public Comment:

<https://cityofmelrose-org.zoom.us/j/91223320788>

Meeting ID:

912 2332 0788

#### IV. PUBLIC HEARING 8 PM - OPERATING BUDGET

Remote Link for Public Hearing:

<https://cityofmelrose-org.zoom.us/j/91223320788>

Meeting ID:

912 2332 0788

#### V. COMMUNICATIONS FROM HIS HONOR, THE MAYOR AND OTHER CITY OFFICIALS

#### VI. NEW BUSINESS

##### *A. Filings by the Honorable Mayor*

1. **APPT-2023-18:** Appointment of Kelsey Lima, 53 Pearl Street, Apt. 3, to the Melrose Human Rights Commission, for a three-year term set to expire on the last day of February 2026.

2. **APPT-2023-19:** Appointment of Andrea Dorian Rose, 51 Albion St, Apt. 9, to the Melrose Conservation Commission as an Associate Member for a two-year term set to expire on the last day of February 2025.
3. **APPT-2023-20:** Reappointment of William Gardiner, 45 Boardman Ave., to the Melrose Parks Commission, for a one-year term set to expire on the First Monday of May 2024.
4. **APPRO-2023-34:** An Appropriation from Free Cash (account 01-324001) in the amount of \$66,309.58 to Fire Department-Overtime (012211-513000).
5. **APPRO-2023-35:** An Appropriation from Free Cash (account 01-324001) in the amount of \$75,000 to Public Works - Administrative Budget (#401) for accessibility projects.
6. **APPRO-2023-36:** An Appropriation from free cash (account 01-324001) in the amount of \$614,500 to various stabilization funds as set forth herein.
7. **APPRO-2023-37:** An Appropriation of Free Cash (account number 01-324001) in the amount of \$500,000 to the School Department, other funding sources (account number 19054-490000)
8. **APPRO-2023-38:** An Appropriation from Free Cash (account 01-324001) in the amount of 32,764.60 to Inspection Services Department (#241) for a scanning project.

9. **APPRO-2023-39:** An Appropriation from Ambulance Retained Earnings (account 6500-319000) in the amount of \$16,300 to Ambulance Professional Services (account 650052-529000).
10. **APPRO-2023-40:** An Appropriation from free cash (account 01-324001) in the amount of \$67,650 to Public Works, Parks and Forestry Department (#475) for tree plantings.
11. **APPRO-2023-41:** An Appropriation from Free Cash (account number 01-324001) in the amount of \$86,135.35 to Pine Banks Department (#652) for Capital items.
12. **APPRO-2023-42:** An Appropriation from Free Cash(account number 01-324001) in the amount of \$90,959.26 to Public Works Snow Department (#423) for the Fiscal Year 2023 Snow and Ice Deficit.
13. **APPRO-2023-43:** An Appropriation from Free Cash (account 01-324001) in the amount of \$50,000 to Public Works Highway Department (#422).
14. **APPRO-2023-44:** An Appropriation from Free Cash(account 01-324001) in the amount of \$66,500 to Public Works Cemetery Department (#491).
15. **APPRO-2023-45:** An Appropriation from Free Cash (account 01-324001) in the amount of \$200,000 to IT Department (#155) for capital projects for City and School.
16. **APPRO-2023-46:** An Appropriation From Free Cash (account 01-324001) in the amount of \$224,998.80 to the Police Department for overtime costs and a Case Cracker system.

17. **APPRO-2023-47:** An Appropriation in the amount of \$10,179 from Water Retained Earnings (6000-319000) to Water Reserve for Retained Earnings (8416-49000).
  
18. **APPRO-2023-48:** An Appropriation in the amount of \$7,835 from Sewer Retained Earnings (account 6000-31900) to Sewer Reserve for Retained Earnings (8415-490000).
  
19. **GRANT-2023-13 :** Acceptance of Massachusetts Department of Environmental Protection Municipal Assistance Coordinator Host Grant  
*Offered by:* Paul Brodeur, Mayor
  
20. **LIC-2023-18 :** Gasoline and Storage Licenses post deadline Renewal 2023
  
21. **ORDNC-2023-2:** Amending Revised Ordinances Article II Chapter 152, section 12, fee for common victualler
  
22. **ORDNC-2023-3:** Amending Revised Ordinances of Melrose, Chapter 152, Article II Specific Licenses and Permits, by adding section 25 Fortune Teller License as authorized by MGL Chapter 140 Section 185 I.
  
23. **ORDNC-2023-4:** Amending Revised City Ordinance Chapter 24 Departments Article III Inspectional Services Department § 24-34 Fee Schedules and Chapter 56 Officers and Employees Article VI Sealer of Weights and Measures § 56-37 Collection and disposition of fees  
*Sponsored by:* Director, ISD Albert Talarico

24. **ORDER-2023-93** : Requesting City Council approval of the Board of Registrars of Voters Recommendation relative to In-person Early Voting for the September 19, 2023 mayoral preliminary and November 7, 2023 municipal election

*Sponsored by:* At-Large Maya Jamaledine

25. **ORDER-2023-94** : Personal Property Minimum Value Requesting both the Acceptance of M.G.L. c. 59 § 5, cl. 54 for the purpose of allowing Melrose to establish a minimum value of personal property subject to taxation, and that City Council set this minimum value to \$3,000.

*Sponsored by:* Sarah MacLellan

26. **ORDER-2023-95** : Request that the City Council Approve the Written Determination that the Lease Transaction of the St. Mary's Parish Parking Lot is a Unique Acquisition of Property pursuant to M.G.L. c. 30B.

27. **ORDER-2023-96** : Approval of Lease Agreement with the Archdiocese of Boston For the Lease of The Parking Lot Near St. Mary's Church at 46 Myrtle Street, Melrose MA

28. **ORDER-2023-97** : Proposed FY24 Sewer Rates

*Offered by:* Mayor Paul Brodeur

29. **ORDER-2023-98** : Proposed FY24 Water Rates

*Offered by:* Mayor Paul Brodeur

30. **TRNSF-2023-1**: Requesting authorization to transfer funds in the amount of \$3,618 from city clerk 011611-511000 to 011622-525102 to purchase election equipment and to transfer funds from city clerk 011611-511000 to 011622-530506 for community election engagement tools

31. **TRNSF-2023-2:** A transfer in the amount of \$10,000 from City Clerk, salary and wages (account 011611-511000) to the Planning Department (011752-529026) for additional Messina Grant Funding.
32. **TRNSF-2023-3:** A transfer in the amount of \$15,000 from City Clerk, salary and wages (account 011611-511000) to Fire Department (012211-513000).
33. **TRNSF-2023-4:** A transfer in the amount of \$4,225 from Pine Banks Salary and Wages (016521-511000) to various Pine Banks Expense Accounts as set forth herein.
34. **TRNSF-2023-5:** A Transfer in the amount of \$11,857.37 to the Human Resources (#152) and Employee Benefits Departments (#914) from the Health Insurance Contractual line item.
35. **TRNSF-2023-6:** A transfer in the amount of \$48,000 to the Medicare Budget (019162-548000) from temporary debt (017522-549100) and Veterans Benefits (015432-544000).
36. **TRNSF-2023-7:** A transfer in the amount of \$39,502.20 to the Legal Department (#151) from Veterans Benefits (account 015432-544000).

***B. Filings by the Honorable City Council*****VII. UNFINISHED BUSINESS*****A. Appointments/Reappointments******B. Appropriation***

1. **APPRO-2023-33:** An Appropriation from Mt. Hood Retained Earnings, account 620000-319000, in the amount of \$250,000 (Two Hundred Fifty Thousand Dollars) to Mt. Hood Professional Services, account 620000-529000 to fulfill contract obligations.

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

2. **APPRO-2023-29:** Fiscal 2024 Ambulance Enterprise Operating Budget

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

***C. Grants***

1. **GRANT-2023-12 :** Acceptance of a State Economic Development Earmark Grant in the Amount of \$100,000 (One Hundred Thousand Dollars) for Repairs and Improvements to Memorial Hall

*From:* Appropriations & Oversight Committee

OUGHT TO PASS

***D. Information Items******E. Licenses***

1. **LIC-2023-17 :** Hackney Carriage (Taxi) licenses renewal for licensing period: May 1, 2023 - April 30, 2024

**F. Order**

1. **ORDER-2023-92** : Requesting Approval to Increase the Melrose Retirement System's Cost of Living Adjustment ("COLA") for Fiscal Year 2023 from 3% to 5% as Allowed For By Chapter 269 of the Acts of 2022

*From:* Legal & Legislative Committee

OUGHT TO PASS

**VIII. REPORTS FROM COMMITTEES**

1. **ORDER-2023-82** : Previously under Order 2023-59 until a vote by Council divided order into eleven different orders reflecting each Zoning Amendment: Amending Melrose Revised Zoning Ordinance - General Code Amendment, Vegetation Height for Corner Lots & in Yards along Streets

*Offered by:* Mayor Paul Brodeur

*From:* City Council

NO ACTION TAKEN

**IX. RULE 53 REPORTS****X. ADJOURNMENT**