RECEIVED
By City Clerks Office at 8:13 am, Apr 29, 2024

Meeting - Melrose Board of Assessors

March 27, 2024 - Board of Assessor's Office - City Hall

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 3:15p.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present to address the Board, the Chair closed public comment.

Approval of Minutes

The minutes of the Board of Assessor's meeting that was held at City Hall on February 27, 2024 were distributed and reviewed. The minutes were approved by voice vote 3-0.

Unfinished Business

Sarah indicated that the possible hiring of a new Clerk that was discussed at our last meeting did not work out. The Clerk position remains open.

New Business

- Sarah indicated that she is having meetings with the Mayor regarding the 2024 budget for the department; and that she will be presenting our budget to the City Council in May.
- The staff is working on Real Estate and Excise Tax Abatement applications.
- The case regarding the Walgreens property is being presented at the Appellate Tax Board next week.

Next Meeting

It was agreed that the next meeting of the Board would be scheduled for April 24, 2024.

Adjournment

A motion was made to adjourn the meeting, which passed 3-0.