

Beebe Estate Trustees Meeting

Meeting Minutes

October 1, 2024

Attending: Jess, David, Sarah, Dave

Review of September Minutes

Erica Brown, CoA, joins us via Zoom

Monthly maintenance discussion and new project discussion

CoA requests:

exterior painting work— completed

side door— new lock system completed

pest control— under control via Burke Exterminators

Back hall/chimney — ready for clean up and painting, plaster work

Front door — completed, looks great

Garden cleanup and pruning — Simple Greens will prune with next visit

*Safety issue- shopping cart near side door hasn't moved— monitor

*Making sure the doors are not left open

*Need for a security camera discussion

*7 keys to CoA still needed

*Policy on answering the door discussion

*Door bell is very quiet

Monthly Treasurer report

Tenants and event rentals

Biergartens update— \$760 donation for 2 beer gardens

Schedule monthly meetings with tenants

October 1, 2024, Council on Aging

November 5, 2024, Friends of the Fells

December 3, 2024, Melrose Alliance Against Violence

MOU next steps — no updated lease

Other Trustees business