



Meeting - Melrose Board of Assessors

Ground Floor Conference Room - City Hall

December 7, 2021

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 2:30p.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present, the Chair closed public comment.

Approval of Minutes

The minutes of the Board of Assessor's meeting held at City Hall on November 22, 2021 were distributed to the members by email for review and approved by those present without reading.

Classification

A Public Hearing on the Classification of Property was held at City Hall on December 6, 2021 to determine the Classification of Property as required by the Department of Revenue. The City Council voted to approve the recommendation voted by the Appropriations Committee. A Residential Factor of .9666 was approved.

Sarah indicated that all Board members were required to electronically sign certain documents for submission to the Dept. of Revenue.

Next Meeting

It was agreed that the next scheduled meeting of the Board would be held at City Hall on February 16, 2022 at 2:15p.

Adjournment

A motion was made to adjourn the meeting, which passed unanimously.