



Board of Registrars of Voters

Regular Meeting

~ Minutes ~

Melrose City Hall
Melrose, MA 02176

<http://www.cityofmelrose.org>

Kristin Foote
781-979-4116

Thursday, October 19, 2023

4:00 PM

City Council Chamber

I. Call to Order

Attendee Name	Title	Status	Arrived
Brigid Alverson	Chair	Present	
Francis X. Wright Jr.		Present	
Kristin Foote	City Clerk	Present	
Bill Thompson		Present	

II. Minutes Approval

Tuesday, May 18, 2021

Wednesday, August 16, 2023

III. Public Comment

Motion To: Public Comment

COMMENTS - Current Meeting:

Motion: Open Public Comment

By: Registrar Wright, Second: Clerk Foote - motion carried.

No one comes forward.

Motion: Close Public Comment

By: Registrar Wright, Second: Clerk Foote - motion carried.

RESULT: PASSED [UNANIMOUS]
MOVER: Francis X. Wright Jr.
SECONDER: Kristin Foote, City Clerk
AYES: Brigid Alverson, Francis X. Wright Jr., Kristin Foote

IV. Agenda

New Business:

- Calendar review

Early in-person voting staffing reviewed

- End of night process

Spreadsheet for collection of materials and sealing of the ballots reviewed

- After action - 9/19

Requests from PW's for observer badges so folks know who is voting/who is not.

Signage - using city resources for ballot question reviewed.

- Poll worker recruitment - Designation of special municipal employee status - tabled for December meeting and request for city solicitor's input.
- Code of conduct

Tabled for December meeting.

- Emergency Preparedness

First aid kit supplied by emergency management.

V. Adjourn

Motion To: Adjourn

COMMENTS - Current Meeting:

Motion: Adjourn

By: Registrar Wright, Second: Clerk Foote - motion carried.

Meeting adjourned at 5:02 p.m.

RESULT: PASSED [UNANIMOUS]

MOVER: Francis X. Wright Jr.

SECONDER: Kristin Foote, City Clerk

AYES: Brigid Alverson, Francis X. Wright Jr., Kristin Foote