

MELROSE AFFORDABLE HOUSING TRUST FUND
SUBCOMMITTEE OF BOARD OF TRUSTEES
MEETING MINUTES
Monday April 7, 2025
12:00 PM
Remote via Zoom

PRESENT: Amy Tierney and Helena Widtfeldt as Subcommittee Members

ABSENT: None

STAFF PRESENT: Lori Massa, Director & City Planner and Maya Noviski, Senior Planner

Pursuant to Chapter 2 of the Acts of 2025, this meeting was conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting were found on the City of Melrose's website, at www.cityofmelrose.org/remote-meetings. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public could adequately access the proceedings in real time.

Shelly Goehring, Senior Program Manager, MHP, presented two possible options for the Mission Statement. Members preferred the second option and with a few small revisions, felt that it was ready to present to the full Board.

Ms. Goehring reviewed a revised draft of the goals and strategies noting that these should be solidified before tasks for achieving the goals and strategies are developed. The Subcommittee supported the changes. Members discussed the language of the Development goal and how the Board might define low- and moderate-income. Members discussed whether the affordability of units created over the next 3 to 5 years should be affordable to those earning less than 80% of the area median income (AMI) but decided to keep it at 80%. Members also suggested adding language around supporting development projects with affordable units through the application and public hearing process as a strategy under the Development goal.

Members reviewed the Education & Outreach goal. Members discussed whether hosting an annual community meeting was realistic and brainstormed other possibilities for community engagement.

Ms. Goehring agreed to incorporate the feedback into another draft prior to the next Board meeting.

The next Board of Trustees meeting is scheduled for April 14, 2025, at 6:30pm.

The next Subcommittee Board of Trustees meeting is scheduled for April 28, 2025, at 12:00pm.

The meeting adjourned at 1:10PM.