



Board of Registrars of Voters

Regular Meeting

~ Minutes ~

Melrose City Hall
Melrose, MA 02176

<http://www.cityofmelrose.org>

Kristin Foote
781-979-4116

Wednesday, January 24, 2024

4:00 PM

City Council Chamber

I. Call to Order

Attendee Name	Title	Status	Arrived
Brigid Alverson	Chair	Present	
Francis X. Wright Jr.		Present	
Kristin Foote	City Clerk	Present	

II. Minutes Approval

Wednesday, December 06, 2023

III. Public Comment

Motion To: Public Comment

COMMENTS - Current Meeting:

Motion: Open Public Comment

By: Registrar Wright, Second: Clerk Foote - motion carried.

No one comes forward.

Motion: Close Public Comment

By: Chair Alverson, Second: Registrar Wright - motion carried.

RESULT: PASSED [UNANIMOUS]
MOVER: Francis X. Wright Jr.
SECONDER: Kristin Foote, City Clerk
AYES: Brigid Alverson, Francis X. Wright Jr., Kristin Foote

IV. Agenda

New Business:

Animal enforcement at polls

Health and Human Services Director Chui explains the ADA regulations regarding service animals. Discussion on emotional

support pets versus service animals. Discussion on non service pets on school grounds. Recommendation to continue explaining the regulations to voters and utilize public safety officers as needed.

Recommendation to approval of the continued use of a stamp facsimile of each Registrar signature to certify nominations and petitions

Clerk Foote reminds registrars why stamp was needed last fall as nomination papers and petition questions were well over 500 and each page was stamped (as authorized in 2023) saving the Registrars from having to execute each page. Requests continued use in 2024.
Voted | Passed

Meeting Schedule for 2024

Clerk Foote requests return to 4pm start time for registrars monthly meeting after the clerk's office closes for counter service, brief discussion regarding difficulty scheduling it at lunch time or during work hours.

Vehicular Traffic

Discussion regarding the lot layout and brainstorming of options for traffic/parking/congestion. Motion to elevate discussion to additional stakeholders and decision makers. Chair Alverson will craft a memo and Clerk Foote will schedule stakeholder meeting within next two weeks.

March Early Voting

Elections Administrator Rossi reviews the times/dates/location of in-person voting in city hall beginning February 24th, also the last day to register to vote in the presidential primary, and running through the following week during regular city hall hours. Discussion of staffing and current poll worker holes; steps to backfill should special municipal employee status be granted.

Press Release/Posting (census reminder/confirmation of registration)

Elections Administrator Rossi shares the communication plan that has been forwarded to the comms specialist and will be pushed to normal information channels.

Motion To: agenda item - animal enforcement at the polls - out of order

COMMENTS - Current Meeting:

Motion: Take animal enforcement at the polls item out of order

By: Registrar Wright, Second: Clerk Foote - motion carried.

RESULT: PASSED [UNANIMOUS]

MOVER: Francis X. Wright Jr.

SECONDER: Kristin Foote, City Clerk

AYES: Brigid Alverson, Francis X. Wright Jr., Kristin Foote

Motion To: Suspend the Rules

COMMENTS - Current Meeting:

Motion: Suspend the Rules

By: Chair Alverson, Second: Registrar Wright - motion carried.

RESULT: PASSED [UNANIMOUS]

MOVER: Brigid Alverson, Chair

SECONDER: Francis X. Wright Jr.

AYES: Brigid Alverson, Francis X. Wright Jr., Kristin Foote

Motion To: approve use of Registrars facsimile signature stamp to certify and as otherwise needed.

RESULT: PASSED [UNANIMOUS]

MOVER: Francis X. Wright Jr.

SECONDER: Kristin Foote, City Clerk

AYES: Brigid Alverson, Francis X. Wright Jr., Kristin Foote

V. Adjourn

Motion To: Adjourn

COMMENTS - Current Meeting:

Motion: Adjourn

By: Registrar Wright: Clerk Foote - motion carried.

Meeting adjourned at 5:05 p.m.

RESULT: **PASSED [UNANIMOUS]**

MOVER: Francis X. Wright Jr.

SECONDER: Kristin Foote, City Clerk

AYES: Brigid Alverson, Francis X. Wright Jr., Kristin Foote