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By City Clerks Office at 3:52 pm, May 30, 2024

NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, June 4, 2024

TIME: 7:30 PM

**MEETING
LOCATION: Beebe Estate, 235 W. Foster St, Melrose**

REQUESTED BY: Sarah Besegai, Trustee

AGENDA

Review of May Minutes

Monthly Treasurer report

Monthly maintenance discussion and new project discussion

Electric — upgrade panel— finishing up tomorrow— Sean overseeing

CoA requests — interior paint w exterior work—

Back hall/chimney — ready for clean up and painting

Front door — will be installed before end of June

Exterior paint — work to begin in next few weeks

Garden cleanup and pruning — cleanup has happened, stone dusting path?

Review ADA plans and select next projects

Tenants and event rentals

MOU next steps

Other Trustees business

Meet w Erica regarding window/door opening concerns