

Meeting Minutes

**Meeting - Melrose Board of Assessors****Board of Assessor's Office - City Hall****May 9, 2023****Call to Order**

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 2:20p.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present to address the Board, the Chair closed public comment.

New Business

- Sarah indicated that the Budget for the Assessor's Office for the next fiscal year will have few changes from last year.
- The City has conducted a Classification Study for salaried personnel.
- Push-Pin is mapping the City for parcel identification and overlay of the improvements noting possible changes from year to year.
- The CAMA contract with Patriot Properties ends July 1, 2023 and is being negotiated for renewal.

Next Meeting

It was agreed that the next scheduled meeting would be held on June 14, 2023 at 11:30a.

Adjournment

A motion was made to adjourn the meeting, which passed unanimously.