



Meeting Minutes - Melrose Board of Assessors

October 22, 2025 - Board of Assessor's Office - City Hall

Call to Order

Ms. MacLellan [Chief Assessor/Chair] called the meeting of the Board to order at 11:00a.

Attendees

S. MacLellan, C. Gulino, L. Phalen

Public Participation

The Chair suspended the portion of the meeting devoted to public comments after acknowledging that no one was present to address the Board.

Approval of Minutes

The minutes of the last Board of Assessor's meeting that was held at City Hall were distributed and reviewed. The minutes were deemed to require changes to accurately reflect the results of the Executive Session that was held at City Hall on September 30, 2025.

Unfinished Business

The Board approved by a vote of 3-0 to amend the minutes of the September 30, 2025 meeting.

New Business

- The Board voted 3-0 to abate prior tax bills that the Treasurer has deemed to be uncollectable.
- Sarah has contracted for the completion of Cyclical Inspections of Real Estate required by the DLS

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Next Meeting

It was agreed that the next meeting of the Board would be held November 19, 2025.

Adjournment

A motion was made to adjourn the meeting, which passed 3-0.