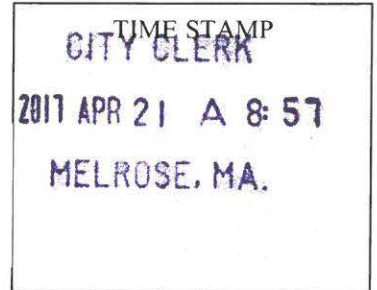




**NOTICE OF MEETING
CITY OF MELROSE, MASSACHUSETTS**



ORGANIZATION: WYOMING CEMETERY COMMITTEE

MEETING DATE: Wednesday, April 26, 2017 TIME: 8:30 AM

**MEETING LOCATION: Melrose City Hall
Mayor's Conference Room
562 Main Street
Melrose, MA. 02176**

REQUESTED BY: Mark D. Garipay, Chairman

Notice of every meeting of a local body must be filed and time-stamped with the City Clerk's Office at least 48 hours prior to such meeting (**excluding Saturdays, Sundays and legal holidays**) and posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25. Such notice shall contain a listing of topics that the Chair reasonably anticipates will be discussed at the meeting.

AGENDA

- I. Call to Order**
- II. Public Participation**
- III. Review of Minutes**
- IV. Financial Report**
- V. Presentation from Watertown Engineering Corp. for Installation of Lawn Crypts**
- VI. Records Review Project Update (Angela Pisacreta, Kelly Cogavin)**
 - a. Plan to complete (JVS)

VII. Operations, Grounds & Projects (Peter Pietrantonio)

- a. Landscaping Upgrade around Administration Building
- b. Irrigation System around Administration Building
- c. Upright Cremation Area Layout and Map
- d. Foundation installation in Upright Cremation Area and Knollwood
- e. Loam & Seeding: Knollwood & New Expansion Area
- f. Wall Joint Repairs
- g. Winter Clean Up
 - i. Loam & Seed Winter Graves
 - ii. Outstanding Foundations
 - iii. Veteran Marker Installs
 - iv. Memorial Tree Program Installs
 - v. Memorial Bench Program Installs
- h. Memorial Day Prep
 - i. Baskets
 - ii. Events
 - iii. Parade Ending
 - iv. Flags for Veterans
 - v. Landscaping around New Flag Resting Site

VIII. Shrub Removal Program (Dan O'Neill & Angela Pisacreta)

- a. DPW awaiting work orders on which ones to remove. It is our understanding most of the cemetery has been flagged.
- b. Newspaper Advertising

IX. Update on GIS Records Project (Elena Proakis Ellis, Chris Wilcock)

- a. Fly Over
- b. Digitizing of record plans

X. Items not reasonably anticipated by Chairman at time of posting.