



Meeting - Melrose Board of Assessors

Board of Assessor's Office - City Hall

February 13, 2023

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 11:30a.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present to address the Board, the Chair closed public comment.

Approval of Minutes

The minutes of the Board of Assessor's meeting held at City Hall on December 6, 2022 were distributed and reviewed. After discussion, the minutes were approved by voice vote.

Old Business

- Sarah presented a brief discussion of prior abatement applications that are pending at the Appellate Tax Board [ATB].

New Business

- Sarah indicated there are 18 Abatement Applications of Real Property [new and existing] and five for Personal Property for the Board to review.
- Real Estate Research Consultants [RRC] is starting inspections of personal property.
- A Request for Quote is being sought to complete physical inspections of Exempt Property.