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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, January 7, 2025

TIME: 7:30 PM

**MEETING
LOCATION: Beebe Estate, 235 W. Foster St, Melrose**

REQUESTED BY: Sarah Besegai, Trustee

AGENDA

Welcome and happy new year
Review of December minutes
Monthly maintenance updates and new project discussion
CoA: Upstairs back hallway, upstairs office, and control box panel next to side door entrance complete
Holiday decorating timeline for takedown
Security – removal of cart
Monthly Treasurer report
Tenants and event rentals
Biergartens update September and October
Schedule monthly meetings with tenants: FoF or MAAV
MOU next steps
Other Trustees business