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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, October 1, 2024

TIME: 7:30 PM

**MEETING
LOCATION:** Beebe Estate, 235 W. Foster St, Melrose

REQUESTED BY: Sarah Besegai, Trustee

AGENDA

Review of September Minutes

Erica Brown, CoA, joins us via Zoom

Monthly maintenance discussion and new project discussion

CoA requests: interior paint w exterior work, side door, pest control

Back hall/chimney — ready for clean up and painting

Front door — update

Exterior paint — update

Garden cleanup and pruning —fall pruning this month

Monthly Treasurer report

Tenants and event rentals

Biergartens update

Schedule monthly meetings with tenants

City request

MOU next steps

Other Trustees business