



Board of Registrars of Voters

Regular Meeting

~ Minutes ~

Melrose City Hall
Melrose, MA 02176

<http://www.cityofmelrose.org>

Kristin Foote
781-979-4116

Wednesday, September 18, 2024

4:00 PM

City Council Conference room

I. Call to Order

Attendee Name	Title	Status	Arrived
Brigid Alverson	Chair	Present	
Francis X. Wright Jr.	Registrar	Present	
Francis Sanzone	Registrar	Late	4:07 PM
Kristin Foote	City Clerk	Present	

II. Minutes Approval

Wednesday, August 14, 2024

III. Public Comment

Motion To: Public Comment

COMMENTS - Current Meeting:

Motion: Open and Close Public Comment

By: Registrar Wright, Second: Clerk Foote - motion carried.

No one comes forward.

RESULT: PASSED [UNANIMOUS]
MOVER: Francis X. Wright Jr., Registrar
SECONDER: Kristin Foote, City Clerk
AYES: Brigid Alverson, Francis X. Wright Jr., Francis Sanzone, Kristin Foote

IV. Agenda

New Business:

Chair Alverson letter draft - Brief discussion regarding District K policy and use of gymnasium for set up of election. Finalized letter will be sent to Superintendent of Schools, cc Mayor, School Committee, City Council and the Registrars. Any feedback, comments edits?

Poll worker training/retention - Majority of poll workers returning for November election. Clerk Foote reminds Registrars that there are always the last minute call outs and day of follow ups for folks who have not shown up.

End of night procedures - Brigid will be revisiting forms and any missing paperwork.

Clerk Foote provides personnel update.

Items not reasonably anticipated at time of posting

V. Adjourn

Motion To: Adjourn

COMMENTS - Current Meeting:

Motion: Adjourn

By: Registrar Wright, Second: Registrar ____ - motion carried.

Meeting adjourned at __ p.m.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Francis X. Wright Jr., Registrar
SECONDER:	Francis Sanzone, Registrar
AYES:	Brigid Alverson, Francis X. Wright Jr., Francis Sanzone, Kristin Foote