

Beebe Estate Trustees Meeting

Meeting Minutes

September 5, 2023

Attending: Jess, Dave, Sarah, Sean

MINUTES

Meeting called to order at 8:05 pm

- Review of July Minutes — vote to approve and approved
- Monthly Treasurer report — Jess has requested a quarterly report for tracking and updates
- Monthly maintenance discussion and new project discussion.
- Need to address the most pressing issues including:
 - Floor repair/finish
 - Front door replacement
 - Wall repair in upstairs CoA hallway
 - Roof repair at chimney
 - Chimney inspection needed
 - Exterior painting 2 sides
 - Electrical outlet check in upstairs CoA office
 - Exterior outlet installed
- Reviewing the historic preservation guidelines regarding these proposed projects
- Garden updates— still in need landscaper; garden needs to be winterized; Sarah will contact Tony Colella to see if he's interested in the contract or interested in donating services
- MOU with City – discussion— Bill met with Margot and will summarize for us Reviewed the city ordinances regarding the Establishment of the Board of Trustees, Appointment of Trustees, and Duties of Trustees
- Friends of Fells and MAAV — ask for copies of most recent lease; Sean will contact the tenants
- Tenants and Event Rentals— Jess reviewed the calendar
- Other Trustees business. — review of finds from the archives including: newspaper articles, charters, floor plans, etc. Jess found a 2004 contract between city and MAAV