

**CITY OF MELROSE**  
**ORDERS OF THE DAY**

- 03-272      Regular Meeting - Board of Aldermen**  
Monday, June 9, 2003 at 7:45 P.M. in the Aldermanic Chamber, City Hall, Melrose, MA

**PUBLIC HEARINGS**  
**June 9, 2003 at 8:00 P.M.**

- 03-250      Communication from Mass State Lottery Re: Keno License for Sabatino's Restaurant, 735 Broadway, Melrose
- 03-249      **Solid Waste Advisory Committee Recommendation**  
Board of Aldermen - review and take action on same

**TABLED**

- 03-250      Communication from Mass State Lottery Re: Keno License for Sabatino's Restaurant, 735 Broadway, Melrose

**COMMUNICATIONS FROM HIS HONOR, THE MAYOR AND OTHER CITY OFFICIALS**

- 03-273      Special/Auxiliary Police  
Appointments
- 03-274      **Police Department Reserve List**  
To establish a reserve list by amending Revised Ordinances, Part I, Chapter 24, Article I, Police Department by adding Section 24-1.1 Establishment; Reserve List
- 03-275      **Reauthorization**  
Revolving Account # 2659 - Board of Health Revolving Acct
- 03-276      **Reauthorization**  
Revolving Account # 2811 - Council on Aging Donation Revolving Acct.

- 03-277      **Reauthorize Revolving Acct**  
Recreation Revolving Acct # 2652
- 03-278      **Reauthorization**  
Revolving Account # 26572-520000 - Waste Collection & Recycling  
Revolving Acct
- 03-279      **Cemetery Beautification Fund**  
\$1200.00 (One Thousand Two Hundred Dollars and no/100) donation
- 03-280      **Endorse House Bill #H-1468:** Clarification of the process municipalities  
must follow to create a municipal light plant.
- 03-281      **TRANSFER**  
**Amount: \$1,051.19**  
From the following accounts:
- |                                     |                   |
|-------------------------------------|-------------------|
| #015112-520500, Advertising         | \$46.88           |
| #015112-521000, Printing            | \$183.75          |
| #015112-532100, Medical Supplies    | \$110.28          |
| #015112-530200, Copy Supplies       | \$110.28          |
| #015112-535502, Protective Clothing | \$600.00          |
| <b>Total</b>                        | <b>\$1,051.19</b> |
- To account:**  
#015111-511000, Health Department - Salaries

**NEW BUSINESS**

- 03-282      **Volunteer Activities Plan**  
(AL-1)
- 03-283      A Petition by Alderman Dunne and the underdrawn citizens of the Hoover  
School to save a tree.  
(AL-2)
- 03-284      **CLAIM - POTHOLE**  
Location:      Grove Street  
Claimant:      David L. Larkin  
41 Goss Ave., Melrose
- 03-263A      Licenses renewed by the City Clerk for the year beginning May 1, 2003.
- 03-264A      Licenses not renewed by the City Clerk for the year beginning May 1, 2003.

## CALENDAR

Regular Meeting of the Board of Aldermen, 9 June 2003, commencing at 7:45 p.m.

Order No. 03-261      REAUTHORIZATION OF REVOLVING ACCOUNT Inspection Services - Acct. #2658, FY 2004

### RECOMMEND

Order No. 03-248      APPROPRIATION Amount: \$93,660.79 (Ninety-Three Thousand Six Hundred Sixty Dollars and Seventy-Nine Cents) From: Available Free Cash To: A/C #16204-490000, Medicaid Account Transfers In Funds are necessary for the School Department's share of the Medicaid reimbursements.

### RECOMMEND

Order No. 03-260      TRANSFER Amount: \$500.00      From: Aldermanic, Expenses Acct. #011122-523100 To: Aldermanic, Books & Periodicals Acct. #011122-534200

### RECOMMEND

Order No. 03-119      Board of Aldermen Rules changes as set forth herein. (AL1)

#### **RECOMMEND as amended by substitution to read:**

Agendas for all committee meetings and full Board meetings shall be posted twenty-four (24) hours before that committee is called to order. No matter that has not been included on the posted agenda for that committee shall be considered by that committee except by unanimous consent of all committee members present. All agendas shall be posted in the same location as meeting notices. In addition, **the IT Department shall post** all agendas on the city website.

Order No. 03-120      Board of Aldermen Rules changes as set forth herein. (AL1)

#### **RECOMMEND as amended by substitution to read:**

Any member who wishes to remove an Order from committee for consideration by the full Board shall notify the City Clerk on or before the deadline specified in Rule 32, and the Clerk shall place the Order on the Orders for the Day for the next regularly scheduled Board meeting. Should five or more members object to the taking of an Order from committee that appears on the agenda of the full Board, the Order shall be referred back to committee. A member may also remove an Order from committee that fails to appear on the agenda of the full Board meeting; however, should one or more members object, the Order shall be referred back to committee. Shall a committee fail to issue a report on an Order within forty-five days after the Order is referred to that committee, **the Clerk of Committees shall notify the city clerk of said order and** the City Clerk shall place said Order on the Orders for the Day for the next regularly scheduled Board meeting.

Order No. 03-121 Board of Aldermen Rules changes as set forth herein. (AL1)

**RECOMMEND as amended by substitution to read:**

Each Member shall be provided with a copy of the minutes of the full Board twenty-four hours in advance of any vote regarding those minutes. Minutes of each meeting of the full Board shall be **given to the IT Department to be** posted on the city website within twenty-four hours after the minutes are accepted by the full Board.

Order No. 03-163 Amending rules 21B, 22, 37A, & 48 of the Rules and Orders of the Melrose Board of Aldermen as set forth herein. (AL-1)

**RECOMMEND as amended by substitution to read:**

Rule 21 Strike the current rule in its entirety. Replace it with the following: "Beginning each evening of committee meetings, public participation will be offered to any member of the public wishing to speak."

Rule 22 Strike the first two sentences and replace with the following: "The Clerk of Committees shall keep proper records of committee meetings in written format, which shall be an official record. Audio/visual records may also be kept. A copy of the written record shall be available to all members of the Board or member of the public upon request.

Rule 37A Insert "**finally**" after "Any order not" in the first sentence. Delete the last sentence requiring notification of action by the clerk: "Any order not **finally** acted upon by the Board or the appropriate committee within one year of said order being filed, shall be considered null and void and shall be removed from the files of the Clerk of Committees."

Rule 48 Amend the first sentence to read: "The Board of Aldermen shall, **on the first Monday in December of each year**, nominate a President for the ensuing year, and the formal election of the President shall take place at the first meeting in January next following.

Order No. 03-263 LICENSES RENEWED by the City Clerk for the year beginning May 1, 2003.

**PLACE ON FILE**

Order No. 03-264 LICENSES NOT RENEWED by the City Clerk for the year beginning May 1, 2003.

**PLACE ON FILE**