

**MELROSE AFFORDABLE HOUSING TRUST FUND
SUBCOMMITTEE OF BOARD OF TRUSTEES
MEETING MINUTES
Monday March 24, 2025
12:00 PM
Remote via Zoom**

PRESENT: Amy Tierney and Helena Widtfeldt as Subcommittee Members

ABSENT: None

STAFF PRESENT: Lori Massa, Director & City Planner and Maya Noviski, Senior Planner

Pursuant to Chapter 2 of the Acts of 2025, this meeting was conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting were found on the City of Melrose's website, at www.cityofmelrose.org/remote-meetings. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public could adequately access the proceedings in real time.

Shelly Goehring, Senior Program Manager, MHP, led the discussion, which focused on revising a draft of the Trust's Mission Statement and action plan that was reviewed at the Board's meeting on March 10, 2025. Ms. Goehring provided suggestions for creating a more direct mission statement. During the Board meeting on March 10, 2025, Members agreed that there should be three goals including: 1. Funding; 2. Development; and, 3. Education & Outreach. Ms. Goehring emphasized that the goals should be reasonable and measurable, and the Subcommittee agreed to incorporating a specific dollar amount for goal one and number of units for goal two. Ms. Goehring offered to draft a revised document based on the conversation and feedback received during the full Board meeting and the discussion during the Subcommittee meeting.

The next Subcommittee Board of Trustees meeting is scheduled for April 7th at 12:00pm.

The meeting adjourned at 1:03PM.