



# Board of Registrars of Voters

## Regular Meeting

~ Minutes ~

Melrose City Hall  
Melrose, MA 02176

<http://www.cityofmelrose.org>

Kristin Foote  
781-979-4116

Wednesday, March 15, 2023

4:00 PM

City Council Chamber

### I. Call to Order

| Attendee Name         | Title      | Status  | Arrived |
|-----------------------|------------|---------|---------|
| Brigid Alverson       |            | Absent  |         |
| Francis X. Wright Jr. |            | Present |         |
| Kristin Foote         | City Clerk | Present |         |
| Bill Thompson         |            | Present |         |

### II. Minutes Approval

Wednesday, February 15, 2023

### III. Public Comment

#### **Motion To:** Public Comment

#### **COMMENTS - Current Meeting:**

Motion: Open Public Comment

By: Registrar Wright, Second Registrar Thompson - motion carried.

No one comes forward.

Motion: Close Public Comment

By: Registrar Wright, Second Registrar Thompson - motion carried.

**RESULT:** PASSED [3 TO 0]  
**MOVER:** Francis X. Wright Jr.  
**SECONDER:** Bill Thompson  
**AYES:** Francis X. Wright Jr., Kristin Foote, Bill Thompson  
**ABSENT:** Brigid Alverson

### IV. Agenda

New Registrar welcome

**Update to:**Census mailing

Registrars updated on 2nd mailing notice being sent to non-responding households. Notices have been processed (folded, stuffed, postage) and are in the mail with the exception of a small section of Ward 6 as we await window envelopes. Elections is prepping for the legally required confirmation card mailing in April to be followed by citywide inactivation of those who did not respond to any of the three notifications. Brainstorming on ways to increase publicity around returning the census - suggestions included attending the Victorian Fair.

Election Equipment

The appropriation and oversight committee unanimously approved the request for funds for high speed equipment and need supplies/furnishings. Awaiting a decision and vote on March 20th.

Election Calendar

The November 7th local election calendar has been published on the website.

Nomination packets

Packets for Mayor, School Committee and City Council (Ward and At-Large) will be created and available as of the first Monday in May (as voted by the Board)

Personnel

Awaiting confirmation of offer to Elections Administrator candidate.

*Matters not reasonably anticipated at the time of posting*

**V. Adjournment**

**Motion To:** Adjourn

**COMMENTS - Current Meeting:**

Motion: Adjourn

By: Registrar Wright, Second: Registrar Thompson - motion carried.

Meeting adjourned at 4:35 p.m.

**RESULT:**      **PASSED [3 TO 0]**

**MOVER:**       Francis X. Wright Jr.

**SECONDER:** Bill Thompson

**AYES:**        Francis X. Wright Jr., Kristin Foote, Bill Thompson

**ABSENT:**      Brigid Alverson