

MELROSE AFFORDABLE HOUSING TRUST FUND BOARD OF TRUSTEES MEETING MINUTES

Regular Meeting

Monday, July 14, 2025

6:30 PM

Cassidy Conference Room, 562 Main Street, Melrose

PRESENT: Mayor Jennifer Grigoraitis, Amy Tierney, James Oosterman, & Helena Widtfeldt

ABSENT: Joe Viola

STAFF PRESENT: Lori Massa, Director & City Planner and Maya Noviski, Senior Planner

The meeting was called to order at 6:30 PM by Chair Amy Tierney.

APPROVAL OF MINUTES

Board of Trustees Regular Meeting, June 16, 2025

Mr. Oosterman made a motion to approve the meeting minutes. Ms. Widtfeldt seconded the motion. All voted in favor. None were opposed.

Board of Trustees Subcommittee Meeting, June 27, 2025

Mr. Oosterman made a motion to approve the meeting minutes. Mayor Grigoraitis seconded the motion. All voted in favor. None were opposed.

Board of Trustees Subcommittee Meeting, July 11, 2025

Mr. Oosterman made a motion to approve the meeting minutes. Ms. Widtfeldt seconded the motion. All voted in favor. None were opposed.

MASSACHUSETTS HOUSING PARTNERSHIP (MHP) TECHNICAL ASSISTANCE

The Board reviewed a revised draft application form for projects requesting Trust funds and a draft selection criteria rubric. The Board reviewed the application and scoring criteria

Mayor Grigoraitis made a motion to vote on the Application for Development Funding. Mr. Oosterman seconded the motion. All voted in favor. None were opposed.

Mayor Grigoraitis made a motion to vote on the Scoring Criteria rubric. Mr. Oosterman seconded the motion. All voted in favor. None were opposed.

The next Board of Trustees meeting is scheduled for August 11, 2025, at 6:30pm.

The meeting adjourned at 7:21pm