



Meeting - Melrose Board of Assessors

Board of Assessor's Office - City Hall

April 29, 2022

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 11:30a.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present, the Chair closed public comment.

Approval of Minutes

The minutes of the Board of Assessor's meeting held at City Hall on March 30, 2022 were distributed to the members by email for review and approved by those present without reading.

Old Business

None

New Business

- Sarah communicated that a new Clerk had been hired.
- After discussion, a vote was taken that Sarah should hold the position as Chair of the Board of Assessors.
- A discussion regarding the stamp version of the Board members' signatures would be used when/where necessary after a formal vote and signatures were part of the original documents.
- A discussion regarding the application of Chapters 56 and 57 was presented by Sarah
- Staff would be working on Building Permits and Sales Review