MELROSE AFFORDABLE HOUSING TRUST FUND
SUBCOMMITTEE OF BOARD OF TRUSTEES
MEETING MINUTES
Meeting
Thursday, January 30, 2025
10:15 AM
Remote via Zoom

PRESENT: Amy Tierney and James Oosterman as Subcommittee Members

ABSENT: None

STAFF PRESENT: Lori Massa, Director & City Planner

Pursuant to Chapter 2 of the Acts of 2023, this meeting was conducted via remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting were found on the City of Melrose's website, at www.cityofmelrose.org/remote-meetings. No in-person attendance of members of the public was permitted, but every effort was made to ensure that the public could adequately access the proceedings in real time, or in the event that we are unable to do so, on the mmtv3.org website an audio or video recording, transcript, or other comprehensive record of proceedings was posted as soon as possible after the meeting.

The City applied for and received funding for technical assistance from the Massachusetts Housing Partnership (MHP) to help create an action plan for the Board with goals and priorities for the next one to five years.

Amy Tierney and James Oosterman were Board members that offered to form a subcommittee to meet with Shelly Goehring, Senior Program Manager, MHP, to get the project under way.

Ms. Goehring asked questions to understand the current status of the Board and trust. She said that the first steps will be to establish a mission statement and two to three measurable goals. She will create an outline for the next meeting to get working on these tasks. She will work with the Board until around October to accomplish these goals and help setup the structure for the Board's work.

Since there are only five members of the Board, it was decided that the work will happen in regular meetings with the full board.

The next Board of Trustees meeting is scheduled for February 10, 2025.

The meeting adjourned at 10:45 AM.