



Meeting - Melrose Board of Assessors

November 15, 2023 - Board of Assessor's Office - City Hall

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 12:40p.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present to address the Board, the Chair closed public comment.

Approval of Minutes

The minutes of the Board of Assessor's meeting that was held at City Hall on October 3, 2023 were distributed and reviewed. The minutes were approved by voice vote 3-0.

Old Business

None

New Business

- Sarah indicated that the ballot question approving a Debt Exclusion for construction/renovation of four Municipal Buildings as outlined by the Mayor received the majority of votes and was approved at the recent election.
- Sarah is interviewing candidates for the vacant Clerk position.
- The final numbers for setting the new tax rate are being prepared for submission to the Division of Local Services. [DLS]. A Classification Hearing before the City Council has been set for November 30, 2023 in anticipation of approval.

Executive Session

The Board voted to enter Executive Session at 12:55p to discuss pending cases at the Appellate Tax Board [ATB] and to review Statutory Exemption applications. After the Executive Session ended the Board returned to the regular meeting.

Results:

- Sarah indicated that there is limited information to discuss regarding the outstanding cases at the Appellate Tax Board [ATB]. We continue to work with our attorney on negotiating a settlement with the taxpayers and/or awaiting a hearing date.
- Sarah presented 165 Statutory Exemption Applications for review with the recommendation that they be approved as they meet the necessary requirements. The Board voted 3-0 to approve these applications.
- Nine [9] additional applications were presented for further discussion. Two Clause 22A Disability applications were approved for an appropriate increase; while seven [7] Clause 41C applications were denied by the Board 3-0.

Next Meeting

It was agreed that the next meeting of the Board would be scheduled for December 6, 2023.

Adjournment

A motion was made to adjourn the meeting, which passed unanimously.