



## MEETING POSTING

### City of Melrose

City Hall

562 Main Street

Committee/Board: Board of Health

Meeting Day/Date/Time: Tuesday, May 18, 2021

Location: Remote

Call to Order: By Frank B.

Time Called: 7:03 PM

In Attendance/Roll Call:

Board Members: Carol Ann Licitra, Frank Brincheiro

Health Department: Director, Ruth Clay and Health Department Administrative Assistant, Denise Slane

Absent: Maurine Garipay

#### Public Participation:

Carol Ann Licitra made a motion to open the floor to the public.

Frank Brincheiro second the motion to open the floor to the public.

Vote to approve the Motion to open the floor to the public:

Carol Ann Licitra – yes

Frank Brincheiro – yes

PASSED 2-0-1

Floor opened, Marybeth Darwin discussed the senior prom and graduation restrictions with the board. Both functions will take place after the Governor's no mask required deadline.

However, it was discussed that the schools are following the Department of Education's guidelines if functions are held on school grounds. If they are not held on school grounds then the town's guidelines would be followed.

Carol Ann Licitra made a motion to close the floor.

Frank Brincheiro second the motion to close the floor.

Further Discussion: None

Vote to close the floor to the public:

Carol Ann Licitra – yes

Frank Brincheiro – yes

PASSED 2-0-1

Meeting Minutes Approval(s):

Meeting minutes for approval were not received before the meeting. All minutes up for approval will be on the agenda for the June meeting for approval.

Carol Ann Licitra made a motion to continue the approval of the minutes to the June meeting. Frank B. second the motion to continue the approval.

Further Discussion: None

Vote to accept to continue meeting minute approvals at the June meeting

Carol Ann Licitra – yes

Frank Brincheiro – yes

PASSED 2-0-1

Board of Health Member on Interview Committee:

Ruth Clay will be retiring in May and the Health Director position has been posted. The need for a Board of Health member to serve on the interview committee for the new Health Director position was discussed. Ruth explained the process of the team and what the responsibilities will be.

Carol Ann Licitra offered to serve on the interview committee. Maurine Garipay and Frank Brincheiro agreed to Carol Ann Licitra serving on the committee and representing the Board.

Director's Report:

Ruth Clay gave the latest update on COVID numbers.

Homebound visits have been completed by the city. The city has transitioned homebound vaccinations to the State program.

Conley Pharmacy from Ipswich, MA will be coordinating and administering vaccines at the Melrose High School and Middle School for all Melrose students 12+.

Moving forward the city will be following the new mask guidelines as set by the state. It was discussed that the board will want to vote at the next meeting to lift the State of Emergency set by the Board of Health to align with the Governor's State of Emergency COVID guidelines. It was discussed that a position will be opening up on the Board of Health. This will be discussed further at a future meeting.

The final ServeSafe Class that will be supplemented by our grant will be on May 24<sup>th</sup>. After this class the cost will increase to the standard fee.

The department will also offered a Chokesaver class on May 17<sup>th</sup> with 27 people in attendance. Ruth will be retiring as of May 31<sup>st</sup>. The search for her replacement is still ongoing. Ruth thanked the Board for all their help over the years, especially over this past year with COVID.

Frank Brincheiro made a motion to adjourn the meeting.

The motion to adjourn was second by Carol Ann Licitra.

Further Discussion: None

Vote to adjourn the meeting:

Carol Ann Licitra – yes

Frank Brincheiro – yes

PASSED 2-0-1

Meeting Adjourned at 8:06 PM.