



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS
Administration & Engineering-Water-Sewer-Facilities
Park & Forestry-Highway-Sanitation-Cemetery-Fleet

Angela Pisacreta
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Cemetery Commission Meeting Minutes

June 21, 2021, Cemetery Conference Room, 205 Sylvan Street, Melrose, MA 02176

Attendance:

Commissioner Daniel O'Neill (DO)
Commissioner Eileen Hamblin (EH)
Angela Pisacreta, Cemetery Administrator (AP)

Invitees:

Peter Pietrantonio, Operations Manager (PP)

Call to Order

The meeting was called to order at 8:50 a.m. A motion to call the meeting to order was made by DO and seconded by EH. All in favor.

Review of Minutes

The minutes of the meeting of October 15, 2020 were reviewed. A motion to accept the minutes as read was made by DO and seconded by EH. All in favor.

Public Participation

A motion to open the meeting for public participation was made by DO and seconded by EH. All in favor. No residents were in attendance.

A motion to close the meeting for public participation was made by DO and seconded by EH. All in favor.

Financial Report/Inventory

The financial receipt ledger was presented by Angela Pisacreta for the members to review; along with the departmental payment schedule detailing a breakdown of how each deposit was dispersed.

Old Business

Discuss alternative views on the proposed water line installation of Vesper Avenue.

Peter Pietrantonio, DPW Operations Manager informed the commission that a functioning water source will be installed on Vesper Avenue. Three (3) hydrants will be installed providing an ample water source for the care of the graves in that area.

Update on Rosebay Avenue proposed grave site project.

Peter Pietrantonio, DPW Operations Manager informed the commission that the water level on Rosebay Avenue is a non-issue. The area can be used for single depth graves.

Update on cemetery digitization project.

There was a brief discussion on the digitalization of the cemetery records. DO will reach out Elena Proakis Ellis, Director of Public Works and will update the other members at the next meeting.

Update on tree maintenance policy.

Peter Pietrantonio, DPW Operations Manager informed the commission that the care and maintenance of trees is performed in house. PP suggested the possibility of hiring an arborist to identify any diseased trees that may pose a hazard when FY 2022 funds are available.

Update on Eagle Scout project to clean Veterans flat bronze and granite markers.

Angela Pisacreta informed the commission that she received positive feedback regarding this project.

New Business

Discuss how to curtail visitors from feeding of birds and other wildlife within the cemetery.

There was a brief discussion regarding this matter. DO suggested possibly reaching out to the Legal Department for suggestions on this matter.

Items not reasonably anticipated by Chairman at time of posting.

There were none.

A motion to adjourn at 10:04 a.m. was made by DO and seconded by EH.

All in favor.