



## MEETING POSTING

City of Melrose

City Hall

562 Main Street

Committee/Board: Board of Health

Meeting Day/Date/Time: Tuesday, April 20, 2021

Location: Remote

<https://cityofmelrose.webex.com/cityofmelrose/onstage/g.php?MTD=ea105d61821e42e7df787ad52b5963b7e>

Call to Order: By Maurine Garipay, R.N.

Time Called: 7:03 PM

In Attendance/Roll Call:

Board Members: Maurine Garipay, Carol Ann Licitra, Frank Brincheiro

Health Department: Director, Ruth Clay and Health Department Administrative Assistant, Denise Slane

Absent: N/A

### Public Participation:

Carol Ann Licitra made a motion to open the floor to the public.

Maurine Garipay second the motion to open the floor to the public.

Vote to approve the Motion to open the floor to the public:

Maurine Garipay – yes

Carol Ann Licitra – yes

Frank Brincheiro – yes

PASSED 3-0-0

Floor opened, no public attendees were present.

Carol Ann Licitra made a motion to close the floor.

Frank Brincheiro second the motion to close the floor.

Further Discussion: None

Vote to close the floor to the public:

Maurine Garipay – yes

Carol Ann Licitra – yes

Frank Brincheiro – yes

PASSED 3-0-0

Meeting Minutes Approval(s):

Minutes from the March 16, 2021 meeting were reviewed. It was discussed that we will review February meeting minutes at the next meeting.

Carol Ann Licitra made a motion to accept the meeting minutes from the March 16, 2021 Board of Health meeting.

Maurine Garipay second the motion to accept the minutes.

Further Discussion: None

Vote to accept the meeting minutes from the March 16, 2021 Board of Health meeting

Maurine Garipay – yes

Carol Ann Licitra – yes

Frank Brincheiro – Abstained due to not present for most of the March 16<sup>th</sup> meeting.

PASSED 2-0-1

Board of Health Member on Interview Committee:

Ruth Clay will be retiring in May and the Health Director position has been posted. The need for a Board of Health member to serve on the interview committee for the new Health Director position was discussed. Ruth explained the process of the team and what the responsibilities will be.

Carol Ann Licitra offered to serve on the interview committee. Maurine Garipay and Frank Brincheiro agreed to Carol Ann Licitra serving on the committee and representing the Board.

Director's Report:

Ruth Clay gave the latest update on J&J Vaccine, updated vaccine numbers for Melrose and homebound vaccines. It was discussed that as of May 1<sup>st</sup> the State will be taking over homebound vaccines, we will only be doing second shots for those that have already received the vaccinations through the City's homebound program.

Ruth Clay discussed that the Health Departments will be receiving an update from the CDC on the J&J vaccine on Friday with their findings. Depending on announcement, it will be determined if we will be able to continue with vaccines.

Ruth Clay introduced the new Administrative Assistant, Denise Slane to the Board. Ruth also notified the Board that the Public Health Nurse's job was posted today, as she will be retiring in June.

It was discussed that a few Food Permits are in process for existing business looking to change their current serving plans. Food Trucks were discussed as part of this, stating that they must have tables, so they can sit and eat. Walking around eating food with masks off is not permitted due to the current COVID regulations.

Ruth Clay also notified the Board that the State has expanded Pool Testing through the summer school months.

Other Business:

Frank Brincheiro wanted to let everyone know that the Green Street Drug Store has closed permanently.

Frank Brinchiero made a motion to adjourn the meeting.

The motion to adjourn was second by Carol Ann Licitra.

Further Discussion: None

Vote to adjourn the meeting:

Maurine Garipay – yes

Carol Ann Licitra – yes

Frank Brincheiro – yes

PASSED 3-0-0

Meeting Adjourned at 8:06 PM.