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Meeting Minutes - Melrose Board of Assessors

May 12, 2025 - Board of Assessor's Office - City Hall

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 2:35p.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

The Chair suspended the public comment portion of the meeting after acknowledging that no one was present to address the Board.

Unfinished Business

The Chair indicated that the Board needed to review the schedule of uncollectable excise taxes that were presented at the last meeting. After discussion, the Board voted 3-0 to abate them.

Approval of Minutes

The minutes of the last Board of Assessor's meeting that was held at City Hall were distributed and reviewed. It was determined that changes were required for accuracy. The minutes, with amendments, were approved by a vote of 3-0.

New Business

Sarah indicated that the Mayor approved the Budget for the Assessing Dept. for the next fiscal year.

The remaining new business consisted of Abatement Applications which would be held in Executive Session.

Next Meeting

It was agreed that the next meeting of the Board would be scheduled for June 18, 2025.

Adjournment

A motion was made to adjourn the meeting, which passed 3-0.