



## **Meeting - Melrose Board of Assessors**

### **Board of Assessor's Office - City Hall**

**November 15, 2022**

### **Call to Order**

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 2:15p.

### **Attendees**

S. MacLellan, C. Gulino, L. Phalen

### **Public Participation**

Seeing that no members of the public were present to address the Board, the Chair closed public comment.

### **Approval of Minutes**

The minutes of the Board of Assessor's meeting held at City Hall on October 18, 2022 were distributed and reviewed. Staff made minor changes to the Old Business entry. After discussion, the minutes were approved by voice vote.

### **Old Business**

- The use of a stamp of the Board Members' signatures was discussed. It was agreed that it would be appropriate for Staff to authenticate certain documents after a discussion of the issue was presented to Board members and approved.

### **New Business**

- Sarah indicated that the Certification of Values and Growth had been approved by the Division of Local Services.
- A Classification Hearing before the City Council has been scheduled for December 5, 2022.