



Meeting - Melrose Board of Assessors

Ground Floor Conference Room - City Hall

November 22, 2021

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at approximately 2:15p.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

Seeing that no members of the public were present, the Chair closed public comment.

Approval of Minutes

The minutes of the Board of Assessor's meeting held at City Hall on October 18, 2021 were distributed to the members by email for review and approved by those present without reading.

Certification / Classification

The Board of Assessors has received **Notification of Final Certification** from the Department of Revenue that the locally assessed values submitted represent full and fair cash valuation as of January 1, 2021.

The next step is to schedule a public hearing for Classification before the City Council which has been scheduled for November 29th.

Sarah reviewed the specifics of the presentation that she will present at this hearing.

Executive Session

Next Meeting

It was agreed that the next scheduled meeting of the Board would be held at City Hall on December 7, 2021 at 2:15p.

Adjournment

A motion was made to adjourn the meeting, which passed unanimously.