



Meeting Minutes - Melrose Board of Assessors

April 24, 2024 - Board of Assessor's Office - City Hall

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 3:15p.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present to address the Board, the Chair closed public comment.

Approval of Minutes

The minutes of the Board of Assessor's meeting that was held at City Hall on March 27, 2024 were distributed and reviewed. The minutes were approved by voice vote 3-0.

Unfinished Business

None to discuss

New Business

- Sarah reported that the Assessor's Clerk position has been filled with the new hire starting on May 1; and that a new CFO has been hired.
- A hearing before the City Council on the Office Budget will be held on May 15th.
- The Mayor is proposing submitting an override request to the City Council.
- Sarah indicated that Solar may be taxable in the future.
- Administrative Code requires that each Board identify a Chair and Vice-Chair. The Board voted 3-0 for Sarah MacLellan as Chair; and Cathy Gulino as Vice-Chair. Meetings would be held on the third Wednesday of the month as necessary.

Next Meeting

It was agreed that the next meeting of the Board would be scheduled for May 15, 2024.

Adjournment

A motion was made to adjourn the meeting, which passed 3-0.