

**RECEIVED**

By City Clerks Office at 1:31 pm, Aug 18, 2025



## MEETING MINUTES

City of Melrose  
City Hall  
562 Main Street  
Melrose, MA 02176

Committee/Board: Board of Health

Meeting Day/Date/Time: Thursday, March 13, 2025

Location: Melrose City Hall, 562 Main St  
Basement Conference Room

Call to Order: Frank Brincheiro

Time Called: 6:38 PM

Second by: Lillian Kelly

### In Attendance/Roll Call:

Board Members: Frank Brincheiro, Lillian Kelly, Carol Ann Licitra

Health Department: Director Anthony Chui; Administrative Assistant Christy Bolduc;

Public Health Nurse Melissa Lowry

### Approval of Minutes for January 16, 2025:

Lillian Kelley made a motion to accept the minutes

Carol Ann Licitra second the minutes

Further Discussion: None

Frank Brincheiro– Yes

Carol Ann Licitra – Yes

Lillian Kelly – Yes

PASSED 3-0-0

### Health Directors Report:

-This August Melrose Health Department will have a poster presentation at the National Council on Tobacco and Health in Chicago for Nicotine Free Generation.

-Our new inspector Shashawna Gregory-McQueenie is doing a great job inspecting Melrose restaurants and making sure they are in compliance. Two new restaurants are planning to open in the city one is The Bangkok the other is submitting a site plan for a beer, wine, and charcuterie board restaurant.

-Next meeting we will present the new budget after the Mayor, CFO, and City Council approve it.

### Public Health Nurse's Report- see attached

### Other Business:

-Update on 22 Ledge St. Residents are still residing there as far as we know.

-Discussion about vaccinations and how it is not required for children to attend school

-The Board asked about kratom and whip its and if there is going to be a ban on it. Both are an issue and we are going to get more information once the YRBS survey is completed. Although we are keeping a close eye on them, neither one is banned and there is no age restriction yet in the city.

### No Public Comment

Next BOH Meeting in Melrose is April 17, 2025

Carol Ann Licitra made a motion to adjourn the meeting at 7:05 pm

Lilian Kelly second the motion to adjourn the meeting.

Further Discussion: None

Vote to adjourn the meeting:

Frank Brincheiro– Yes

Carol Ann Licitra – Yes

Lillian Kelly – Yes

PASSED 3-0-0

Meeting Adjourned at 7:05 pm



# CITY OF MELROSE

## HEALTH AND HUMAN SERVICES DEPARTMENT

### Board of Health

Frank Brincheiro, MD

Lillian Kelly R.N.

Carol Ann Licitra, L.M.H.C.

### Health Director

Anthony Chui, MPH

City Hall, 562 Main Street

Melrose, Massachusetts 02176

Telephone - (781)979-4130

health@cityofmelrose.org

March 13, 2025

Re: January 15, 2025 – March 10, 2025 Melrose Public Health Nurse's Report

Melrose Communicable Diseases - confirmed, probable and suspect cases for January 15, 2025 – March 10, 2025:

7 Cases	Calciavirus/Norovirus	Confirmed
1 Case	Campylobacteriosis	Confirmed
2 Case	Hepatitis B	Confirmed
6 Cases	Hepatitis B	Suspect
310 Cases	Influenza (not followed)	Confirmed
28 Cases	Novel Coronavirus – adult/child (not followed)	Confirmed
4 Cases	Novel Coronavirus – adult/child (not followed)	Probable
3 Cases	TB (1 moved to TX, 1 to start treatment, 1 to be evaluated)	Suspect
1 Case	Varicella	Suspect

Reviewed Melrose MAVEN cases and provided coverage for Winchester PHN. Seeing increases in reported Norovirus, COVID and especially Influenza cases. Discussed Norovirus Stoneham Long Term Care Facility Cluster with Stoneham PHN. Provided MAVEN and MIIS training/review for new regional epidemiologist. Discharged one TB case to Dallas, TX and added a new TB case who will need evaluation and treatment.

Ongoing Milano Center BP Screenings and counseling for 5-10 residents/session. Volunteer Debbie Powers, RN provides BP screenings on alternate weeks. RN coverage during off week x 1. Kara Powers is providing health education and resources 1-2 times/month. Provided BP and heart rate monitoring to a resident attending a class who fainted and stayed with her until EMTs could transport her to the hospital.

Added two additional volunteers to the school hearing and vision screening program. Participated in several hearing and vision screening sessions to support School Nurse Leader. The tax work-off volunteer (a retired epi) also provides hearing and vision screening in addition to covering a few MAVEN cases.

Provided local day care with information about bird mites.

PHN's developed slideshow for Camps kick-off meeting on 3/17. The focus this year will be on training non-medical staff, proper medication administration, documentation and storage and incident reporting.

Respectfully submitted,

*Melissa Lowry, MS, RN*