



**RECEIVED**

*By City Clerk at 1:00 pm, May 01, 2025*

**NOTICE OF MEETING  
CITY OF MELROSE, MASSACHUSETTS**

**ORGANIZATION: Beebe Estate Board of Trustees**

**MEETING DATE: Tuesday, May 6, 2025**

**TIME: 7:30 PM**

**LOCATION: Beebe Estate, 235 W. Foster St, Melrose**

**REQUESTED BY: Sarah Besegai, Trustee**

**AGENDA**

Welcome to Lindsey

Review of April minutes

Monthly maintenance updates and new project discussion

Signs by street need lighting

Master key system with external lock box for emergencies

Conference room chair request — update to FoF?

Painting on first floor of CoA offices

Screen door

Digital thermostat

Replacing backdoor and installing ADA opener

Monthly Treasurer report

Budget memo review

Tenants and event rentals

Biergarten

175 Bday event

New advertising for rentals

MOU to review and finalize

Other Trustees business